



First Amendment to Professional Service Agreement – Trinity Adjusters, Inc dba Risk Management Services, a California Corporation

City Council Meeting
August 2, 2016

Christopher Jeffery
Interim Risk Manager, Human Resources Department

CURRENT

- The City of Santa Rosa is self insured and the Risk Management division administers liability claims.
- Risk Management received 91 claims in calendar year 2015 and 58 claims for calendar year 2016 to date.
- Risk Management contracted with Trinity Adjusters Inc. in November 2014 to provide 24/7 claims administration services for the amount of \$95,000.

PROPOSED

- Extend Trinity Adjuster, Inc contract through September 30, 2017 to provide claims administration services.
- Increase contract not to exceed by \$80,000 for a total cumulative amount of \$175,000 which has been incorporated in approved Fiscal Year 2016-17 budget.
- Benefit: Continues to be most cost effective method to meet service levels by providing claims administration services on an as-needed basis.

RECOMMENDATION

- Approve the First Amendment to Professional Services Agreement – Trinity Adjusters, Inc dba Risk Management Services, a California Corporation, to perform liability claims administration services for an additional amount not to exceed \$80,000 which was included in our Fiscal Year 2016-17 budget projections.
- Questions?