



# Amendments to Council Policy 000-09 “Procedures for Permitting Special Events and Obtaining City Sponsorship”

City Council Meeting  
June 6, 2017





# Background

- Current policy 000-09 for permitting special events; last amended in 1992
- Amendments reflect variety of special events and film production at various outdoor property operated and managed by City
- Developed with input from City departments, including Police, Fire, Transportation & Public Works, Planning & Economic Development, Water, Finance, Legal, and Recreation & Parks
- Council Policy 000-18 Film Production can be rescinded; amendment incorporates

# Proposed Changes

- Renamed “Event Permits”
- Definitions updated
- General policy and procedures for event and film production planned on City property; Applicant responsibilities
- Application Review Team
- Permitting events using streets, sidewalks, alleys and parking areas; streamlined permit for block parties; use/loan of traffic control devices
- Permitting film production on City property; residential notice/restrictions
- Permitting events using civic sites, including Courthouse Square
- Permitting events using parks; requirements for temporary play structures; sport/athletic field restrictions



# Recommendation

It is recommended by the Recreation & Parks Department that the Council, by resolution, amend Council Policy 000-09 “Procedures for Permitting Special Events and Obtaining City Sponsorship” and rescind Council Policy 000-18 “Guidelines for Filming within the City of Santa Rosa.”



Questions/Comments ?