

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES
FROM: JEANNINE SARRAGOSSA, DEPARTMENT INFORMATION
TECHNOLOGY SUPERVISOR, WATER

SUBJECT: FIRST AMENDMENT TO PROFESSIONAL SERVICES
AGREEMENT WITH E&M ELECTRICAL AND MACHINERY, INC.
dba WONDERWARE CALIFORNIA (AGREEMENT F001496)

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Water Department that the Board of Public Utilities (BPU), by resolution, waive the competitive procurement pursuant to Council Policy 600-01 and City Code Chapter 3-44.080 - *Exceptions to competitive bidding* due to the vendor being the sole source provider of the product, approve a First Amendment to the Professional Services Agreement No. F001496 with E&M Electrical and Machinery, Inc. dba Wonderware California, to provide software license and support services related to the Supervisory Control And Data Acquisition (SCADA) needs in the Water Department through June 2023 in the amount not to exceed \$324,102.30 and authorize the Chair to sign the agreement.

EXECUTIVE SUMMARY

This resolution will approve a First Amendment to Professional Services Agreement (PSA) No. F001496, with E&M Electrical and Machinery, Inc. dba Wonderware California (Wonderware), a California Corporation to provide software licenses, software upgrades, and technical support services related to the Supervisory Control And Data Acquisition (SCADA) needs in the Water Department.

Santa Rosa Water engaged with Wonderware in 2003 to provide the software that runs the SCADA processing for Local, Geysers and Laguna Treatment Plant operations. Most recently, in 2017, a PSA (F001496) in the amount of \$64,471.30 was approved for one year. This First Amendment to this PSA will move the City to a five-year agreement for the licenses and services.

BACKGROUND

Wonderware is the only licensed distributor for the software on the West Coast. The City has been utilizing the software since 2003 to run the SCADA processing for the water and wastewater systems. In 2017, the City executed a Professional Services Agreement with Wonderware to provide the license and support of the software for one year. Staff began investigating options for cost-effective longer-term contract options for the needed licenses and technical support.

PRIOR REVIEW

None.

ANALYSIS

The Wonderware software has been in use in the City since 2003 and there is no expectation that it will change in the next five years. It is to the City's advantage to create one amendment to the original PSA that will allow the renewal of the licenses for the five-year period and prevent the need for further administration of the contract.

The funding has been appropriated and will be charged to the accounts below:

Annual License Support and Tax	
130802 - Laguna Treatment Plant 5 years Support	\$78,282.00
130901 - Geysers Recharge 5 years Support	\$68,047.00
130603 - Water Maintenance 5 years Support	\$54,266.50
130703 - Wastewater Collection 5 years Support	\$54,266.50
<u>130302 - Asset Management 5 years Support</u>	<u>\$ 4,769.00</u>
Total:	\$259,631.00

City Council Policy 600-01 provides for waiving the request for proposal (RFP) procedures if it is in the best interest of the City. Further, City Code Chapter 3-44.080 - *Exceptions to competitive bidding* states that sole source procurement can be awarded free of competitive bidding if limitations on the source are such that no more than one contractor is available to meet the specifications, quality or other valid considerations. Due to Wonderware being the only licensed distributor for the software on the West Coast, staff requests a waiver of the RFP procedures in this case.

FISCAL IMPACT

Funding for this amendment was appropriated in the Fiscal Year 2018-19 budget for the Water Department.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

None.

ATTACHMENTS

- Attachment 1 – First Amendment to Professional Services Agreement Number F001496 with E&M Electrical and Machinery, Inc. dba Wonderware California
- Attachment 2 – Sole Source Letter from Schneider Electric Software

CONTACT

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