



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, March 16, 2017

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chairman Galvin called the meeting to order at 1:30 p.m., in the Mayor's Conference Room.

Present 6 - Chair Daniel Galvin III, Vice Chair Megan Kaun, Board Member William Arnone Jr., Board Member Richard Dowd, Board Member Christopher Grabill, and Board Member Lisa Badenfort

Absent 1 - Board Member Mary Watts

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

Board Members Badenfort and Grabill will abstain from the approval of the February 2nd minutes as they were not present at the meeting. Vice Chair Kaun, Board Members Arnone and Badenfort will abstain from the approval of the February 16th minutes, as they were not present at the meeting.

3. STUDY SESSION

3.1 NUTRIENT OFFSET PROGRAM - STATUS UPDATE

BACKGROUND: Staff will present an update on the Nutrient Offset Program. The briefing will provide a brief history of the program, an analysis of credits earned and used to date, and describe how compliance will be determined. Staff will also describe anticipated changes that will supplement the current program.

Presenter: Rita Miller, Deputy Director of Environmental Services

3.2 2017/18 WATER, WASTEWATER AND SUBREGIONAL REVENUE ASSUMPTIONS, PROPOSED OPERATIONS AND MAINTENANCE BUDGET, AND CAPITAL IMPROVEMENT PROGRAM REVIEW

BACKGROUND: The Water Department manages the City of Santa Rosa's water and wastewater enterprise funds under the guidance of the Board of Public Utilities (BPU) per the City

Charter. The BPU will be asked to recommend proposed fiscal year water, wastewater, and Subregional system budgets to the City Council. Staff will review 2016/17 revenue assumptions, proposed water, wastewater, and Subregional system fund operations and maintenance budgets, and the proposed Capital Improvement Program at this study session.

Presenters: Linda Reed, Deputy Director of Utilities Administration; and Nick Harvey, Administrative Analyst

4. MINUTES APPROVAL

4.1 February 2, 2017 Regular Meeting Minutes.

A motion was made by Vice Chair Kaun, seconded by Board Member Arnone, Jr., to approve as submitted the February 2, 2017 Regular Meeting Minutes. The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Vice Chair Kaun, Board Member Arnone Jr. and Board Member Dowd

Absent: 1 - Board Member Watts

Abstain: 2 - Board Member Grabill and Board Member Badenfort

4.2 February 16, 2017 Regular Meeting Minutes

A motion was made by Board Member Dowd, seconded by Chair Galvin III, to approve as submitted the February 16, 2017 Regular Meeting Minutes. The motion carried by the following vote:

Yes: 3 - Chair Galvin III, Board Member Dowd and Board Member Grabill

Absent: 1 - Board Member Watts

Abstain: 3 - Vice Chair Kaun, Board Member Arnone Jr. and Board Member Badenfort

4.3 March 2, 2017, Regular Meeting Minutes

A motion was made by Vice Chair Kaun, seconded by Board Member Dowd, to approve as submitted the March 2, 2017 Regular Meeting Minutes. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Kaun, Board Member Arnone Jr., Board Member Dowd, Board Member Grabill and Board Member Badenfort

Absent: 1 - Board Member Watts

5. REPORT ITEMS

5.1 REPORT- WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Presenters: Jennifer Burke, Deputy Director of Water and Engineering Resources; Mike Prinz, Deputy Director of Subregional Operations

Board Member Grabill left the room at 3:30 pm and returned at 3:37 pm.

6. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

7. REFERRALS

None.

8. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION)

- 8.1 Monthly Rate Revenue and CIP Bid Award Report - February 2017; Included in Packet

9. SUBCOMMITTEE REPORTS

Chairman Galvin requested that Board Members contact him regarding their subcommittee preferences.

Vice Chair Kaun reported that Board Member Grabill will be joining the Ad Hoc Landscape Specifications Subcommittee.

10. BOARD MEMBER REPORTS

None.

11. DIRECTORS REPORTS

Bennett Horenstein, Director of Santa Rosa Water, reflected on the privilege of coming into the Water Department's atmosphere and he looked forward to working to support staff. Director Horenstein reported that high-strength waste gas production was hitting an all time revenue

high. Director Horenstein also announced that staff will be scheduling new board member orientations and various tours of the facilities.

12. ADJOURNMENT OF MEETING

At 3:45 pm the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 16, 2017 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III, Chairman

Sara Roberts, Recording Secretary