



City of Santa Rosa

HYATT REGENCY SONOMA
WINE COUNTRY
170 RAILROAD STREET -
DRY CREEK VALLEY 1
SANTA ROSA, CA 95401

Housing Authority Meeting Minutes - Draft

Monday, January 22, 2018

12:00 PM

SPECIAL MEETING

1. CALL TO ORDER

Chair Downey called the meeting to order at 12:14 pm.

2. ROLL CALL

Present 6 - Chair Wayne Downey Ph. D, Vice Chair David Harris, Commissioner Fran Bolduc, Commissioner Stephen Burke, Commissioner Helga Lemke, and Commissioner Phil Olsen

3. STATEMENTS OF ABSTENTION

None.

4. SEATING OF NEW COMMISSIONERS AND HOUSING AUTHORITY REORGANIZATION

None.

4.1 ADMINISTRATION OF OATH OF OFFICE FOR REAPPOINTED AND NEWLY APPOINTED TENANT COMMISSIONERS

Commissioner Bolduc took the Oath of Office for reappointment as Tenant Commissioner until the end of December 2019.

4.2 NOMINATING COMMITTEE RECOMMENDATION AND ELECTION OF OFFICERS

BACKGROUND: At the December 18, 2017 Housing Authority meeting a Nominating Committee was appointed consisting of Commissioners Olsen and Lemke. At the January 22, 2018 meeting, the Nominating Committee will give its recommendation for the Chair and Vice-Chair of the Housing Authority for the upcoming year.

RECOMMENDATION: The Department of Housing and Community Services recommends that the Housing Authority consider the recommendation of the Nominating Committee and by motion, elect a

Chair and Vice-Chair to preside for the next calendar year with the term of office commencing on January 22, 2018.

Commissioner Olsen made a motion to appoint Vice Chair Harris as the new chair of the Housing Authority and Commissioner Lemke as Vice Chair of the Housing Authority. Commissioner Lemke seconded the motion.

Yes: 6 - Chair Downey Ph. D, Vice Chair Harris, Commissioner Bolduc, Commissioner Burke, Commissioner Lemke and Commissioner Olsen

5. PUBLIC COMMENTS

Duane Dewitt of Roseland spoke about the future of Journey's End Mobilehome Park.

Steve Birdlebough spoke regarding the use of temporary apartments for fire victims.

6. STUDY SESSION

6.1 JOURNEY'S END MOBILEHOME PARK STATUS REPORT

BACKGROUND: Journey's End is a 161 space mobilehome park located in northeast Santa Rosa. The Tubbs Fire destroyed 119 mobilehome and damaged park infrastructure, preventing the remaining units from being re-inhabited. The owners of Journey's End are evaluating their future options for the land.

Presenter: David Gouin, Executive Director of the Housing Authority, and Megan Basinger, Housing and Community Services Manager.

Staff discussed that the property is privately owned, and the owners are evaluating their real estate options.

7. APPROVAL OF MINUTES

7.1 DRAFT MINUTES FOR DECEMBER 18, 2017

Chair Harris approved the minutes of December 18, 2017, as submitted.

8. CONSENT ITEMS

8.1 RESOLUTION - AUTHORIZATION OF THE SUBMISSION OF EXTENSION REQUEST NO. 2 AND ANY SUBSEQUENT EXTENSION REQUESTS, IF NEEDED, TO THE CALIFORNIA DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT FOR THE CALHOME OWNER-OCCUPIED MOBILEHOME REHABILITATION LOAN PROGRAM

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution:

- Authorize the Executive Director to submit a second Grant Agreement extension request to the California Department of Housing and Community Development (HCD) for the CalHome Owner-Occupied Mobilehome Rehabilitation Loan Program (Program) for one additional year, through March 24, 2019; and
- Although the need to extend the Program completion deadline past March 24, 2019 is not foreseen at this time, authorize submission of any additional extension requests by the Executive Director to HCD, if needed.

A motion was made by Vice Chair Lemke, seconded by Commissioner Downey, to waive reading of the text and adopt:

Resolution No. 1643 entitled: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA AUTHORIZING SUBMISSION OF EXTENSION REQUEST NO. 2 AND ANY SUBSEQUENT EXTENSION REQUESTS, IF NEEDED, TO THE CALIFORNIA DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT FOR THE CALHOME OWNER-OCCUPIED MOBILEHOME REHABILITATION LOAN PROGRAM.

The motion carried by the following vote:

Yes: 6 - Chair Downey Ph. D, Vice Chair Harris, Commissioner Bolduc, Commissioner Burke, Commissioner Lemke and Commissioner Olsen

(THE CHAIR MAY CALL FOR A RECESS DURING THIS PERIOD FOR A 30 MINUTE LUNCH BREAK)

Chair Harris called a recess beginning at 12:57 pm.

Chair Harris reconvened the meeting at 1:32 pm.

9. DISCUSSION ITEMS

DISCUSSION OBJECTIVES:

- *Strengthen understanding of roles, responsibilities and policies.
- *Determine if there is consensus to adjust roles and responsibilities.
- *Action steps should consensus be achieved.

Facilitated by Paul Anjeski, Organizational Development and Training Manager

9.1 Who We Are: Discussion examples, Staff re-introductions, commissioners may discuss why they are attracted to serve on the Housing Authority, available conferences and trainings for commissioners, other.

9.2 Where We Are: Discussion examples, the Housing Authority today, roles and responsibilities, policies, strengths and areas that could improve, other

Chair Harris called a recess at 2:40 pm.

Chair Harris reconvened the meeting at 2:57 pm.

9.3 Where We Are Going: Discussion examples, adjusted roles and responsibilities, policy updates or commissioner development, commissioner qualifications, advocacy, and other related topics.

9.4 Confirmation of Assignments and/ or next steps.

10. ADJOURNMENT

Chair Harris adjourned the meeting at 4:06 pm.