

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: PAM LORENCE – RESEARCH AND PROGRAM COORDINATOR  
TRANSPORTATION AND PUBLIC WORKS-TRANSIT DIVISION

SUBJECT: RESOLUTION OF SUPPORT AUTHORIZING AN APPLICATION  
FOR LOW CARBON TRANSIT OPERATIONS PROGRAM  
(LCTOP) FUNDING FOR INCREASED FREQUENCY ON TRUNK  
ROUTES-SANTA ROSA CITYBUS OPERATING PROJECT AND  
AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS  
AND ASSURANCES AND AUTHORIZED AGENT FORMS OF  
THE LCTOP PROJECT INCREASED FREQUENCY ON TRUNK  
ROUTES-SANTA ROSA CITYBUS OPERATING FOR \$93,257

AGENDA ACTION: RESOLUTION(S)

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RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by two resolutions, 1) authorize the Director of Transportation and Public Works or designee to request \$93,257 in Low Carbon Transit Operations Program (LCTOP) funds to assist in the operating of the increased frequency on trunk routes in the CityBus system and 2) authorize the Mayor to execute the authorized agent forms, and the Director of Transportation and Public Works to execute the certifications and assurances documents and execute all required documents for this LCTOP funding request; and 3) authorize the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award.

EXECUTIVE SUMMARY

These LCTOP funds will assist Santa Rosa CityBus in operating the increased frequency on the trunk routes of the CityBus system providing increased service to the highest ridership corridors.

BACKGROUND

1. The Cap and Trade Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP was created to provide operating

and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities.

2. The LCTOP is a two-part program in which funds are allocated to transit operators based on (1) amount of revenue generated by the operator's transit system and (2) population of the transit operator's service area. The City of Santa Rosa will receive \$12,618 based on the revenue allocation method and \$80,639 based on the population allocation method.

#### PRIOR CITY COUNCIL REVIEW

None.

#### ANALYSIS

1. Transit staff has prepared the request for funds in the amount of \$93,257 from the LCTOP program for FY 16/17 to assist in the operating of the increased frequency on the trunk routes in the CityBus system.
2. To submit the request for funds two approved resolutions are required by the California Department of Transportation: one resolution of local support authorizing the application for the LCTOP program and one resolution authorizing the execution of the certifications and assurances and authorized agent forms.

#### FISCAL IMPACT

There will be no financial impact to the General Fund.

#### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

#### NOTIFICATION

Not applicable

## ATTACHMENTS

- Attachment 1 – Certifications and Assurances
- Attachment 2 – Authorized Agent form

## CONTACT

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