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**SANTA ROSA DESIGN REVIEW BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
MAY 18, 2017**

3:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER AND ROLL CALL

Chair Burch called the meeting to order at 3:35 p.m. Board Members Present: Chair Michael Burch, Vice Chair Warren Hedgpeth; Board Members Sabra Briere, Joel Grogan, Scott Kincaid. Absent: Board Members Drew Weigl, Kevin Zucco (Zucco arrived at 3:50 p.m.)

2. APPROVAL OF MINUTES

The Design Review Board approved the May 4, 2017 Regular Meeting Minutes as amended.

The Design Review Board approved the May 4, 2017 Special Joint Design Review Board/Cultural Heritage Board Meeting Minutes as submitted.

3. BOARD BUSINESS – Statement of Purpose

4. PUBLIC APPEARANCES - None

5. STATEMENTS OF ABSTENSION BY BOARD MEMBERS - None

6. SCHEDULED ITEMS

**6.1 CONTINUED PUBLIC HEARING - PRELIMINARY DESIGN REVIEW
EMERALD ALLIANCE CANNABIS CULTIVATION – 2875 SEBASTOPOL RD
FILE NO. PRJ16-007**

BACKGROUND: This project proposes to construct and operate an indoor medical cannabis commercial cultivation facility with a floor area of approx. 25,000 sq ft.

Senior Planner Patrick Streeter gave the staff report.
Applicant Karen Kissler gave a presentation.
Chair Burch opened/closed the public hearing.

MOVED by Board Member Kincaid, seconded by Board Member Hedgpeth and CARRIED 6-0-0-1 (Board Members Burch, Hedgpeth, Briere, Grogan, Kincaid, and Zucco voting Aye, and Board Member Weigl absent) to waive reading of the text and adopt:

RESOLUTION NO. 17-954 ENTITLED: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING PRELIMINARY DESIGN REVIEW APPROVAL FOR EMERALD ALLIANCE, A MEDICAL CANNABIS CULTIVATION FACILITY – LOCATED AT 2875 SEBASTOPOL ROAD; ASSESSOR'S PARCEL NUMBER 035-251-037; FILE NO. PRJ16-007 with the following conditions:

1. Shall specify softer-contrast colors of charcoal body of the building, and ash grey center section.

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2. Shall relocate corner insets away from column, with matching spacing from adjacent insets on west elevation, and equidistant relocation on south elevation.
 3. Shall raise cedar siding to the same height as the top of the insets.
 4. Shall eliminate spandrel side light north of the roll-up door, and shall substitute cedar for spandrel side light north of the roll-up door.
 5. Shall raise fins of the center section or terminate in the planted areas.
 6. Shall raise shoulders of the center inset on the south elevation to match all other insets.
 7. Shall design consistent pattern of horizontal channels in insets.
 8. Shall provide vertical training wire and appropriate hardware on C-channels to promote vine growth and training between ground and C-channels.
- 7. BOARD MEMBER REPORTS** – Board Member Sabra Briere was appointed as Design Review Board representative to the Waterways Advisory Committee.
- Drive-thru guidelines/zoning codes.
- 8. DEPARTMENT REPORT** – Special Joint Meetings with Cultural Heritage Board and Planning Commission in June.
- 9. ADJOURNMENT OF MEETING** – Chair Burch adjourned the meeting at 5:42 p.m. to the next regularly scheduled meeting of June 1, 2017.

PREPARED BY:

Patti Pacheco Gregg, Recording Secretary

ATTEST:

Bill Rose, Executive Secretary

APPROVED:

Michael Burch, Chair