

**SANTA ROSA CULTURAL HERITAGE BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
JUNE 20, 2018**

2:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER AND ROLL CALL

Chair De Shazo called the meeting to order at 2:34 p.m.

Present: Chair Stacey De Shazo, Vice Chair Margaret Purser, Board Members John McHugh, Mark DeBacker, and Laura Fennell

Absent: Board Members Ann Galantine and John Murphey (abstaining)

2. APPROVAL OF MINUTES – None

3. BOARD BUSINESS – Chair De Shazo read the Statement of Purpose

4. PUBLIC APPEARANCES – None

5. STATEMENTS OF ABSTENSION BY BOARD MEMBERS – None except Board Member Murphey who was not present.

6. SCHEDULED ITEMS

6.1 LANDMARK ALTERATION – GRABOWSKI LANDMARK ALTERATION (NON-CONTRIBUTOR)

800 MCDONALD AVENUE – FILE NO. LMA18-003

BACKGROUND: Application for a Landmark Alteration to legalize various unpermitted site and building alterations made in 2017 and propose additional exterior alterations to a non-contributing single-family residence (build circa 1982) located in the McDonald Preservation District.

- Presented by City Planner Andrew Trippel
- The applicant spoke regarding the project
- The Board asked questions of Staff and the applicant and gave feedback

Following Cultural Heritage Board discussion, it was MOVED by Board Member McHugh, seconded by Chair De Shazo and CARRIED with the following vote:

AYES: (5)

NOES: (0)

RECUSAL: (0)

ABSENT: (2)

to waive reading of the text and adopt:

RESOLUTION NO. 327 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR EXTERIOR ALTERATIONS TO EXISTING RESIDENCE AND SITE FEATURES LOCATED AT 800 MCDONALD AVENUE IN THE MCDONALD AVENUE PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 180-670-044, FILE NUMBER LMA18-003

With the following conditions:

- Shall reconstruct removed chimney in original size, shape, and location. Siding material must be shingle cladding to match house in wood or cement material.
- Shall replace swinging front gate elements with swinging gate elements that replicate shape and form of original gate or reflect the roofline of the existing structure.

7. BOARD MEMBER REPORTS –

- Board Member DeBacker spoke regarding Caritas Village and Chanate Village
- Vice Chair Purser spoke regarding the Sonoma Fire Cottages Project
- Chair De Shazo spoke regarding Katrina Cottages

8. DEPARTMENT REPORT – Deputy Director of Planning Clare Hartman spoke regarding CLG (Certified Local Government) and advised that the City will not be moving forward with that at this time. She also advised the Board that meetings will be held in the City Council Chamber beginning with the July 18, 2018 meeting.

9. ADJOURNMENT OF MEETING – Chair De Shazo adjourned the meeting at 5:23 p.m. to the next regularly scheduled meeting of July 18, 2018.

PREPARED BY:

Karen Arents, Recording Secretary

ATTEST:

Kristinae Toomians, Executive Secretary

APPROVED:

Chair Stacey De Shazo