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**SANTA ROSA DESIGN REVIEW BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
JANUARY 19, 2017**

3:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER AND ROLL CALL

Chair Burch called the meeting to order at 3:34 p.m. Board Members Present: Burch, Hedgpeth, Anderson, Kincaid, Zucco. (Grogan arrived later in the meeting.)

Absent: Sunderlage

2. APPROVAL OF MINUTES

November 3, 2016 Joint Special Cultural Heritage Board/Design Review Board Minutes

Approved as submitted.

January 5, 2017 Regular Meeting Minutes

Approved as submitted.

3. BOARD BUSINESS – Statement of Purpose

4. PUBLIC APPEARANCES - None

5. STATEMENTS OF ABSTENSION BY BOARD MEMBERS - None

6. SCHEDULED ITEMS

6.1 CONCEPT DESIGN REVIEW – KAWANA SPRINGS APARTMENT HOMES

2604 PETALUMA HILL RD – FILE NO. DR16-074

BACKGROUND: This project proposes to develop a 4.87-acre site with five three-story buildings comprised of 120 apartment units. A surface parking lot, landscaping, and common areas including a pool, club house, and dog park are also proposed.

- City Planner Amy Nicholson gave the staff report.
- (Board Member Grogan arrived at this time.)
- Applicant Representative Dane Hillyard gave an introduction.
- Architect Soong Kim gave a presentation.
- Project Engineer Chris Schulze gave a presentation.

The Board discussed vertical scoring, the height of windows near the shed roofs, project views from the corner, living space orientation/light/air circulation, swimming pool length, parking proximity and count, carport details, project and swimming pool fence details/materials, retail interface, balcony railings, yard widths, existing trees.

DRAFT

7. **BOARD MEMBER REPORTS** - None

8. **DEPARTMENT REPORT** - None

9. **ADJOURNMENT OF MEETING** – Chair Burch adjourned the meeting at 4:31 p.m. to the next regularly scheduled meeting.

PREPARED BY:

Patti Pacheco Gregg, Recording Secretary

ATTEST:

Bill Rose, Executive Secretary

APPROVED:

Chairman Burch