

HOUSING AUTHORITY of the CITY OF SANTA ROSA PROCESSING FEES & CHARGES as of October 1, 2017*

Single Family Residence	Subordination	\$ 115
(includes condominium or mobilehome)	Reconveyance/Release (Max per California Civil Code § 2941 & 2943)	\$ 45
	Loan Payoff Demand	\$ 115
Project Management Services	Loan application to Housing Authority Board	\$ 1,739
	Other request for Housing Authority Board approval (any matter that requires staff to seek Housing Authority Board approval, except where Housing Authority Board approval is included in another fee for service in this fee schedule)	\$ 1,739
	Loan/Contract document processing (fee amount may be included as project cost to be paid at closing or as reimbursable cost)	\$ 6,376
	Housing Authority conduit State or Federal loan or grant application submitted on behalf of a developer (such as RDLP, BEGIN)	\$ 6,376
	Request for change of property management	\$ 2,550
	Request for change of project ownership (including withdrawal and replacement of Limited Partner)	\$ 2,550
	Request for change of ownership with loan revision (such as resyndication; includes request for Housing Authority Board approval and loan document processing - fee may be included as project cost payable at closing or as reimbursable cost)	\$ 11,593
	Request for loan payoff demand & deed of trust reconveyance	\$290
	Request for Housing Authority consent within the authority of the Executive Director (such as subordinations, option extensions, easements, non-disturbance agreements - if Housing Authority Board approval is required, a separate fee for that service will apply)	\$2,320
	Request for further advance or loan modification (includes request for Housing Authority Board approval and loan document processing - fee may be included as project cost payable at closing or as reimbursable cost)	\$4,926
Compliance	Application or annual renewal for temporary rental of owner-occupancy restricted unit	\$579
	Request for amendment or revision to existing Regulatory Agreement within approval authority of Executive Director; if Housing Authority Board approval is required, a separate fee for that service will apply)	\$695
	Monitoring fee for Housing Authority subsidized projects (per unit; not applicable for Bond projects where the City is the issuer). The fee applies to any projects approved after the effective date	\$30
*Fee schedule authorized by Housing Authority Resolution #1544 on June 11, 2012; fee schedule effective 10/1/2012.		
1) Fees will increase 3% annually effective October 1.		
2) Fees will not be charged if prohibited by funding source.		
3) Unless otherwise expressly stated in this fee schedule, fee is due with submission of request.		