

**BOARD OF COMMUNITY SERVICES MINUTES
REGULAR MEETING
CYPRESS ROOM, FINLEY COMMUNITY CENTER
2060 WEST COLLEGE AVENUE, SANTA ROSA, CA**

January 23, 2019

1. CALL TO ORDER

The meeting was called to order by Chair Gow at 4:03pm.

2. ROLL CALL

Present: Chair Gow, Board Members Quandt, Spence and Van Halsema
Board Member Wandel arrived at 4:06pm.

Absent: None

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES – The minutes from the December 12 meeting of the BOCS were approved as submitted.

5. UPCOMING EVENTS AND REPORTS ON ACCOMPLISHED EVENTS

Interim Director Kelley Magnuson reported on upcoming events, including the start of youth and adult baseball leagues beginning play on February 1st. Soccer league permit applications have been mailed and are due back February 22nd. These leagues represent thousands of players on our fields. The Coffey Park Design Workshop is scheduled for Saturday, January 26th, from 2-4pm at the Person Senior Wing, Room 5. Accomplished events include the distribution of the Spring/Summer Activity Guide, the successful completion of Winter Camp, which hosted 113 participants and generated \$14,500 in revenue, and the baseball user-group meeting on January 14th which provided information about field-use, rules and maintenance. We hosted a volunteer park clean-up day at MLK Park on January 21st, celebrating Martin Luther King, Jr. Day. 80 volunteers helped clean the playground, pick up trash, pull weeds, trim bushes and spread mulch.

6. DIRECTOR UPDATES

Interim Director Magnuson referenced the ethics training information presented to each board member and stressed the June 1, 2019 completion date. Recreation & Parks is heading into our busy hiring season, so in conjunction with the new Activity Guide, we have new information about seasonal positions available on our website.

7. SCHEDULED ITEMS

7.1 SPORTS, FIELD RENTALS and FIELD MAINTENANCE

Recreation Supervisor Amy Rocklewitz and staff will present highlights from our sports programs and provide an overview of field rentals and field maintenance.

Recommended Action: Information

Recreation Supervisor Amy Rocklewitz introduced the Sports Team, including Skip Wallace and Linda Kynoch. Rocklewitz narrated a power point presentation which provided an overview of youth sports leagues, clinics and parties, adult softball leagues, field permits and field maintenance. Ongoing public requests to use our fields year-round present special challenges to keep the fields in good playing condition, identify funding and schedule maintenance staff to perform the work. A question/answer period ensued.

7.2 NEIGHBORHOOD SERVICES VIDEO

Recreation Supervisor Sherinne Wilson will present an updated version of the Neighborhood Services video.

Recommended Action: Information

Recreation Supervisor Sherinne Wilson introduced the Neighborhood Services Team, including Sandy Blake, Leah Hernandez, Ana Hernandez, and Juan Flores. Wilson presented a video introducing the viewer to the many after-school programs that enrich children and meet their needs for after-school care. The quality, affordable programs present opportunities for healthy activities that create a sense of belonging, teach children to become leaders, engage in teamwork and develop confidence and positive self-esteem. Many participants go on to become volunteers and program staff. Some of the many programs include sports leagues, after-school programs, camps, and free family fun times like the Valentine Dance or Swim Party.

7.3 CAPITAL IMPROVEMENT PROJECT (CIP) UPDATES

Deputy Director Jen Santos will provide mid-year update on the CIP Program.

Recommended Action: Information

Deputy Director Jen Santos presented a map of the General Plan for existing and proposed parks showing the City's four quadrants (zones) and explained about park fees, in-lieu fees, Park Development Impact (PDI) fees and Measure M funds. She reviewed proposed detailed plans for each zone along with the corresponding costs. Some changes include the demolition of buildings at Roseland Creek Community Park in Zone 2, the demolition of Doyle Park outbuildings and Juilliard Park restrooms in Zone 3, and the demolition of a residence at Howarth Park and the tennis shed at Galvin Park in Zone 4. Santos outlined active park projects and identified non-development fee sources.

8. COMMITTEE REPORTS

- 8.1 Mayor's Lunch for Committee/Board Chairs: no meeting
- 8.2 Santa Rosa Waterways Advisory Committee: meeting canceled
Gow's term on the Waterways Committee has expired and he is not seeking a new term.

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

Chair Gow adjourned the meeting at 5:32pm. The next meeting of the Board will be held on Wednesday, February 27, 2019 at 4:00 p.m.