



MEMORANDUM

Date: FEBRUARY 16, 2017

To: BOARD OF PUBLIC UTILITIES

From: LINDA REED, INTERIM DIRECTOR OF SANTA ROSA WATER

Subject: QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE:  
OCTOBER – DECEMBER 2016

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Each Capital Improvement Program (CIP) quarterly update is presented in two parts: an overview-level staff briefing presentation and this written communication that includes detailed information. Attached are the following:

- Quarterly Expenditures Over \$5,000 By Project, October – December 2016
- Capital Improvement Mid-Year Transfers, October - December 2016
- CIP Project Schedule, January 2016 – December 2017

For Fiscal Year 2016-17, Council authorized the issuance of Project Work Orders under Master Professional Services Agreements with a cumulative not to exceed sum of \$15 million. Project work order activity for the October - December 2016 quarter totaled **\$525,044** leaving a balance of **\$12,322,486**.

A complete list of all of the City's CIP projects and funds budgeted to each project is available in the 2016/17 Capital Improvement Program budget document that is posted on the City's public web site.

Please direct any questions or comments on this quarter's CIP projects update to Colleen Ferguson, Deputy Director Capital Projects Engineering, 543-3852 or [cferguson@srcity.org](mailto:cferguson@srcity.org).