



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

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Thursday, August 16, 2018

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

Chair Galvin announced that Board Member Watts was no longer serving on the Board. She will be brought back at a future meeting date to acknowledge her service.

**Rollcall**

**Present** 5 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, and Board Member Christopher Grabill

**Absent** 1 - Board Member Matt Mullan

**2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS**

Board Member Dowd stated that he would be abstaining from the acceptance of the minutes for June 7, 2018.

**3. STUDY SESSION - NONE**

**4. MINUTES APPROVAL**

4.1 June 7, 2018 - Regular Meeting Minutes.

Attachments: [June 7, 2018 - Regular Meeting Minutes](#)

The minutes of June 7, 2018 were accepted as submitted.

**5. STAFF BRIEFINGS**

5.1 LAGUNA TREATMENT PLANT DISINFECTION IMPROVEMENTS PROJECT UPDATE

Staff will provide an update on the Laguna Treatment Plant Disinfection Improvements, a large, complex project that has been under the planning and pre-design phase for a number of years. Staff will cover

the status of the project, associated activities, and anticipated schedules.

Attachments: [Presentation \(added 8/16/18\)](#)

Presenter(s): Emma Walton, Interim Deputy Director Engineering Resources and Tanya Mokvyts, Associate Civil Engineer.

**5.2 DEVELOPMENT OF A REVISED LOCAL LIMITS FOR THE CITY OF SANTA ROSA REGIONAL WATER REUSE FACILITY**

Staff will update the Board on the results of the City of Santa Rosa Local Limits Study for the City of Santa Rosa Regional Water Reuse Facility, provide an opportunity for input and outline the next steps in the process.

Attachments: [Staff Report](#)  
[Attachment 1](#)  
[Presentation \(added 8/16/18\)](#)

Presenter(s): Martin St. George, Environmental Services Supervisor.

**6. CONSENT ITEMS**

Chair Galvin requested that Item 6.2 be pulled from the Consent calendar to allow for discussion.

**6.1 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH E&M ELECTRICAL AND MACHINERY, INC. DBA WONDERWARE CALIFORNIA (AGREEMENT F001496)**

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution, waive the competitive procurement pursuant to Council Policy 600-01 and City Code Chapter 3-44.080 - Exceptions to competitive bidding due to the vendor being the sole source provider of the product, approve a First Amendment to Professional Services Agreement No. F001496 with E&M Electrical and Machinery, Inc. dba Wonderware California, to provide software license and support services related to the Supervisory Control And Data Acquisition (SCADA) needs in the Water Department through June 2023 in the amount not to exceed \$324,102.30 and authorize the Chair to sign the agreement.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Attachment 1](#)  
[Attachment 2](#)

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Badenfort to adopt Item 6.1 - RESOLUTION NO. 1175 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES WAIVING THE COMPETITIVE PROCUREMENT PROCESS PURSUANT TO COUNCIL POLICY 600-01 AND CITY CODE CHAPTER 3-44.080 DUE TO THE VENDOR BEING THE SOLE PROVIDER OF THE SOFTWARE, APPROVING A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH E & M ELECTRICAL AND MACHINERY, INC. dba WONDERWARE CALIFORNIA (AGREEMENT NO. F001496) IN THE AMOUNT OF \$259,631 AND AUTHORIZING THE CHAIR TO SIGN THE AGREEMENT". The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd and Board Member Grabill

**Absent:** 1 - Board Member Mullan

**6.2 MOTION - REQUEST FOR ADDITIONAL CONTRACT CONTINGENCY - REPLACEMENT OF WATER SERVICES AFFECTED BY THE TUBBS FIRE-INSIDE THE ADVISORY ZONE**

**RECOMMENDATION:** It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve a Change-of-Scope contract change order and additional contingency to replace the 8" Water Mains on Foxtail Court, Stony Oak Court, and Blue Sage Court. The estimated cost for the Change-of-Scope contract change order and additional 20% contingency is \$846,960.00.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)

Director Horenstein provided additional information that lead to the decision to replace three mains within the advisory area. In addition, he indicated there could be some concern with FEMA reimbursement that staff will monitor. The Board then asked for and received a brief update on the status of sampling and analysis inside of the advisory area.

**A motion was made by Board Member Dowd, seconded by Board Member Grabill to approve a motion, as submitted, approving a Change-of-Scope**

**contract change order and additional contingency to replace the 8" Water Mains on Foxtail Court, Stony Oak Court, and Blue Sage Court. The estimated cost for the Change-of-Scope contract change order and additional 20% contingency is \$846,960.00. The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd and Board Member Grabill

**Absent:** 1 - Board Member Mullan

## **7. REPORT ITEMS - NONE**

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

## **9. REFERRALS**

None.

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **11. SUBCOMMITTEE REPORTS**

Vice Chair Arnone reported on the Agricultural Ad Hoc Committee's recent field trip to Beretta and Mello ranches and expressed appreciation for the hospitality from the local ranchers. Board Member Grabill was also in attendance.

## **12. BOARD MEMBER REPORTS**

Board Member Dowd announced that he would be absent from the September 20, 2018 Board meeting.

Board Member Grabill expressed his gratitude to Board Member Watts for her service and noted the challenge when the technical work transcends politics.

## **13. DIRECTORS REPORTS**

Ben Horenstein, Director reported on various department activities.

## **14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM - ROOM 10)**

At 2:56 p.m., Molly MacLean, Assistance City Attorney announced the closed session items. The Board adjourned to the Mayor's Conference Room. Vice Chair Arnone left at 3:00 p.m. for the remainder of the meeting.

**14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)**

Property: 1225 Fulton Rd., Santa Rosa, CA APN: 034-460-032  
Agency Negotiator: Jill Scott, Right of Way Agent  
Negotiating Parties: Thanksgiving Lutheran Church  
Under Negotiations: Price and terms of payment.

**14.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)**

Property: 4224 Hwy 12 APN: 032-010-005  
Agency Negotiator: Jill Scott, Right of Way Agent  
Negotiating Parties: Mark Calleri Tr, Owner and American Recess LLC,  
Developer  
Under Negotiations: Price and terms of payment.

**15. ADJOURN TO OPEN SESSION IN THE COUNCIL CHAMBER AND  
ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY.**

The Board adjourned to open session at 3:31 p.m. Chair Galvin reported that the real property negotiator received direction from the Board.

**16. ADJOURNMENT OF MEETING**

The meeting was adjourned at 3:33 p.m. The next regularly scheduled meeting of the Board of Public Utilities will be held on October 4, 2018.