



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, February 15, 2018

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:30 p.m.

Present 6 - Chair Daniel Galvin III, Board Member William Arnone Jr., Board Member Richard Dowd, Board Member Mary Watts, Board Member Christopher Grabill, and Board Member Lisa Badenfort

2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS

No statements of abstention were made.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 January 18, 2018, Regular Meeting Minutes.

Attachments: [January 18, 2018, Regular Meeting Minutes.](#)

Approved as submitted.

5. STAFF BRIEFINGS

5.1 FIRE RECOVERY ACTIVITIES

Staff will provide an update on the recovery efforts affecting operations, storm water pollution prevention and watershed protection, ongoing damage assessments, and financial implications.

Attachments: [Presentation \(added 2/14/2018\)](#)

Presenter(s): Joe Schiavone, Deputy Director Local Operations; Kimberly Zunino, Deputy Director Utilities Administration; Rita Miller, Deputy Director Environmental Services; and Jennifer Burke, Deputy Director Water and Engineering Resources.

Duane Dewitt, spoke about Journey's End and access to city water and suggested an infrastructure finance district be established.

Deborah Tavares, spoke about stopthecrime.net, heavy metals in

the soils in Fountaingrove, and expressed concern about the water contamination.

5.2 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS
UPDATE: OCTOBER - DECEMBER 2017

Staff will provide an update on Capital Improvement Program (CIP) projects for CIP Team 2. The briefing will summarize expenditures and major project updates from October to December 2017. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

Attachments: [Presentation](#)

Presenter: Andrew Allen, Supervising Engineer

Deborah Tavares, spoke regarding the Farmers Lane well project, the Montgomery Dr project, and the website Primarywater.org.

6. CONSENT ITEMS

6.1 MOTION - GENERAL SERVICES AGREEMENT F001622 AWARD -
FOR WATER DEPARTMENT JANITORIAL SERVICES WITH JAMES
FURULI INVESTMENT CO. INC., DBA ENVIRONMENTAL DYNAMICS

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities, by motion, approve a three-year General Services Agreement, F001622, for janitorial services with two one-year extension options for Water Department facilities with James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA, in the amount of \$332,192.08, with a \$10,000 contingency for miscellaneous services, for a total not to exceed amount of \$342,192.08.

Attachments: [Staff Report](#)
[Agreement](#)

A motion was made by Board Member Dowd, seconded by Board Member Watts, to approve Consent Item 6.1 as submitted for a three-year General Services Agreement, F001622, for janitorial services with two one-year extension options for Water Department facilities with James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA, in the amount of \$332,192.08, with a \$10,000 contingency for miscellaneous services, for a total not to exceed amount of \$342,192.08. The motion

carried by the following vote:

Yes: 6 - Chair Galvin III, Board Member Arnone Jr., Board Member Dowd, Board Member Watts, Board Member Grabill and Board Member Badenfort

6.2 MOTION - GENERAL SERVICES AGREEMENT F001569 - PROGRAMMABLE LOGIC CONTROLLERS

RECOMMENDATION: It is recommended by the Finance and Water Departments, that the Board of Public Utilities, by motion, approve General Service Agreement F001569 for a 2-year term with three one-year renewal options for the as-needed acquisition of programmable logic controllers and their components for a total amount not to exceed \$211,818.76. Funds required for the first year of this expense have been appropriated in the fiscal year 2017-18 adopted budget of the Water Department. As a regular ongoing operating need, funds for this type of expenditure will continue to be included annually in the proposed budget for the Water Department.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Agreement](#)
[E&M Exhibit A - Scope of Services.pdf](#)
[E&M Exhibit B - Compensation Rates.pdf](#)

A motion was made by Board Member Dowd, seconded by Board Member Watts, to approve General Service Agreement F001569 for a 2-year term with three one-year renewal options for the as-needed acquisition of programmable logic controllers and their components for a total amount not to exceed \$211,818.76. Funds required for the first year of this expense have been appropriated in the fiscal year 2017-18 adopted budget of the Water Department. As a regular ongoing operating need, funds for this type of expenditure will continue to be included annually in the proposed budget for the Water Department. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Board Member Arnone Jr., Board Member Dowd, Board Member Watts, Board Member Grabill and Board Member Badenfort

7. REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

RECOMMENDATION: No action is needed.

Attachments: [Presentation \(added 2/14/2018\)](#)

Presenter: Jennifer Burke, Deputy Director of Water and Engineering Services and Mike Prinz, Deputy Director Subregional Operations.

Deborah Tavares, spoke about limited water resources and Primarywater.org.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Duane Dewitt, spoke about aquifer recharge.

9. REFERRALS

NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

- 10.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE: OCTOBER - DECEMBER 2017 - Provided for information.

Attachments: [Memorandum](#)

This item was received and filed.

11. SUBCOMMITTEE REPORTS

Board Member Dowd reported that the Budget Review Subcommittee is meeting to discuss the two year budget. He asked that the strategies be brought back to the full Board for input.

12. BOARD MEMBER REPORTS

NONE.

13. DIRECTORS REPORTS

Ben Horenstein, Director provided an update on Department activities.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM

Chair Galvin announced the closed session item and noted that he

would be leaving for the remainder of the meeting. Board Member Badenfort also reported that she would be leaving for the remainder of the meeting. At 3:30 p.m., the Board adjourned to closed session in the Mayor's Conference Room.

14.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One potential cases; Notice of Violation and Intent to File Suit under the Endangered Species Act received from California River Watch

15. ADJOURNMENT TO OPEN SESSION IN THE MAYOR'S CONFERENCE ROOM AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY.

The closed session adjourned to open session at 3:45 p.m. The Board provided a recommendation that staff will bring forward to the City Council.

16. ADJOURNMENT OF MEETING

Vice Chair Arnone adjourned the meeting at 3:45 p.m.

The next regularly scheduled meeting of the Board of Public Utilities will be held on Thursday, March 15, 2018, at 1:30 p.m., in the Council Chamber, City Hall, 100 Santa Rosa Ave., Santa Rosa.