

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL

FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER, FINANCE  
DEPARTMENT

SUBJECT: CANCELLATION OF SERVICE HUB PROJECT AND  
REALLOCATION OF THOSE FUNDS TO A DISASTER  
RECOVERY PROJECT

AGENDA ACTION: MOTION

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RECOMMENDATION

It is recommended by the City Manager and the Finance Department that the City Council, by motion, approve closing the City Service Center/HUB project and move the remaining funds to a new project for disaster recovery efforts to be managed by the City Manager.

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EXECUTIVE SUMMARY

In March of 2015, the Council appropriated \$2.5 million from onetime funds to provide funding for a central service center for residents to have one place to go for city services. This project ended up being costlier than expected and has not proceeded since that assessment. Approximately \$2.3 million remains in the project. Approval of this item will close the Service Hub project and move the remaining funds to a new Disaster Recovery project.

BACKGROUND

In March 2015, a comprehensive budget amendment was completed and the City Council appropriated \$2.5 million from the unassigned General Fund balance to support efforts to create a central place for residents and business owners to do business with the City. The building where this was expected to be housed ended up being too costly to renovate and meet current ADA standards. Since that determination, this project has been idle and the approximately \$2.3 million of remaining project funds have not been reallocated.

PRIOR CITY COUNCIL REVIEW

On March 10, 2015, the Council appropriated \$2.5 million to consolidate services to one central area that could meet most of the community's needs.

# CANCELLATION OF SERVICE HUB PROJECT AND REALLOCATION OF THOSE FUNDS TO A DISASTER RECOVERY PROJECT

PAGE 2 OF 2

## ANALYSIS

In March of 2015, staff expected to be able to accommodate this central hub of services within one of the City owned, vacant buildings on First Street. After architectural review of the building, it was determined that the improvements needed to meet current accessibility standards were too costly and the project was stopped.

The recent devastating fires that destroyed significant areas of our community will require substantial investment in order to recover from the devastation. The City is proposing to create a new Disaster Recovery project, managed by the City Manager's Office, and funded initially with the remaining \$2.3 million of funds made available by the cancellation of the Service Hub project.

## FISCAL IMPACT

There is no fiscal impact from approving this item. This simply takes funds from a defunct project and moves them to a new project to better manage our recovery from the devastation.

## ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

## BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

## NOTIFICATION

Not applicable

## ATTACHMENTS

None

## CONTACT

Deborah Lauchner, Chief Financial Officer, Finance Department, [dlauchner@srcity.org](mailto:dlauchner@srcity.org)  
(707) 543-3089