



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, March 15, 2018

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Vice Chair Arnone called the meeting to order at 1:30 p.m.

Rollcall

Present 5 - Board Member William Arnone Jr., Board Member Richard Dowd, Board Member Mary Watts, Board Member Christopher Grabill, and Board Member Lisa Badenfort

Absent 1 - Chair Daniel Galvin III

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

No statements of abstention were made.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 February 15, 2018, Regular Meeting Minutes.

Attachments: [February 15, 2018 Regular Meeting Minutes.](#)

Approved as submitted.

5. STAFF BRIEFINGS

5.1 CALIFORNIA WATER ENVIRONMENT ASSOCIATION (CWEA) SMALL FACILITY OF THE YEAR AWARD - SEISMIC BREWING COMPANY

Staff would like to recognize Seismic Brewing Company for their selection as California Water Environment Association P3S Committee's Northern California 2017 Facility of Year Award. Seismic Brewing Company has implemented state of the art technology and equipment in order to reduce water consumption, as well as reclaim and reuse their wastewater. As a result, City water only accounts for about 35% of their total water used in the beer brewing process with minimal amounts of water discharged to the sanitary sewer.

Attachments: [Presentation \(added 3/14/2018\)](#)

Presenter(s): Heather Johnson, Environmental Compliance Inspector

5.2 ANNUAL COMPLIANCE SUMMARY REPORT

Staff will summarize Santa Rosa Water Department compliance to federal, state, and local environmental regulations in 2017. Santa Rosa Water protects the health of our community and minimizes the impacts of our operations on the natural environment through implementing a broad range of compliance programs that support department operations and promote watershed stewardship. The annual summary report will describe applicable regulations, highlight permit requirements, summarize compliance during 2017 and discuss emerging regulatory issues.

Attachments: [Presentation \(added 3/14/2018\)](#)

Presenter(s): Rita Miller, Deputy Director Environmental Services

5.3 UPDATE ON CURRENT BUDGET PROCESS

Staff will provide a brief update on the current status of the budget process. Staff will discuss the budget process and funding strategies for fire related damages. A full budget study session is scheduled for April 5, 2018.

Attachments: [Presentation \(added 3/14/2018\)](#)

Presenter(s): Kimberly Zunino, Deputy Director Administration

5.4 FIRE RECOVERY ACTIVITIES

Staff will provide an update on the fire recovery efforts.

Director Horenstein reported that the Board would not receive a staff update today, however, a joint City Council and Board of Public Utilities meeting would be scheduled for March 27. National experts and regulatory staff will be present to provide additional information on the water quality issue that would better inform our customers as they continue with their rebuild.

6. CONSENT ITEMS

6.1 MOTION - SECOND AMENDMENT TO PROFESSIONAL SERVICES

AGREEMENT WITH SOFTRESOURCES LLC (AGREEMENT F001216)

RECOMMENDATION: It is recommended by the Water Department that the Board, by motion, approve a second amendment to the Professional Services Agreement with SoftResources LLC of Kirkland, WA (Agreement F001216) to provide consulting services related to the replacement of Hansen in the amount not to exceed the sum of two hundred twenty-three thousand, two hundred seventy-eight dollars (\$223,278) and authorize the Chair to sign the agreement.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Exhibit A to Attachment 1](#)

A motion was made by Board Member Dowd, seconded by Board Member Watts, to approve Consent Item 6.1 as submitted for a second amendment to the Professional Services Agreement with SoftResources LLC of Kirkland, WA (Agreement F001216) to provide consulting services related to the replacement of Hansen in the amount not to exceed the sum of two hundred twenty-three thousand, two hundred seventy-eight dollars (\$223,278) and authorize the Chair to sign the agreement. The motion carried by the following vote:

Yes: 5 - Board Member Arnone Jr., Board Member Dowd, Board Member Watts, Board Member Grabill and Board Member Badenfort

Absent: 1 - Chair Galvin III

7. REPORT ITEMS - NONE.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

NONE.

9. REFERRALS

NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

NONE.

11. SUBCOMMITTEE REPORTS

Board Member Dowd reported that the Budget Review subcommittee would be meeting on March 28, 2018.

12. BOARD MEMBER REPORTS

Board Member Grabill reported that he had been a part of the evaluation panel for the new landscape contract and noted that the contract would be coming to the full board for consideration soon.

13. DIRECTORS REPORTS

Director Horenstein provided an update on various department activities.

14. ADJOURNMENT OF MEETING

The meeting was adjourned at 2:36 p.m. The next regularly scheduled meeting of the Board of Public Utilities will be held on April 5, 2018.