



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA

## Housing Authority Regular Meeting Minutes - Draft

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Monday, June 25, 2018

1:30 PM

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### 1:30 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

#### 1. CALL TO ORDER

Vice Chair Lemke called the meeting to order at 1:33 p.m.

#### 2. ROLL CALL

Commissioner Olsen arrived at 1:39 p.m.

**Present** 5 - Vice Chair Helga Lemke, Commissioner Fran Bolduc, Commissioner Stephen Burke, Commissioner Leora Johnson-Morgan, and Commissioner Phil Olsen

**Absent** 2 - Chair David Harris, and Commissioner Wayne Downey Ph. D

#### 3. STATEMENTS OF ABSTENTION

None.

#### 4. PUBLIC COMMENTS

Duane Dewitt spoke regarding property owned by the City that have no tenants. He urged the Housing Authority to become involved in housing veterans.

Larry Florin, Burbank Housing, thanked Commissioner Burke for attending the opening of the Crossroads. Mr. Florin also acknowledged the Housing Authority for the role they played with regards to that project and housing vulnerable populations.

#### 5. APPROVAL OF MINUTES

##### 5.1 MARCH 26, 2018 - DRAFT MEETING MINUTES

Vice Chair Lemke approved the minutes as submitted.

#### 6. CHAIRMAN/ COMMISSIONER REPORTS

Commissioner Burke reported that he attended the Crossroads housing development, hosted by Burbank Housing.

## **7. COMMITTEE REPORTS**

None.

## **8. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:**

- 8.1 UPDATED INCOME GUIDELINES, AFFORDABLE HOUSING PROGRAM RENTS, MAXIMUM SALES PRICE CHARTS, AND UTILITY ALLOWANCES - Provided for information.
- 8.2 MONTHLY ACTIVITIES REPORT - Provided for information.
- 8.3 PUBLIC RECOGNITION OF HOUSING AUTHORITY PARTNERSHIP TO BURBANK HOUSING - Provided for information.

## **9. REPORT ITEMS**

- 9.1 REPORT - FISCAL YEAR 2018/19 HOUSING AUTHORITY BUDGET ADOPTION

BACKGROUND: The Housing Authority's annual budget process runs concurrently with the City's process from January through June each year. The Executive Director of the Housing Authority is charged with submitting an expenditure, revenue, and transfer budget for all Housing Authority programs for approval by the Housing Authority Commissioners, which then becomes the formal budget for the next fiscal year. The Housing Authority is asked to adopt the budget at their June meeting each year.

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, adopt the proposed budget for Fiscal Year (FY) 2018/19.

Presented by Kate Goldfine, Housing and Community Services Administrative Services Officer and David Gouin, Housing and Community Services Director

### Public Comment

Duane Dewitt spoke regarding HUD VASH vouchers and public housing.

**A motion was made by Commissioner Burke, seconded by Commissioner Bolduc, to authorize adoption of the proposed budget for Fiscal Year (FY) 2018/19, and waive reading of the text and adopt.**

**RESOLUTION NO. 1651 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROVING THE HOUSING AUTHORITY BUDGET FOR FISCAL YEAR 2018/19.**

**Yes:** 5 - Vice Chair Lemke, Commissioner Bolduc, Commissioner Burke, Commissioner Johnson-Morgan and Commissioner Olsen

**Absent:** 2 - Chair Harris and Commissioner Downey Ph. D

**10. ADJOURNMENT**

Vice Chair Lemke adjourned the meeting at 2:10 p.m.

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NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.

**/s/ Megan Lackie, Recording Secretary**