



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Cultural Heritage Board Regular Meeting Minutes - Draft

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Wednesday, October 17, 2018

2:30 PM

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### 1. 2:30 PM CALL TO ORDER AND ROLL CALL (COUNCIL CHAMBER)

Vice Chair Purser called the meeting to order at 2:38 p.m.

**Present** 6 - Vice Chair Margaret Purser, Board Member Mark DeBacker, Board Member Laura Fennell, Board Member Ann Galantine, Board Member John McHugh, and Board Member John Murphey

**Absent** 1 - Chair Stacey Deshazo

### 2. APPROVAL OF MINUTES

2.1 August 1, 2018

Approved as submitted

### 3. BOARD BUSINESS

Vice Chair Purser read the Statement of Purpose

**The Cultural Heritage Board shall consider the following matters, standards, guidelines and criteria to the extent applicable, in determining whether to grant or deny a permit. Whether the proposed change is consistent or incompatible with the architectural period of the building. Whether the proposed change is compatible with any adjacent or nearby landmark structures or preservation district structures. Whether the colors, textures, materials, fenestration, decorative features and details proposed are consistent with the period and/or are compatible with adjacent structures. Whether the proposed change destroys or adversely affects an important architectural feature or features. The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings. Such other matters, criteria and standards as may be adopted by resolution of the Cultural Heritage Board. (Ord. 2668 § 1, 1988)**

### 4. PUBLIC COMMENT

**This is the time when any person may address the Board on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board. Each speaker will be allowed three minutes.**

Jack Rogers, 818 Monroe Street, spoke regarding his new home in a historic district.

## 5. STATEMENTS OF ABSTENTIONS

There were no abstentions.

## 6. SCHEDULED ITEMS

### 6.1 PUBLIC HEARING - LANDMARK ALTERATION - MCDONALD AVE - 1120 MCDONALD AVE. - FILE NO. LMA18-013

BACKGROUND: Application for landmark alteration to for front façade changes including the addition of a faux dormer, repair and expansion of the entry landing and stairs, and the addition of a front fence.

Project Planner: Murray

Senior Planner Susie Murray gave the Staff Report.

Project Applicant and Architect gave a brief presentation and answered Board questions.

**A motion was made by Board Member McHugh, seconded by Board Member Galantine, to waive reading of the text and adopt as amended RESOLUTION NO. 328 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR EXTERIOR MODIFICATIONS TO THE FRONT FACADE, FOR THE PROPERTY LOCATED AT 1120 MCDONALD AVENUE, WHICH IS WITHIN THE MCDONALD PRESERVATION DISTRICT; ASSESSOR'S PARCEL NUMBER 180-460-056; FILE NUMBER LMA18-013. The motion carried by the following vote:**

**Yes:** 5 - Vice Chair Purser, Board Member Fennell, Board Member Galantine, Board Member McHugh and Board Member Murphey

**No:** 1 - Board Member DeBacker

## 7. BOARDMEMBER REPORTS

Board Member DeBacker reported he has been approached by the St. Rose District with concerns over the Caritas Village project.

## 8. DEPARTMENT REPORTS

**This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.**

There were no Department Reports.

## **9. ADJOURNMENT**

Vice Chair Purser adjourned the meeting at 4:21 p.m.

**PREPARED BY:**

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**Karen Arents, Recording Secretary**

**ATTEST:**

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**Kristinae Toomians, Executive Secretary**

**APPROVED:**

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**Vice Chair Margaret Purser**