

**SANTA ROSA CULTURAL HERITAGE BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
JANUARY 3, 2018**

2:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER

Chair De Shazo called the meeting to order at 2:30 p.m.

2. ROLL CALL

Present: Chair Stacey De Shazo, Board Members John McHugh, Mark DeBacker, Ann Galantine, Laura Fennell

Absent: Vice Chair Margaret Purser, Board Member John Murphey

3. BOARD BUSINESS – Statement of Purpose

4. PUBLIC APPEARANCES – None

5. STATEMENTS OF ABSTENTION BY BOARD MEMBERS – None

6. SCHEDULED ITEMS

6.1 PUBLIC HEARING – LANDMARK ALTERATION – KELLY RESIDENCE IMPROVEMENTS – 230 BOYCE ST – FILE NO. LMA17-020

BACKGROUND: Raise the existing residence and install new base trim at foundation; redesign front exterior stairway by adding landing and 3 risers; install new ground-floor windows in various locations and replace existing rear windows; relocate and install new ground-floor door.

- City Planner Andrew Trippel gave the staff report.
- Architect Mark Parry gave a presentation.
- Chair De Shazo opened/closed the public hearing.

It was MOVED by Board Member DeBacker, seconded by Board Member Fennell and CARRIED 5-0-0-2 (Chair De Shazo and Board Members Fennell, DeBacker, McHugh, and Galantine voting Aye, and Board Members Murphey and Purser absent) to waive the reading of the text and adopt:

RESOLUTION NO. 326 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR KELLY RESIDENCE IMPROVEMENTS LOCATED AT 230 BOYCE STREET IN THE WEST END PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 010-146-002, FILE NUMBER LMA17-020 with the following conditions:

1. Shall install Marvin Integrity Series clad-wood windows in all ground-floor egress window openings, and shall replace windows on the south elevation or the southernmost window on the west elevation with windows of the same series.

2. Shall match patched openings identically to existing adjacent siding.
3. Shall match railings at new landing and stair to existing railing in spacing, shape and material.

7. BOARD MEMBER REPORTS – Presented by Chair De Shazo, and Board Members DeBacker and Fennell.

8. DEPARTMENT REPORT – Presented by Patrick Streeter, Senior Planner

9. APPROVAL OF MINUTES

The Cultural Heritage Board approved the December 6, 2017 Regular Meeting Minutes as submitted.

10. ADJOURNMENT OF MEETING – Chair De Shazo adjourned the meeting at 4:14 p.m. to the next regularly scheduled meeting of February 7, 2018.

PREPARED BY:

Patti P Gregg, Recording Secretary

ATTEST:

Patrick Streeter, Executive Secretary

APPROVED:

Stacey De Shazo, Chair