

**SANTA ROSA CULTURAL HERITAGE BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
MAY 3, 2017**

1. CALL TO ORDER

Chair De Shazo called the meeting to order at 2:35 p.m. on this 3rd day of May, 2017.

2. ROLL CALL

Present: Chair De Shazo, Board Members DeBacker, Fennell, Galantine, and Garrett
Absent: Vice Chair Purser and Murphey

3. STATEMENT OF PURPOSE – Chair De Shazo read the statement of purpose.

4. PUBLIC APPEARANCES - NONE

5. STATEMENTS OF ABSTENTIONS BY BOARD MEMBERS

Board Member Fennell stated she would abstain from item 6.1

6. SCHEDULED ITEMS

6.1 SCHEDULED ITEM – MILLERICK LANDMARK ALTERATION – CONCEPT REVIEW – 645 PINE STREET – FILE NO. LMA17—001

Susie Murray – City Planner gave the staff presentation.

The Board expressed concern about replacement of the siding as it wouldn't meet Secretary of Interior Guidelines and that other historic elements would be changed with overlay of new siding. The Board suggested replacement of siding in kind and having a current condition assessment completed prior to returning to the Board proposing shingles.

Board Member Garrett left the meeting at this time.

Board Member Fennell returned to the meeting at this time.

6.2 AMENDMENT OF CULTURAL HERITAGE BOARD RULES AND REGULATIONS

Jessica Jones – Supervising Planner, gave the staff presentation.

MOVED by Board Member DeBacker and seconded by Board Member Garrett carried 5-0-2 to continue this item to the June 7, 2017, meeting.

Moved by Board Member DeBacker seconded by Board Member Fennel carried 5-0-2 (Chair De Shazo, Board Members DeBacker, Fennell, and Galantine voting YES and Vice Chair Purser and Board Members Garrett and Murphey ABSENT) to add the following items to future agendas:

- Opportunities/responsibility of the Board in reviewing demolition permits in historic districts including purview of the Board, staff and Director level approvals.
- Review of Board zoning ordinance information including location of the ordinance(s), meaning of the code, and providing an overview/training to the Board in multiple sessions.
- Review of Certified Local Government (CLG), the Board's next action to support CLG and presentation to City Council.

- Review of current historic districts and review surveys and request budget for new surveys.
- Review of potential historic districts including Junior College area.
- Provide disclosure item for new homebuyers in historic districts providing information necessary to stay within guidelines and responsibilities of an historic district.

7. BOARDMEMBER REPORTS

The Board reported on items of interest.

8. DEPARTMENT REPORT

Ms. Jones reported that per State law, discretionary permits are not allowed for accessory dwelling units but that a review of historic district requirements was being considered and that the draft ordinance would be presented to the Board.

9. APPROVAL OF MINUTES

The Cultural Heritage Board approved the April 5, 2017, Regular Meeting Minutes as submitted.

10. ADJOURNMENT OF MEETING – Chair De Shazo adjourned the meeting at 3:55 p.m. to the next regularly scheduled meeting of June 7, 2017

APPROVED: _____
Jessica Jones, Executive Secretary