



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

Cultural Heritage Board Regular Meeting Minutes - Draft

Wednesday, December 5, 2018

2:30 PM

1. 2:30 PM CALL TO ORDER AND ROLL CALL (COUNCIL CHAMBER)

Present 4 - Chair Stacey Deshazo, Board Member Mark DeBacker, Board Member John McHugh, and Board Member John Murphey

Absent 3 - Vice Chair Margaret Purser, Board Member Laura Fennell, and Board Member Ann Galantine

2. APPROVAL OF MINUTES - None

3. BOARD BUSINESS

Chair De Shazo read the Statement of Purpose

The Cultural Heritage Board shall consider the following matters, standards, guidelines and criteria to the extent applicable, in determining whether to grant or deny a permit. Whether the proposed change is consistent or incompatible with the architectural period of the building. Whether the proposed change is compatible with any adjacent or nearby landmark structures or preservation district structures. Whether the colors, textures, materials, fenestration, decorative features and details proposed are consistent with the period and/or are compatible with adjacent structures. Whether the proposed change destroys or adversely affects an important architectural feature or features. The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings. Such other matters, criteria and standards as may be adopted by resolution of the Cultural Heritage Board. (Ord. 2668 § 1, 1988)

4. PUBLIC COMMENT

None

This is the time when any person may address the Board on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board. Each speaker will be allowed three minutes.

5. STATEMENTS OF ABSTENTIONS

6. SCHEDULED ITEMS

6.1 LANDMARK ALTERATION - ADDENDUM TO LMA17-025

629 MONROE STREET - FILE NO. LMA18-027

Application for a Landmark Alteration Revision to a previously approved Landmark Alteration Permit No. LMA17-025 to construct a new 416-square-foot detached one-car garage without an accessory dwelling unit (ADU) above.

Planner: Toomians

Senior Planner Kristinae Toomians gave the Staff Report and presentation, and answered Board questions.

Applicant Architect Mark Parray answered Board questions

Chair De Shazo opened the public hearing

Chair De Shazo closed the public hearing

Chair De Shazo brought the discussion back to the board

A motion was made by Board Member Murphey, seconded by Board Member McHugh, to waive reading of the text and adopt:

RESOLUTION NO. XXX ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR HIBBARD MASTER SUITE AND ADU, LOCATED AT 629 MONROE STREET IN THE MCDONALD PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 180-810-019, FILE NUMBER LMA18-027.

The motion carried by the following vote:

Yes: 4 - Chair Deshazo, Board Member DeBacker, Board Member McHugh and Board Member Murphey

Absent: 3 - Vice Chair Purser, Board Member Fennell and Board Member Galantine

7. BOARDMEMBER REPORTS

Chair De Shazo and Board Member DeBacker reported.

8. DEPARTMENT REPORTS

Senior Planner Kristinae Toomians advised the Board of a

tentatively planned joint meeting with the Design Review Board on January 17, 2019.

9. ADJOURNMENT

Chair De Shazo adjourned the meeting at 3:30 to the next regularly scheduled Cultural Heritage Board meeting to be held on Wednesday, December 19, 2018 at 2:30 p.m.

PREPARED BY:

Karen Arents, Recording Secretary

ATTEST:

Kristinae Toomians, Executive Secretary

APPROVED:

Chair, Stacey De Shazo