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**SANTA ROSA DESIGN REVIEW BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
APRIL 20, 2017**

3 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER AND ROLL CALL

Chair Burch called the meeting to order at 3:05 p.m. Board Members Present: Vice Chair Warren Hedgpeth; Board Members Scott Kincaid, Joel Grogan, Sabra Briere, Kris Sunderlage.
Absent: Chair Michael Burch; Board Member Kevin Zucco

2. APPROVAL OF MINUTES

The Design Review Board approved the April 6, 2017 Regular Meeting Minutes as corrected.

3. BOARD BUSINESS – Statement of Purpose

4. PUBLIC APPEARANCES - None

5. STATEMENTS OF ABSTENTION BY BOARD MEMBERS - None

6. SCHEDULED ITEMS

6.1 CONCEPT DESIGN REVIEW – HAMPTON INN

0 AIRWAY DR – FILE NO. DR17-011

BACKGROUND: The project includes Concept Design Review for a 4-story, 100-room hotel to be constructed on an approx. 3.95-acre undeveloped parcel.

- City Planner Amy Nicholson introduced the project.
- Scott Brown, Architect, gave a presentation.
- Landscape Architect Don MacNair gave a presentation.
- Vice Chair Hedgpeth opened/closed public comments.
- Tim Schram, Civil Engineer, responded to Board Member questions and comments.

The Board discussed building orientation and articulation, materials, and materials durability. The Board recommended screening for the trash enclosure, and screening/landscape screening and shade at the swimming pool. The Board suggested livelier colors, and appreciated the lighter color at the top portion of the building, and prefers the deeper color of brick as shown on renderings. The Board recommended way-finding and attention to pedestrian circulation, and use of pavement and signage to slow cars down. The Board recommended replacing purple plums with another tree species (such as purple smoke bush), and replace annual plantings with perennials.

7. BOARD MEMBER REPORTS - None

8. DEPARTMENT REPORT

- Tentative social gathering in June or July

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- Sequence/Order of entitlement approvals

9. **ADJOURNMENT OF MEETING** – Chair Burch adjourned the meeting at 4:41 p.m. to the next regularly scheduled meeting of May 4, 2017.

PREPARED BY:

Patti Pacheco Gregg, Recording Secretary

ATTEST:

Bill Rose, Executive Secretary

APPROVED:

Chairman Burch