

SANTA ROSA SUBREGIONAL WASTEWATER TECHNICAL ADVISORY COMMITTEE
SPECIAL MEETING MINUTES

WEDNESDAY, NOVEMBER 16, 2016

LAGUNA TREATMENT PLANT
4300 LLANO ROAD, SANTA ROSA, CALIFORNIA

1. **CALL TO ORDER AND ROLL CALL**

Acting Chair Reed called the meeting to order at 8:05 a.m.

Members Present:

Mary Grace Pawson, City of Rohnert Park
Mike Thompson, SCWA
Craig Scott, City of Cotati

Absent:

Henry Mikus, City of Sebastopol

City of Santa Rosa Staff Present:

Mike Prinz, Deputy Director – Utilities Operations
Rita Miller, Deputy Director – Environmental Services
Elise Howard, Marketing & Outreach Coordinator
Martin St. George, Environmental Compliance Supervisor
Thomas Hare, Environmental Compliance Inspector I
Heather Johnson, Environmental Compliance Inspector III
Rena Gundy, Environmental Compliance Inspector III
Megan Basinger, Acting Deputy Director - Utilities Administration
Amy Brennan, Recording Secretary, Utilities Technician

Public Present:

1. **PUBLIC COMMENT:**

None

2. **MINUTES APPROVAL:**

Linda Reed made the motion to approve the minutes of the February, March, and April meetings and Mary Grace seconded. Motion passed.

3. **ENVIRONMENTAL SERVICES UPDATE:** Rita Miller, Deputy Director of Environmental Services, provided a brief update to the TAC on the submittal of Title V Air Compliance reports, an evaluation regarding potential coverage under a less stringent permit, receipt of the High Strength Waste Air Permit to Operate, comments to the Regional Water Board regarding the Laguna Nutrients TMDL process, potential changes to the Laboratory Certification program and the well-attended September Family Fun Day held at the Plant.

4. **SUBREGIONAL SYSTEM OPERATIONS UPDATE:** Mike Prinz, Deputy Director of

Subregional Operations, provided a brief update on the storage levels, Geysers Flow, CIP Projects, High Strength Waste Facility, Nutrient Challenges with regard to discharging and looking at ways to lower nutrients in effluent. Mike also informed the SubTAC that the City is purchasing the property at the corner of Meadow Land and Llano Rd adjacent of the Plant. He discussed that the new UV Disinfection System equipment purchase was approved by the BPU and that Hypchlorination of the Geysers flow is not feasible and will not move forward.

5. **Proposal of new SubTAC Meeting Schedule:** Mike Prinz proposed a new SubTAC meeting schedule since most of the meetings are cancelled during the summer and winter months. The proposal was for general meetings to be held during the months of February, March, April, and October starting at 8:00am and special meetings be held as needed. A motion was made by Linda Reed to approve this new meeting schedule and seconded by Craig Scott. Motion passed.
6. **Safe Meds Disposal Ordinance:** Thomas Hare, Environmental Compliance Inspector I, presented a development of the new Safe Meds Ordinance for the region.
7. **Local Limits Study:** Martin St George, Environmental Compliance Supervisor, made a presentation on the Local Limits Pollutants that come into the Subregional System and how they are handled.
8. **Rebranding of Subregional:** Elise Howard, Marketing & Outreach Coordinator, presented the rebranding of the Subregional system and received feedback from the SubTAC members.
9. **ADJOURNMENT:** There being no further business to come before the Santa Rosa Subregional Wastewater Technical Advisory Committee, the meeting adjourned at 9:47 a.m. The next regularly scheduled meeting is February 9, 2017 at 8:00 a.m.

Approved on:

Linda Reed, Chairman

Attest:

Amy Brennan, Acting Recording Secretary
