

Calculation for Proposed New and Changed Miscellaneous Fees

Broken Lock

Time	Cost	
4	\$6.24	Review off/lock account history and generate service order
	0.01	Print Service Order
		Receive call from Meter Specialist, review account and make notes, enter Transaction Code to charge customer
4	\$6.24	for broken lock
1	\$1.77	Senior CSR review request transactions and update cash batch
2	\$3.12	Close service order
	9.33	Cost of lock
Subtotal	11	\$26.69

New Fee - \$25 charge for just broken lock - no box

Charge for Damaged Valve Box Lock

		Receives call from Meter Specialist, review account and make notes, enter Transaction Code to charge customer
4	\$6.24	for box
1	\$1.77	Senior CSR review request transaction and update cash batch
	\$52.00	Cost of box
5	\$60.00	

Current Rate is \$50 - request update to \$60

Lock Off Service - Pull and Plug Meter

Time	Cost	
		Receives call from Meter Specialist, review account and make notes, enter Transaction Code to charge customer
4	\$6.24	for box - Charge customer for pulled meter
2	\$3.12	Generate workorder for Meter Shop to pull meter
1	\$1.77	Senior CSR review request transaction and update cash batch

		\$52.00 Cost of box
15		\$54.20 Meter Shop (USO2) pulls meter - crew of 2
5		\$7.79 Senior Admin Asst time to process Hansen workorder
Total	27	\$125.11

Current Rate is \$115 - request to update to \$125

New Water Meter

3/4" Reducing fee to match fee for installation of a 5/8" meter to reflect actual material costs.

Current Rate is \$320 - requesting reduction to \$310

New Water Meter

10" Based on estimated labor (4.5 hours) and materials (\$7,110)

New Fee - \$8,085

Water Service Taps

Increasing the fees for water service taps ("hot taps") for connections greater than 2" up to 12" based on increased labor costs and average work order costs for the last three years

- greater than 2" and less than 12"	\$525
- 12"	\$620

Cost Recovery for Collection Agency Fee on Past Due Invoices

The current Collection Agency fee for past due invoices is 22% of the total invoice. This fee would recover that fee and ensure the City receives the full amount of the invoice.

22% of the Total Invoice

Water Audit Validation - New Miscellaneous Fee

Fee Description:

Staff recently received certification as a "California Water Audit Validator (WAV)" from the California-Nevada American Water Works. As a validator, staff can provide services to examine water loss inputs by utilities to consider audit accuracy and characterize the quality of reported data to comply with Senate Bill 555 (SB555). Water audit validation services can be provided by staff at a fully burdened billable rate.

Fee Schedule:

Fully burdened rate: \$150.00/hour

Base amount: Up to 10 hours for a thorough examination at the fully burdened rate (currently \$150/hour) = \$1,500.00

Work requiring additional time to be billed at the hourly burdened rate

Low Strength Hauled Waste (per 1,000 gallons)

Based on a 2015 rate study by The Reed Group, wastewater rates were established for Low, Standard, Medium and High Strength Industrial and Commercial discharges flowing into the sewer system. In 2015, Miscellaneous Fees were added for annual Wastehauler Permits and discharges directly to the Laguna Treatment Plant. The new fee proposed for Low Strength Hauled Waste applies to discharges that are basically water (e.g., ground water and wine tank rinsewater). Since the impact to the treatment process is lower than that of other discharges, the rate is proposed at half that of High Strength Hauled Waste (approved in 2015).

Proposed fee: \$0.02/gallon or \$20.00/1,000 gallons