

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, ACTING CHIEF FINANCIAL OFFICER
SUBJECT: REVIEW OF FISCAL YEAR 2018-19 DEPARTMENT BUDGET
REQUESTS, CAPITAL IMPROVEMENT PROGRAM FUNDING
REQUESTS, AND COMMUNITY PROMOTIONS FUNDING
REQUESTS

AGENDA ACTION: NO ACTION REQUIRED

RECOMMENDATION

It is recommended by the Finance Department that the City Council hold a Study Session to provide an opportunity for the City Council to receive information and ask questions relative to each department, the Capital Improvement Program, and the Community Promotion funding requests for Fiscal Year (FY) 2018-19. No action is necessary.

EXECUTIVE SUMMARY

In this budget Study Session, scheduled for May 15, 16, and 17 if necessary, the City Council will be presented with an overview of the funding requests for FY 2018-19. In addition, the City Council will receive updates on program cost requests discussed at the Preliminary Budget Study Session on April 17. These Study Sessions are held in advance of the Budget Hearings in June to allow the City Council ask questions, provide direction, and gain a full understanding of the funding requests that will be before them for formal adoption in June.

BACKGROUND

The City's budget process began in January. The City held a public hearing on budget priorities on January 9, 2018, to solicit input from the community on items to be considered in the budget. The City Council held goal setting meetings on January 18 and 19, and finalized their goals on January 25, 2018.

A Preliminary Budget Study Session was held on April 17, where staff presented the City Council an overview of the City's budget condition and an overview of the Federal Emergency Management Agency (FEMA) disaster recovery process. In addition, the City Council requested information on program costs for a number of programs and projects that affect the community.

REVIEW OF FISCAL YEAR 2018-19 DEPARTMENT BUDGET REQUESTS, CAPITAL
IMPROVEMENT PROGRAM FUNDING REQUESTS, AND COMMUNITY
PROMOTIONS FUNDING REQUESTS
PAGE 2 OF 3

PRIOR CITY COUNCIL REVIEW

None.

ANALYSIS

This is part one of a multi-day Study Session, with the second part taking place on May 16, 2018, and a third part taking place on May 17, 2018, if necessary. On the first day, the City Council will receive an overview of the City's financial condition, and then a presentation of the City's proposed Operations and Maintenance budget including information on each department's request. This presentation will also include the Community Promotions funding requests. At the May 16, 2018 Study Session, staff will finish the individual department budget presentations and will then present the City's proposed Capital Improvement Program budget. The presentation will conclude with the City Council receiving cost and other information relative to their requests given to staff at the April 17 Study session.

Information and department budgets will be presented in the following order:

May 15, 2018

- Budget Overview
- City Council / Community Promotions
- City Manager's Office
- City Attorney's Office
- Human Resources
- Finance/Non-Departmental
- Office of Community Engagement
- Information Technology
- Planning and Economic Development

May 16, 2018

- Recreation and Parks
- Fire
- Police
- Housing and Community Services
- Transportation and Public Works
- Santa Rosa Water
- Capital Improvement Program

REVIEW OF FISCAL YEAR 2018-19 DEPARTMENT BUDGET REQUESTS, CAPITAL
IMPROVEMENT PROGRAM FUNDING REQUESTS, AND COMMUNITY
PROMOTIONS FUNDING REQUESTS
PAGE 3 OF 3

- City Manager Comments
- Review Program Cost Estimates

The Council may ask questions and provide direction to staff.

FISCAL IMPACT

There is no fiscal impact from holding a study session.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

Attachment 1 – Object Codes by Category
Attachment 2 – FY 2018-19 Proposed CIP Budget

CONTACT

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