



# City of Santa Rosa

Office of Community  
Engagement  
637 First Street

## Community Advisory Board Regular Meeting Minutes - Draft

---

Wednesday, February 28, 2018

5:30 PM

---

**5:37 P.M.**

Meeting called to order at 5:37pm.

### 1. CALL TO ORDER & ROLL CALL

**Present:** 8 - Chair Cherie Barnett, Vice Chair Lacinda Moore, Board Member Linda Adrain, Board Member Vincent Harper, Board Member Cecile Querubin, Board Member Calum Weeks, Board Member Veronica Cruz and Daniel Chaparro

**Absent:** 6 - Board Member Tanya Narath, Board Member Jennielynn Holmes, Board Member Victoria Fleming, Board Member Xavier Nazario , Board Member Tulio Meza and Board Member Jazmin Gudino Mendoza

### 2. OATH OF OFFICE

Daniel Chaparro, Southwest CAB Area Member, was given his Oath of Office.

### 3. PUBLIC COMMENTS

None.

### 4. APPROVAL OF MINUTES

January 24, 2018 Regular Meeting Minutes.

Member Chaparro abstained from the vote.

**A motion was made by Board Member Harper, seconded by Board Member Weeks, and approved. The motion carried by the following vote:**

**Yes** 7 - Chair Barnett Vice Chair Moore Board Member Adrain Board Member Harper Board Member Querubin Board Member Weeks Board Member Cruz

**Absent** 6 - Board Member Narath Board Member Holmes Board Member Fleming Board Member Nazario Board Member Meza Board Member Gudino Mendoza

### 5. CAB ANNOUNCEMENTS

Board Member Weeks announced he would leave the meeting at 6:45pm.

Board Member Querubin announced that the Housing for All Subcommittee met the previous week and heard information from Council Member Tibbitts and Director of Housing and Community Services, David Gouin, about a housing bond that the City is reviewing. The Subcommittee will bring more information to the CAB as it becomes available.

## **6. STAFF UPDATES**

## **7. SCHEDULED ITEMS**

### **7.1 CAB STRATEGIC PLANNING AD HOC UPDATE**

Board Member Cecile Querubin provided the CAB with an update from the Strategic Planning Ad Hoc Committee (Committee). The Committee met with CivicMakers, Strategic Planning Consultant, to understand the strategic planning process being undertaken and to voice their concerns and ask questions. Board Member Querubin handed out the strategic planning work plan and let the CAB know that feedback is welcome as the process progresses. A sign-in sheet for one-on-one phone interview with CivicMakers was passed around.

Danielle Ronshausen, Community Engagement Coordinator, announced CivicMakers will be at the next CAB meeting on March 28th.

Public Comment: None.

### **7.2 DISTRICT ELECTIONS**

Daisy Gomez, City Clerk, presented on the City Council's decision to move from at-large elections to district-based elections. Ms. Gomez reviewed the timeline and process for moving to district-based elections and announced that on March 6th, the demographers will compile submitted draft maps from community members and publish the draft maps on City of Santa Rosa website. On March 13th at 5pm, City Council will have the third public hearing for public input and input from Council. On April 3rd the fourth public hearing will be held and will include the first reading of the ordinance.

Public Comment: None

### **7.3 SANTA ROSA SESQUICENTENNIAL AND NEIGHBORHOOD HERITAGE MAPPING PROJECT**

Pat Friiht and Margaret Purser, Members of the Mayor's Sesquicentennial Ad Hoc Committee, presented information about the upcoming events associated with the City's 150 year celebration. CAB can help by getting word out about

Santa Rosa Sesquicentennial events. Neighborhoods and schools are encouraged to get involved. The Santa Rosa Sesquicentennial Celebration will be hosted on September 8th at Court House Square, where the Committee will bury another time capsule. Ms. Purser also provided information about the Neighborhood Heritage Mapping Project, to be launched some time in March or April. The project includes an online community mapping tool that Santa Rosa residents can use to mark important places in their neighborhoods and why they are important to them.

Public comment: None

## 8. PARKING LOT

- A. Strategic Planning Process (on-going)
- B. Community Events Calendar and Sign-Ups (March 2018)
- C. Bicycle and Pedestrian Master Plan Update Presentation (March 2018)
- D. Housing Bond Measure and Housing for All Subcommittee Update (TBD)
- E. Staff update on district elections (TBD)

## 9. ADJOURNMENT

Member Chaparro also voted yes. Meeting adjourned at 6:43pm.

**A motion was made by Board Member Weeks, seconded by Board Member Harper, to adjourn the meeting at 6:43pm. The motion was carried by the following vote:**

**Yes 7 -** Chair Barnett Vice Chair Moore Board Member Adrain Board Member Harper Board Member Querubin Board Member Weeks Board Member Cruz

**Absent 6 -** Board Member Narath Board Member Holmes Board Member Fleming Board Member Nazario Board Member Meza Board Member Gudino Mendoza

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4696 one week prior to the meeting. TDD (707) 543-3063

*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*