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**SANTA ROSA DESIGN REVIEW BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
MAY 3, 2018**

2:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER AND ROLL CALL

Chair Burch called the meeting to order at 2:36 p.m. Board Members Present: Chair Michael Burch, Vice Chair Warren Hedgpeth; Board Members Drew Weigl, Joel Grogan
Absent: Board Members Scott Kincaid, Kevin Zucco, Sabra Briere.

2. APPROVAL OF MINUTES

The Design Review Board approved the April 19, 2018 Regular Meeting Minutes as submitted.

The Design Review Board approved the April 19, 2018 Special Joint Design Review Board/Cultural Heritage Board Meeting Minutes as submitted.

3. BOARD BUSINESS – Statement of Purpose

4. PUBLIC APPEARANCES - none

5. STATEMENTS OF ABSTENSION BY BOARD MEMBERS - none

6. SCHEDULED ITEMS

6.1 PUBLIC HEARING – HAMPTON INN & SUITES, DESIGN REVIEW MAJOR – AIRWAY DRIVE - FILE NO. PRJ17-076

BACKGROUND: A proposal to construct a 55-foot tall, four-story, 100-room hotel on an undeveloped parcel. The project requires Design Review for a structure greater than 10,000 sq ft, and a Conditional Use Permit for additional building height.

- City Planner Susie Murray gave the staff report and answered Board Member questions.
- The Applicant Team gave a presentation and answered Board Member questions.
- Chair Burch opened the public hearing.
- Chair Burch closed the public hearing.

MOVED by Board Member Board Member Grogan, seconded by Board Member Hedgpeth and CARRIED 4-0-0-3 (Board Members Burch, Hedgpeth, Weigl and Grogan voting Aye, and Board Members Kincaid, Zucco, and Briere absent to waive reading of the text and adopt:

RESOLUTION NO. 18-981 ENTITLED: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING PRELIMINARY DESIGN REVIEW APPROVAL FOR THE HAMPTON INN & SUITES LOCATED AT THE NORTH END OF AIRWAY DR, APN: 058-011-018, FILE NO. PRJ17-076 with the following conditions:

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1. Shall specify same brick material for east pool fence as specified for building to enhance connection to hotel.

2. Consider increasing vertical scale of landscaping along east pool wall and building elevation to enhance connection and add scale to ground plane and first floor.

7. BOARD MEMBER REPORTS – Board Member Grogan announced he will soon step down from the Board.

8. DEPARTMENT REPORT

Deputy Director Clare Hartman gave updates on the following:

- Joint Annual General Plan Report
- Housing Action Plan implementation measures
- Development in the Spotlight
- Pilot Program – express review program
- Downtown Specific Plan grant
- General Plan update
- Budget sessions
- Resilient City development measures
- Future Design Review Board meeting locations

9. ADJOURNMENT OF MEETING – Chair Burch adjourned the meeting at 4:28 p.m. to the next regularly scheduled meeting of May 17, 2018.

PREPARED BY:

Patti Pacheco Gregg, Recording Secretary

ATTEST:

Bill Rose, Executive Secretary

APPROVED:

Michael Burch, Chair