

# **ENTERPRISE AGREEMENT WITH MICROSOFT FOR DESKTOP SOFTWARE**

City Council Staff Report

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# Microsoft Enterprise Agreement

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As part of its technology procurement practices, the Information Technology Department typically upgrades and deploys core City software on a timescale that keeps the City software versions at or near current commercial release versions. This practice is necessary to ensure core City software is kept current with security-related and product feature improvements.

# Microsoft Enterprise Agreement

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Microsoft Office 365 products provide the backbone for all City email, word processing, spreadsheets, collaboration, etc. The suite of products in use by the City are covered in an “Enterprise Agreement”, which is due for renewal this fiscal year.

# Microsoft Enterprise Agreement

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The three-year Enterprise Agreement is preferred due to technology procurement cycles and will allow for acquisition of major new software versions while continuing the benefit of software assurance or free upgrades. This is more efficient than purchasing individual licenses as each new version of software comes out.

# Recommendation

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It is recommended by the Information Technology Department, that the Council, by resolution, approve a three-year Enterprise Agreement renewal with Microsoft for software licenses and support of desktops and servers, through the California Department of General Services (DGS) Cooperative Agreement #SCA-16-70-0008B, via Microsoft's Value-Added Reseller (VAR) Insight Public Sector, Inc., an Arizona Corporation, in the amount of \$863,985.66 plus a \$200,000 contingency, for a total amount of \$1,063,985.66.