

**SANTA ROSA CULTURAL HERITAGE BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
SEPTEMBER 6, 2017**

2:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER

2. ROLL CALL

Chair De Shazo called the meeting to order at 2:30 p.m.

Present: Chair Stacey De Shazo, Vice Chair Margaret Purser, Board Members Laura Fennell, John Murphey, John McHugh and Ann Galantine.

Absent: Board Members Mark DeBacker

3. STATEMENT OF PURPOSE – Chair De Shazo read the Statement of Purpose

4. PUBLIC APPEARANCES – There were no public comments.

5. STATEMENTS OF ABSTENTION BY BOARD MEMBERS – There were no abstentions.

6. SCHEDULED ITEMS

**6.1 PUBLIC HEARING – MAJOR LANDMARK ALTERATION – B STREET WINDOWS
637, 639, 641 B STREET – FILE NO. LMA15-002**

The proposal includes the approval of the existing vinyl windows on all front, side, and rear elevations. The applicant is proposing to modify the existing wood trim surrounding each window and front door with a style that more accurately reflects the original condition of the properties of 637, 639 and 641 B Street. In addition, the project proposal requests approval for additional exterior modifications which are subject to Landmark Alteration Permit approval including the replacements of the existing roofs, and installation of exterior vents.

Project Planner: Nicholson

City Planner Amy Nicholson gave the staff report and answered Board questions.

Architect Mark Parry gave a brief presentation and answered Board questions.

Applicant Thomas VonKarl answered Board questions.

Chair De Shazo opened the public hearing.

A representative from Coldwell Banker spoke in favor of the project.

Chair De Shazo closed the public hearing.

Staff answered Board questions.

A motion was made by Board Member McHugh, seconded by Board Member Murphey to waive the reading of the text and ADOPT RESOLUTION NO. 325 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR THE B STREET WINDOW REPLACEMENTS, RE-ROOFINGS, AND EXTERIOR VENTS LOCATED AT 637, 639 & 641 B STREET IN THE ST. ROSE PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 010-012-018, -019, -020, FILE NUMBER LMA15-002.

Ayes – (5) Chair De Shazo, Vice Chair Purser, Board Members Murphey, Galantine and McHugh

No – (1) Board Member Fennell

Absent – (1) Board Member DeBacker

**6.2 CONCEPT LANDMARK ALTERATION – KELLY RESIDENCE CONCEPT REVIEW
230 BOYCE STREET – FILE NO. LMA17-018**

BACKGROUND: The proposed project raises the residence 18 inches to bring the lower level head height from 6 feet 1 inch to the current code minimum of 7 feet 6 inches for the habitable space historically occupied below the main residence. The increased height requires modifications to the current front stairway visible from Boyce Street.

Executive Secretary Jessica Jones introduced City Planner Andrew Trippel to the Board. Board Members introduced themselves to Andrew.

Chair De Shazo read the project description.

City Planner Trippel introduced the item and presented the Staff Report to the Board.

Architect Mark Parry gave a brief presentation and answered board questions.

The Board gave feedback and made suggestions.

**6.3 REPORT ITEM – CARRILLO ADOBE
2809 MONTGOMERY DRIVE**

BACKGROUND: The purpose of this report item is to provide an opportunity for the Board to discuss the Carrillo Adobe structure and site, as well as its designation as a local landmark, and provide staff with direction on what the Board's current interest is related to the property. Jessica Jones - Supervising Planner

Supervising Planner Jessica Jones presented the item and answered Board questions.

Resident Nick Chippon spoke regarding the Adobe and answered Board questions.

Bryan Much from the Northwest Information Center gave background information on the Adobe and answered Board questions.

Larry Carrillo of the Carrillo Adobe Foundation answered Board questions.

The Board gave feedback and made suggestions.

7. **BOARD MEMBER REPORTS** – Vice Chair Purser reported.
8. **DEPARTMENT REPORTS** – Supervising Planner Jessica Jones reported.
9. **APPROVAL OF MINUTES** – There were no minutes to approve.
10. **ADJOURNMENT OF MEETING** – Chair De Shazo adjourned the meeting at 5:21 p.m. to the October 4, 2017 meeting.

ATTEST:

APPROVED:

Jessica Jones, Executive Secretary

Chair De Shazo