



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA

## Planning Commission Regular Meeting Minutes - Draft

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Thursday, January 25, 2018

4:00 PM

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### 1. CALL TO ORDER

Chair Cisco called the meeting to order at 4:00 p.m.

### 2. ROLL CALL

**Present** 6 - Chair Patti Cisco, Vice Chair Casey Edmondson, Board Member Vicki Duggan, Board Member Curtis Groninga, Board Member Julian Peterson, and Board Member Karen Weeks

**Absent** 1 - Board Member Akash Kalia

### 3. APPROVAL OF MINUTES

None.

### 4. PUBLIC COMMENTS

None.

### 5. PLANNING COMMISSIONERS' REPORT

Presented by Chair Cisco.

### 6. DEPARTMENT REPORTS

Presented by Clare Hartman, Planning Deputy Director.

### 7. STATEMENTS OF ABSTENTION BY COMMISSIONERS

None.

### 8. PUBLIC HEARINGS

**8.1\*** PUBLIC HEARING - MIDDLE RINCON SUBDIVISION TENTATIVE MAP  
TIME EXTENSION - 117 MIDDLE RINCON RD - PRJ17-030

BACKGROUND: Application for a one-year time extension for the approved Middle Rincon Subdivision Tentative Map to subdivide a 0.91-acre site into six single family lots.

Andrew Trippel, City Planner

TO BE CONTINUED TO A DATE UNCERTAIN

Continued to a date uncertain.

**8.2** ZONING CODE TEXT AMENDMENT - CITYWIDE - FILE NO. REZ17-013

BACKGROUND: The proposed Text Amendment would add Chapter 20-16, Resilient City Development Measures, to the Zoning Code to address housing needs and economic development within the City following the Tubbs and Nuns fires of October 2017.

Jessica Jones, Supervising Planner.

Continued to February 8, 2018.

**8.3\*** PUBLIC HEARING - KAWANA VILLAGE SUBDIVISION TENTATIVE MAP TIME EXTENSION - 1166 KAWANA TERRACE - PRJ17-018

BACKGROUND: Application for a one-year time extension for the approved Kawana Village Subdivision Tentative Map to subdivide a 4.82-acre site into 39 single-family lots.

Andrew Trippel, City Planner.

Ex Parte Disclosures: None.

Applicant presented.

Chair Cisco opened and closed the Public Hearing at 4:14 p.m.

**A motion was made by Board Member Duggan, seconded by Vice Chair Edmondson, to waive reading of the text and adopt:**

**RESOLUTION NO. 11874 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA GRANTING A ONE-YEAR EXTENSION OF TIME FOR THE TENTATIVE MAP FOR THE KAWANA VILLAGE SUBDIVISION LOCATED AT 1166 KAWANA TERRACE, ASSESSOR'S PARCEL NUMBERS 044-051-027, -019, and -025 - FILE**

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**NUMBER PRJ17-018 (EXT17-0022/EXT 17-0023/EXT17-0024).**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Cisco, Vice Chair Edmondson, Board Member Duggan, Board Member Groninga, Board Member Peterson and Board Member Weeks

**Absent:** 1 - Board Member Kalia

**8.4\* PUBLIC HEARING - TERPENE HAVEN CANNABIS CULTIVATION FACILITY, - CONDITIONAL USE PERMIT - 3262 AIRWAY DR - CUP17-080**

BACKGROUND: A new medical cannabis commercial cultivation facility. It would operate daily from 8 a.m. to 5 p.m. Cultivation rooms would occupy 5,760 SF; administrative functions would occupy the remainder of the 8,250 SF facility. On-site security includes access control, security cameras and lights, employee screening, and inventory control. No substantial changes to building exterior or site are proposed.

Andy Gustavson, Senior Planner.

Ex Parte Disclosures: None.

Applicant presented.

Chair Cisco opened the Public Hearing at 4:47 p.m.

Richard Kirby spoke in support of the project.

David Paulsen spoke in support of the project.

Chair Cisco closed the Public Hearing at 4:52 p.m.

**A motion was made by Board Member Duggan, seconded by Vice Chair Edmondson, to waive reading of the text and adopt as amended:**

**RESOLUTION NO. 11875 ENTITLED: RESOLUTION OF THE PLANNING**

**COMMISSION OF THE CITY OF SANTA ROSA MAKING FINDINGS AND DETERMINATIONS AND APPROVING A CONDITIONAL USE PERMIT FOR A MEDICAL CANNABIS COMMERCIAL CULTIVATION FACILITY LOCATED IN UNITS B AND C AT 3262 AIRWAY DRIVE, SANTA ROSA, FILE NUMBER CUP17-080.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Cisco, Vice Chair Edmondson, Board Member Duggan, Board Member Peterson and Board Member Weeks

**No:** 1 - Board Member Groninga

**Absent:** 1 - Board Member Kalia

**9. ADJOURNMENT**

Chair Cisco adjourned the meeting at 5:05 p.m. to the next regularly scheduled Planning Commission meeting to be held on Thursday, February 8, 2018 at 4:00 p.m.

Approved on:

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Clare Hartman, Executive Secretary