



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

Design Review Board Regular Meeting Minutes - Draft

Thursday, December 6, 2018

4:30 PM

1. 4:30 PM CALL TO ORDER AND ROLL CALL

Chair Burch called the meeting to order at 4:34 pm.

Present 6 - Chair Michael Burch, Vice Chair Warren Hedgpeth, Board Member Sabra Briere, Board Member Eric Goldschlag, Board Member Robert Weigl, and Board Member Kevin Zucco

Absent 1 - Board Member Scott Kincaid

2. APPROVAL OF MINUTES

None were submitted.

3. BOARD BUSINESS

Chair Burch read aloud the Design Review Board Statement of Purpose.

Statement of Purpose: Zoning Code Chapter 20-52.030 F. Project Review.

The review authority shall consider the location, design, site plan configuration, and the overall effect of the proposed project upon surrounding properties and the City in general. Review shall be conducted by comparing the proposed project to the General Plan, any applicable specific plan, applicable Zoning Code standards and requirements, consistency of the project within the City's Design Guidelines, architectural criteria for special areas, and other applicable City requirements (e.g., City policy statements and development plans.)

4. PUBLIC COMMENT

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

Chair Burch opened Public Comments.

Duane De Witt (Roseland) - Need better noticing for public meetings, agenda updates, and project planner changes. The

City requires open space/parks, but Roseland has higher density and few parks/open space - consider tiger salamanders in the process. Staff needs to get good background material early in the planning process.

Chair Burch closed Public Comments.

5. STATEMENTS OF ABSTENTION

There were no abstentions.

The agenda was reordered to place Items 7 and 8 earlier in the agenda, to immediately after item 5.

6. SCHEDULED ITEMS

PUBLIC HEARING - COMMUNITY BAPTIST CHURCH - FAUX STEEPLE AND BUILDING-MOUNTED MINOR TELECOMMUNICATION FACILITY - DESIGN REVIEW MINOR - 1620 SONOMA AVE - FILE NO(S.) PRJ18-003 (CUP18-005/DR18-005) BACKGROUND: Applicant proposes construction of a 54-foot tall faux steeple, with a twelve-foot by twelve-foot footprint, attached to the Community Baptist Church building and a screened ground-mounted equipment area in a nearby fully contained lease area adjacent to the church building.

Project Planner: Trippel

Attachments: [Attachment 1 - Disclosure Form](#)
 [Attachment 2 - Location Map](#)
 [Attachment 3 - Neighborhood Context Map](#)
 [Attachment 4 - Project Narrative-Analysis](#)
 [Attachment 5 - Revised Project Narrative and Proposed Design Analysis](#)
 [Attachment 6 - Revised Project Plan Set 11-20-2018](#)
 [Attachment 7 - Photosimulations](#)
 [Attachment 8 - Environmental Noise Analysis](#)
 [Attachment 9 - Radiofrequency Study](#)
 [Attachment 10 - Coverage Analysis](#)
 [Attachment 11 - Built Environment Evaluation](#)
 [Attachment 12 - Public Correspondence](#)
 [Staff Report](#)
 [Draft Resolution](#)
 [Additional Details](#)
 [Presentation](#)

Supervising Planner Bill Rose gave the staff report.

Chair Burch opened the public hearing.

Wes Daniels - Opposed the project due to the amount of existing cell towers in his neighborhood. Expressed concern regarding the scale of the steeple. Asked that the scale be reduced to match St Eugene's.

Alison Chandler - 1625 Sonoma Ave - Concurred with Daniels re scale of project.

Chair Burch closed the public hearing at 5:07 pm.

Applicant Representative Gerie Johnson gave a presentation.

The Civil Engineer answered the Board's questions.

Wes Daniels asked the Board a question regarding size of steeple.

The Board encouraged the design team to review: 1.) Redesign of steeple with smaller footprint to be as close to original 8-foot by 8-foot size as possible. 2.) Include redesign to include materials authentic to the church at the lower level of the steeple, using real materials (not faux), and add detail/variation, and openness at various levels of the steeple 3.) Encourage redesign to include a variety of materials and details with some openings or changes of surface plane.

A motion was made by Board Member Weigl, seconded by Board Member Zucco, continue to December 20, 2018 - COMMUNITY BAPTIST CHURCH - FAUX STEEPLE AND BUILDING-MOUNTED MINOR TELECOMMUNICATION FACILITY - DESIGN REVIEW MINOR - 1620 SONOMA AVE - FILE NO(S.) PRJ18-003 (CUP18-005/DR18-005. The motion carried by the following vote:

Yes: 7 - Chair Burch, Vice Chair Hedgpeth, Board Member Briere, Board Member Goldschlag, Board Member Kincaid, Board Member Weigl and Board Member Zucco

7. BOARD MEMBER REPORTS

This Item was heard before Items 8 and 6.

There were no Board Member reports.

Chair Burch called a Recess at 4:40 pm.

Board Member Weigl left the meeting.

Board Member Kincaid arrived.

Board Member Weigl returned to the meeting.

Chair Burch called the meeting to order at 4:45 pm.

Present 7 - Chair Michael Burch, Vice Chair Warren Hedgpeth, Board Member Sabra Briere, Board Member Eric Goldschlag, Board Member Scott Kincaid, Board Member Robert Weigl, and Board Member Kevin Zucco

8. DEPARTMENT REPORTS

This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

This Item was heard before Item 6.

Executive Secretary Bill Rose gave an update on the Joint Design Review Board/Cultural Heritage Board meeting scheduled for January 17, 2019 which needs a quorum confirmation, and on pending Council Changes with a reminder that Board Members serve until new appointments are made.

9. ADJOURNMENT

Chair Burch adjourned the meeting at 6:04 pm.

PREPARED BY:

Patti Pacheco Gregg, Recording Secretary

ATTEST:

Bill Rose, Executive Secretary

APPROVED:

Michael Burch, Chair