CITY OF SANTA ROSA
HOUSING AUTHORITY

TO: HOUSING AUTHORITY COMMISSIONERS
FROM: REBECCA LANE, MANAGER
                HOUSING AND COMMUNITY SERVICES
SUBJECT: ADOPTION OF ANNUAL PUBLIC HOUSING AGENCY PLAN

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Department of Housing and Community Services that the
Housing Authority, by resolution, adopt the Annual Public Housing Agency Plan (PHA
Plan) for Fiscal Year 2017-2018 as required by the United States Department of
Housing and Urban Development (HUD) for local administration of the Housing Choice
Voucher program.

EXECUTIVE SUMMARY

The Public Housing Agency Plan (PHA Plan) is required for Public Housing Agencies
administering the Housing Choice Voucher program. The purpose of this item is to
review and approve the Annual PHA Plan and establish the membership of the
Resident Advisory Board.

BACKGROUND

The Quality Housing and Work Responsibility Act of 1998 requires any Housing
Authority that administers the Section 8 Housing Choice Voucher program and/or any
public housing units to adopt a PHA Plan. By regulatory requirement, each PHA Plan
must be adopted by a Housing Authority resolution during a public meeting.

The PHA Plan is developed using a template provided by HUD. In October 2015, HUD
released new PHA Plan forms designed to improve the clarity, function and consistency
of the information presented by Housing Authorities as part of the PHA plan. The City of
Santa Rosa Housing Authority is a High Performing Agency and does not operate any
Public Housing units; agencies in this category now complete HUD Form 50075-HCV.

PRIOR HOUSING AUTHORITY REVIEW

Not applicable.

ANALYSIS

The purpose of these Agency Plans is to describe the mission, goals, policies and programs of the Housing Authority. Every fifth year, the Housing Authority submits a more comprehensive version of the PHA Plan. The last Five-Year PHA Plan for the City of Santa Rosa Housing Authority was submitted for Fiscal Years 2014-2019. The Annual PHA Plan includes only any elements of the PHAs Housing Choice Voucher program that have changed since the most recent PHA Plan submission.

A local Resident Advisory Board (RAB) must review the PHA Plan, and any comments by the RAB on the plan must be included in the PHA Plan submission. Housing Authorities that do not administer a Public Housing program do not have formal resident councils and may establish their own policies to meet the RAB requirement. Per Resolution 1129 dated January 22, 2001, the RAB requirement for the City of Santa Rosa is satisfied by the service of two Tenant Commissioners on the Santa Rosa Housing Authority who represent the interests of those served by the Section 8 Housing Choice Voucher program.

Any public comments received on the PHA Plan must also be submitted to HUD in the PHA Plan document. Therefore, the attached PHA Plan is subject to the addition of any RAB or public comments in section B.7 of HUD-50075-HCV. After local adoption, PHA Plans are submitted electronically to HUD.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on Housing Authority funds. The PHA Plan is a required element of the Housing Choice Voucher program already administered by the Santa Rosa Housing Authority.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

COUNCIL/BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

<u>ATTACHMENTS</u>

- Attachment 1 – Annual PHA Plan for Fiscal Year 2017-2018
- Resolution

<u>CONTACT</u>

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