



APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR DISASTER RECOVERY MANAGEMENT SERVICES

City Council Meeting
December 12, 2017

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CURRENT

- On October 8, 2017, the Tubbs Fire started, and ultimately destroyed 2,800 structures in Santa Rosa.
- Staff assessed short and long-term needs for the organization and identified a need for disaster recovery management services.
- A request for proposals (RFP) for disaster recovery management services was issued on November 15, 2017.

PROPOSED

- Six proposals were received; all were considered responsive to the solicitation.
- A tabulation of the responsive vendors, in no specific order, is listed below:

Ernst & Young - San Francisco, CA

Adjusters International - Utica, NY

Aptim Environmental & Infrastructure, Inc. - Sacramento, CA

Hagerty Consulting - Evanston, IL

Witt O'Brien's LLC - Washington D.C.

Disaster Program & Operations, Inc., Gerald J Quinn & Associates, Inc. - Folsom, CA

PROPOSED

- A panel of City staff and members of the Recovery Ad Hoc Committee evaluated and scored the RFPs based on:
 - Overall responsiveness to and compliance with the RFP
 - Qualifications and experience of the proposed team members for the requested services
 - Demonstration of prior success with similar services and projects
 - Technical approach to project including resources & compliance with public policy
 - References
 - Cost Proposal

BENEFIT

- The evaluation panel recommends Ernst & Young be accepted.
- The agreement with Ernst & Young will partner staff with an experienced, post disaster recovery management team, providing:
 - technical advisory services
 - development and submission of federal grant applications
 - procurement assistance, and
 - develop a HUD action plan for recovery

RECOMMENDATION

- It is recommended by the City Manager's Office and the Finance Department that the Council, by resolution, approve the Professional Services Agreement with Ernst & Young operating out of their San Francisco Office to provide disaster recovery management services in an amount not to exceed \$500,000.

QUESTIONS?