



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, October 18, 2018

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

Rollcall

Present 6 - Chair Daniel Galvin III, Board Member Lisa Badenfort, Board Member Richard Dowd, Board Member Christopher Grabill, Board Member Matt Mullan, and Board Member David Bannister

Absent 1 - Vice Chair William Arnone Jr.

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

No statements of abstention were made by Board members.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

The minutes were accepted as submitted.

4.1 September 6, 2018 - Regular Meeting Minutes.

Attachments: [September 9, 2018 - Regular Meeting Minutes.](#)

5. STAFF BRIEFINGS

5.1 BIOSOLIDS UPDATE

Staff will provide an update on biosolids, including an overview of the Biosolids Management System, information about current and pending state legislation that impacts biosolids, and future options for disposing of biosolids, including an update on the status of the Organics Processing Facility options that Renewable Sonoma is developing for Sonoma County. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 10/18/18\)](#)

Presenter(s): Tasha Wright, Sustainability Coordinator.

5.2 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 10/18/18\)](#)

Presenter(s): Jennifer Burke, Deputy Director Water and Engineering Resources

5.3 RECYCLED WATER SUPPLY UPDATE

Staff will provide an overview of the Recycled Water Storage Trend for the 2017-2018 water year, as well as a brief discussion of the recently completed Geysers Pipeline leak repair. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(10/18/18\)](#)

Presenter(s): Mike Prinz, Deputy Director Subregional Operations.

6. CONSENT ITEMS

Board member Mullan requested that both consent items be removed from the consent calendar to allow for discussion.

6.1 MOTION - CONTRACT AWARD - LAGUNA TREATMENT PLANT DIGESTER GAS CONDITIONING IMPROVEMENTS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve the project and award Construction Contract No. C02101, Laguna Treatment Plant Digester Gas Conditioning Improvements in the amount of \$968,000.00 to the lowest responsive bidder, Pacific Infrastructure Corporation, of Pleasanton, California, for Laguna Treatment Plant Digester Gas Conditioning Improvements, approve a 15% contingency, and authorize a total contract amount of \$1,113,200.00.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)

A discussion ensued regarding the current bidding climate and the

limited number of bidders on recent projects.

A motion was made by Board Member Dowd, seconded by Board Member Badenfort, to continue the item to the November 1 meeting and requested that staff return with information regarding the current bidding climate and reach out to other municipalities to see if they may be experiencing similar issues with a low responsiveness to projects. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Mullan and Board Member Bannister

Absent: 1 - Vice Chair Arnone Jr.

6.2 RESOLUTION - WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD - ULTRAVIOLET DISINFECTION SYSTEM PARTS

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities, by resolution, authorize a waiver of competitive process and award of a sole source Blanket Purchase Order (BPO) for ultraviolet disinfection system parts, to D.C. Frost Associates, Inc., Walnut Creek, California, for a one year-term not to exceed \$825,000. Funds required for this operational expense have been appropriated in the fiscal year 2018-19 adopted budget of the Water Department. As a regular ongoing operating need, funds for this type of expenditure will continue to be included annually in the proposed budget for the Water Department.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)

Board member Mullan requested and received clarification on sole source purchases and price control.

A motion was made by Board Member Dowd, seconded by Board Member Grabill to approve as submitted, Item 6.2 - RESOLUTION NO. 1179 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING A WAIVER OF COMPETITIVE PROCESS AND AWARD OF A SOLE SOURCE BLANKET PURCHASE ORDER FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS TO DC FROST ASSOCIATES, INC., WALNUT CREEK, CALIFORNIA". The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Mullan and Board Member Bannister

Absent: 1 - Vice Chair Arnone Jr.

7. REPORT ITEMS

7.1 REPORT - UPDATE TO 2017 WATER, WASTEWATER AND RECYCLED WATER STANDARDS AND SPECIFICATIONS

BACKGROUND: In September of 2017, the City Council adopted the current Water, Wastewater and Recycled Water Standards, including granting authority to the Board of Public Utilities to make future updates. Since the last update, a number of typographical errors and edits have been identified and will be corrected with this update. In addition, due to the Tubbs-Adobe fire in October of 2017 and the need to rebuild many homes that are now required to install fire sprinklers, new Standard 875F is being allowed for use for the properties rebuilding.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by resolution, approve the update to the Water, Wastewater, Recycled Water Design and Construction Standards.

Attachments: [Staff Report](#)
[ATTACHMENT 1](#)
[ATTACHMENT 2](#)
[ATTACHMENT 3](#)
[ATTACHMENT 4](#)
[ATTACHMENT 5](#)
[ATTACHMENT 6](#)
[ATTACHMENT 7](#)
[ATTACHMENT 8](#)
[ATTACHMENT 9](#)
[ATTACHMENT 10](#)
[ATTACHMENT 11](#)
[ATTACHMENT 12](#)
[Resolution](#)
[Attachment 1 Exhibit](#)
[Presentation \(added 10/18/18\)](#)

Presenter(s): Caryn Lozada, Development Review Coordinator.

A motion was made by Board Member Mullan, seconded by Board Member Badenfort to approve as submitted, Item 7.1 - RESOLUTION NO. 1180 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE

CITY OF SANTA ROSA ADOPTING THE REVISED AND UPDATED WATER, RECYCLED WATER AND SEWER STANDARDS AND SPECIFICATIONS".

The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Mullan and Board Member Bannister

Absent: 1 - Vice Chair Arnone Jr.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Carol Carr spoke about the community garden that is currently on the Thanksgiving Church property that was recently purchased by the Water department and asked the board to consider allowing the garden to stay on the site.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

None.

12. BOARD MEMBER REPORTS

None.

13. DIRECTORS REPORTS

Ben Horenstein, Director reported on various department activities.

14. ADJOURNMENT OF MEETING

The meeting was adjourned at 3:32 p.m. The next regularly scheduled meeting of the Board of Public Utilities will be held on November 15, 2018.