



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, November 16, 2017

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting of the Board of Public Utilities to order at 1:31 p.m.

Present 6 - Vice Chair Megan Kaun, Board Member William Arnone Jr., Board Member Richard Dowd, Board Member Mary Watts, Board Member Christopher Grabill, and Board Member Lisa Badenfort

Absent 1 - Chair Daniel Galvin III

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

No statements of abstention were made.

3. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION

At 1:32 p.m., Vice Chair Kaun announced the closed session item and the Board adjourned to closed session.

3.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: Number of potential cases - unknown

4. ADJOURN TO OPEN SESSION IN THE CITY COUNCIL CHAMBER AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY.

The Board adjourned to open session at 2:15 p.m. Assistant City Attorney Molly Dillon reported that there was no action to report for Item 3.1.

5. MINUTES APPROVAL

5.1 September 7, 2017 Regular Meeting Minutes.

Attachments: [September 7, 2017 Regular Meeting Minutes - Draft](#)

Chair Galvin received and filed the minutes of September 7, 2017 as submitted.

5.2 October 5, 2017 Regular Meeting Minutes.

Attachments: [October 5, 2017 Regular Meeting Minutes - Draft](#)

Chair Galvin received and filed the minutes of October 5, 2017 as submitted.

5.3 November 2, 2017 Regular Meeting Minutes.

Attachments: [November 2, 2017 Regular Meeting Minutes - Draft](#)

Chair Galvin received and filed the minutes of November 2, 2017 as submitted.

6. STAFF BRIEFINGS

6.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS
UPDATE: JULY - SEPTEMBER 2017

Staff will provide an update on Capital Improvement Program (CIP) projects for CIP Team 1. The briefing will summarize expenditures and major project updates from July to September 2017. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

Attachments: [Power Point Presentation](#)

Presenter: Stephen Dittmer, Supervising Engineer.

Duane De Witt spoke regarding the importance of keeping these projects moving forward.

6.2 FIRE RECOVERY ACTIVITIES

Staff will provide an update on the fire recovery efforts.

Presenter(s): Rita Miller, Deputy Director Environmental Services and Joe Schiavone, Deputy Director Local Operations.

Duane De Witt spoke in support of reaching out to the homeless young people to help with entry level work.

7. CONSENT ITEMS

7.1 RESOLUTION - CONTRACT EXTENSION AND WAIVER OF

COMPETITIVE BIDDING - F001435 GOLDEN GATE LANDSCAPE MANAGEMENT SYSTEMS.

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities, by resolution, approve a waiver of competitive bidding and the First Amendment to Agreement F001435 for a 6-month contract extension for landscape services with Golden Gate Landscape Management, Inc., Santa Rosa, California with no increase to service rates, and an increase in funding of \$90,000 for a total amount not to exceed \$132,925.00. Funds required for this expense have been appropriated in the fiscal year 2017-18 adopted budget of the Water Department. As a regular ongoing operating need, funds for this type of expenditure will continue to be included annually in the proposed budget for the Water Department.

Attachments: [Staff Report](#)
 [Resolution \(revised 11/15/2017\)](#)
 [Exhibit A](#)

Vice Chair Kaun expressed support for the consent item as staff continues to work on the new contract and asked that herbicides not be used until the terms of the new contract are in place.

Board Member Arnone asked for and received clarification on the cost of the amendment versus the original contract.

A motion was made by Board Member Dowd, seconded by Board Member Arnone, Jr., to waive reading of the text and adopt Consent Items 7.1.

Resolution No. 1150 entitled "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF SANTA ROSA APPROVING A WAIVER OF COMPETITIVE PROCESS AND FIRST AMENDMENT TO GENERAL SERVICES AGREEMENT NO. F001435 WITH GOLDEN GATE LANDSCAPE MANAGEMENT SYSTEMS, INC.". The motion carried by the following vote:

Yes: 6 - Vice Chair Kaun, Board Member Arnone Jr., Board Member Dowd, Board Member Watts, Board Member Grabill and Board Member Badenfort

Absent: 1 - Chair Galvin III

8. REPORT ITEMS - NONE.

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Duane De Witt spoke regarding the book Bottled & Sold - The Story Behind our Obsession with Bottled Water and spoke in support of bottling and selling municipal water supply.

10. REFERRALS

NONE.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION)

- 11.1** QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE: JULY - SEPTEMBER 2017 - Provided for information.

Attachments: [Memorandum](#)

This item was received and filed.

- 11.2** REVIEW OF SONOMA COUNTY AND THE PEPPERWOOD PRESERVE'S CLIMATE MODELS AND THE APPLICABILITY TO THE CITY'S WRP FLOOD PROTECTION PROJECT- Provided for information.

Attachments: [Memorandum](#)

Board Member Grabill requested that this item be agendaized to gather as much data as possible related to climate change and look at increased carbon retention in groundwater.

This item was received and filed.

12. SUBCOMMITTEE REPORTS

NONE.

13. BOARD MEMBER REPORTS

Board Member Dowd indicated he would not be at the December 7th Board meeting.

Vice Chair Kaun reported that, at the request of the Director, the Department will be starting an Ad Hoc subcommittee to review agricultural user contracts and rates. Vice Chair Kaun appointed Board members Arnone and Grabill to serve in this capacity.

14. DIRECTORS REPORTS

Bennett Horenstein, Director, provided an update on Department activities.

15. ADJOURNMENT OF MEETING

Vice Chair Kaun adjourned the meeting at 3:10 p.m.

The next regularly scheduled meeting of the Board of Public Utilities will be held on December 7, 2017 at 1:30 p.m. at City Hall in the Council Chamber, 100 Santa Rosa Avenue, Santa Rosa.