

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
LINDA REED, DEPUTY DIRECTOR, WATER DEPARTMENT
SUBJECT: CONTRACT AWARD – GRIT AND SCREENING DISPOSAL
SERVICES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance and Water Department that the Board of Public Utilities, by resolution, approve a five (5) year contract for grit and screening disposal services to Total Waste Systems, Inc., Santa Rosa, CA in the amount not to exceed \$247,910. Funding for this expense is included in the Water Department fiscal year 2016-17 adopted budget. As a regular operating expenditure, these services will be included in subsequent years' budget proposals when presented to the City Council.

EXECUTIVE SUMMARY

On February 28, 2017 Purchasing opened Invitation for Bid 17-10 for grit and screening disposal services. The current contract is due to expire May 31, 2017.

BACKGROUND

Grit and screenings material are a non-recyclable waste by-product of the Laguna Treatment Plant process. The contract scope of work requires the contractor to furnish a watertight 20-yard debris box, which is exchanged twice weekly and hauled to Redwood Landfill in Novato for disposal. The contract unit price per ton includes debris box rental, transportation and tipping fees. The estimated amount for disposal for the five-year period is 3,250 tons.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not applicable.

CONTRACT AWARD – GRIT AND SCREENING SERVICES

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ANALYSIS

Of the seven prospective bidders listed in Planet Bids, two vendors responded with responsive and responsible written offers. See table of results below:

Vendor	Bid Response
Total Waste Systems, Inc. Santa Rosa, CA	\$247,910
Global Materials Recovery Services Dbi Industrial Carting Santa Rosa, CA	\$396,337.50

Per City of Santa Rosa Code 3-08.110 (A), contracts that exceed \$100,000 shall be awarded by the City Council or the Board of Public Utilities.

FISCAL IMPACT

Funding for this expense is included in the Water Department Fiscal Year 2016-17 adopted budget. As a regular operating expenditure, these services as described are expected to be included in subsequent years' budget proposals when presented to the BPU and City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

ATTACHMENTS

- Resolution
- Exhibit A – Contract Agreement/Contractor's Proposal

CONTACT

Deborah Lauchner, Chief Financial Officer, Finance Department –
dlauchner@srcity.org, 707-543-3089

Linda Reed, Deputy Director, Water Department – lreed@srcity.org, 707-543-4294

Tony Cabrera, Stores Specialist, Finance Department – tcabrera@srcity.org, 707-543-3946

Jennifer Myles, Senior Buyer, Finance Department – jmyles@srcity.org, 707-543-3709