

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: CHRIS CATBAGAN, ASSOCIATE CIVIL ENGINEER
TRANSPORTATION AND PUBLIC WORKS
SUBJECT: CALIFORNIA HIGHWAY PATROL DOCUMENTS –
DELEGATION OF SIGNATURE AUTHORITY TO EXECUTE
AGREEMENTS FOR CONSTRUCTION ZONE ENHANCEMENT
ENFORCEMENT PROGRAM (COZEEP) SERVICES
AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, delegate authority to the Directors of the Departments of Transportation and Public Works and Water or their designees to approve and execute California Highway Patrol (CHP) standard forms and agreements for the Construction Zone Enhancement Enforcement Program (COZEEP), subject to approval as to form by the City Attorney.

EXECUTIVE SUMMARY

This proposed resolution will delegate authority to the Directors of the Departments of Transportation and Public Works and Water or their designees to execute California Highway Patrol (CHP) standard forms and agreements for traffic control related service provided by CHP.

Under a CHP agreement for Construction Zone Enhancement Enforcement Program (COZEEP), the City will reimburse the State of California for service of providing uniformed personnel with motorcycles and/or patrol vehicles to assist with traffic control.

This resolution supports Council Goal 3: Provide Leadership for Environmental Initiatives 1) Improve transportation network to reduce vehicle miles traveled and promote multi-modal transportation.

BACKGROUND

As part of all projects involving activities within the State Highway System (SHS) right-of-way, Co-operative Agreements that involve design, executed between the City and the State of California, which authorizes the City to proceed with projects, requires the

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City to obtain encroachment permits from Caltrans. In accordance with Caltrans policies, it is a requirement that a Construction Zone Enhanced Enforcement Program (COZEEP) is implemented when normal traffic problems are anticipated or unique conditions warrant additional public or worker protections due to activities within the SHS right-of-way. Therefore, it is imperative that the City executes agreements with the California Highway Patrol (CHP) to perform traffic control related services for all activities within the SHS right-of-way.

The State of California adopted the Construction Zone Enhanced Enforcement Program (COZEEP) with the intent to improve project safety through the use of supplemental CHP personnel to assist in the management of traffic passing through construction zones requested by the City. COZEEP enables Caltrans and local authorities to hire CHP officers and vehicles to patrol project areas with on-going project activities.

COZEEP involves the presence of the CHP in the construction zones to serve as a reminder to the motoring public to slow down, observe construction zone signs, and use care while driving through the work zone. COZEEP is used to increase traffic enforcement above normal levels in situations where traffic problems are anticipated, to reduce the potential for traffic accidents within a construction zone, and to reduce traffic speeds to the posted speed limits. CHP Officers may be used to slow down or assist in stopping or directing traffic to enable necessary breaks in traffic for critical movements of the contractor's equipment and operations.

Under a CHP agreement, the City would reimburse the CHP for the actual cost of their COZEEP services. The cost depends on size and complexity of a project. It is anticipated that a CHP agreement for COZEEP services will be executed on an as-needed basis.

Currently, City staff do not have the legal authority to approve or execute documents with the CHP.

PRIOR CITY COUNCIL REVIEW

On April 18, 2017, the City Council, by Resolution No. RES-2017-056, approved Cooperative Agreement No 04-2600 for Caltrans' Independent Quality Assurance during the preparation of the Project Plans, Specifications, and Estimate (PS&E) phase.

ANALYSIS

1. This proposed resolution would delegate authority to the Directors of the Departments of Transportation and Public Works, and Water or their designees to approve and execute California Highway Patrol (CHP) standard forms and agreements for traffic control support when needed.

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2. This proposed resolution would allow City staff to provide services to the community in an efficient manner.

FISCAL IMPACT

Approval of this resolution will not impact the General Fund. Construction Zone Enhancement Enforcement Program (COZEEP) costs will be funded directly from the design or construction phase of an adequately funded project. An agreement would commit the City to provide reimbursement to the California Highway Patrol for traffic control related services provided to the project.

Part or all costs may be federally reimbursable.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

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