

**HOUSING AND COMMUNITY SERVICES
M E M O R A N D U M**

DATE: August 27, 2018
TO: HOUSING AUTHORITY COMMISSIONERS
FROM: DAVID E. GOUIN, EXECUTIVE DIRECTOR
HOUSING AUTHORITY
SUBJECT: HOUSING AUTHORITY MONTHLY ACTIVITIES REPORT

- The Housing Choice Voucher waitlist was open from May 1st thru May 31st. We received a total of 3414 applications, all of which have been entered into our system. (For comparison, we received 1800 total applications in the 2016 lottery.) The total number of waitlist applicants is currently 5862 and the approximate wait time is 8 to 10 years.
- All of the vouchers under the Limited Preference for Families Experiencing Homelessness have been issued. A total of six families have been housed and a Waiting List for these vouchers has been established. To date, sixty-five families have been referred and we are monitoring the success rate closely.
- The Landlord Incentives program that was to be proposed to the Housing Authority during the July meeting pending final approval from the Department of Housing and Urban Development (HUD) was not placed on the August agenda. HUD determined that the use of ongoing Administrative Fees for a Landlord Incentives program would not be permitted. Staff is exploring the possibility of a similar program using Disaster Administrative Fee Set-Aside.
- Delegation of Approval Authority - The following items were approved by the Executive Director, pursuant to Housing Authority Reso. 1534 (Delegation of Approval Authority), during the period of time since the Housing Authority meeting of June 18, 2018:
 - Apple Valley Apartments - Extension of construction commencement date from June 1, 2018 to July 1, 2018 and construction completion from September 15, 2018 to October 15, 2018
 - Apple Valley Apartments - Extension of construction commencement date from July 1, 2018 to August 1, 2018 and construction completion from October 15, 2018 to November 15, 2018