



# City of Santa Rosa

Municipal Service Center  
South  
69 Stony Circle  
Conference Room 5

## Bicycle and Pedestrian Advisory Board Regular Meeting Minutes - Draft

---

Thursday, May 16, 2019

4:00 PM

---

**4:00 PM**

### 1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Ralston at 4:00 p.m.

Newly appointed Board Member Denise Deneau was introduced.

Present-6 Chair Shaun Ralston, Board Member Doug McKenzie, Board Member Christine Dektor, Vice Chair Minona Heaviland, Board Member Elizabeth Ridlington, Board Member Denise Deneau

Absent-1 Board Member Kim Badenfort

### 2. APPROVAL OF MINUTES

2.1 Draft Minutes of April 18, 2019.

**A motion was made by Vice Chair Heaviland, seconded by Board Member Ridlington, approved as amended. The motion carried unanimously.**

### 3. COMMENT ON AGENDA ITEMS

None.

### 4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

### 5. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Beth Powell introduced herself and spoke about being a participant in a weekly bicycle ride with boom boxes, called a Cruiser Ride, in her former home of Boulder, Colorado. She would like to start a similar fun community event in her neighborhood, perhaps inspire

other cruiser ride events in Santa Rosa, and asked the Board for their thoughts, suggestions, and recommendations.

Eris Weaver stated the Bike to Work Day event was a success, the Team Bike Challenge will continue throughout May; the Ride of Silence was held the previous night and turn out was good in spite of the rain; and she is tracking court cases and will keep the Board informed.

## 6. REPORT ITEMS

### 6.1 REPORT - E Street Bike Lane Design Proposal

BACKGROUND: The Board may provide input on the design of the E Street bike lanes proposed between College Avenue and Sonoma Avenue.

RECOMMENDATION: The Board, by motion, may support the concept design of the E Street Bike Lane Project.

**A motion was made by Board Member McKenzie, seconded by Board Member Dektor, to approve the concept design of the E Street Bike Lane Project. The motion carried unanimously.**

### 6.2 REPORT - Bicycle Friendly Community Designation Application - 2019

BACKGROUND: The Bicycle and Pedestrian Advisory Board (BPAB) may support submitting a Bicycle Friendly Community Application.

RECOMMENDATION: No action is required. The Board may support working with staff to submit a Bicycle Friendly Community application for 2019.

A subcommittee was set set up to work on the application with staff, consisting of Chair Ralston and Board Member Dektor.

**This item was received and filed.**

### 6.3 REPORT - Bicycle and Pedestrian Master Plan Update 2018 - Draft Implementation Framework & Prioritization

BACKGROUND: The Board may provide input on a Draft

Implementation Framework and Prioritization for the Plan Update.

RECOMMENDATION: This item is for Board discussion. No action is required.

Staff will send out the list of short term implementation actions for individual Board members to rank.

**PUBLIC COMMENT**

Eris Weaver encouraged criteria for ranking that the City has the ability to do to ensure efforts are not duplicated by other entities.

**This item was received and filed.**

**6.4 REPORT - Bicycle and Pedestrian Master Plan Update 2018 -  
Implementation Draft Annual Work Plan - First Phase Studies**

BACKGROUND: The Board may provide input on the Annual Work Plan - First Phase Studies.

RECOMMENDATION: This item is for Board discussion. No action is required.

**This item was received and filed.**

**7. PUBLIC COMMENTS ON NON-AGENDA MATTERS CONTINUED**

None.

**8. CHAIR/BOARD MEMBERS' ANNOUNCEMENTS**

- Chair Ralston attended the monthly Mayor's Luncheon held for all Board and Commission Chairs. The Mayor provided information on the roles of Chairs, Boards and Commissions as they pertain to the overall City goals and financial priorities of the City as a whole.
- The pump track rebuild is done and looks great, in spite of all the extra work needed because of the rain. There is an added track for small children.
- Bay Area Ridge Trail is celebrating its 30th anniversary, and a challenge event is being held.
- Board Member Deneau gave some background and thoughts, and is looking forward to serving.
- The Board will not meet in June. The next meeting will be held on

July 18, 2019.

## 9. STAFF ANNOUNCEMENTS

- The HAWK at McConnell Avenue and Mendocino Avenue, by Santa Rosa Junior College, has been turned on, and the operation was explained. Information is posted on the City's website at [srcity.org](http://srcity.org).
- General Plan Update meetings are occurring throughout the City, and the Board is encouraged to attend.
- There are ongoing meetings for the Downtown Station Area Plan.
- Staff is part of the evaluation team for the Bike Share. A short list has been compiled and there will be followup in June.
- The consultant, Alta Planning + Design, Inc., has posted the full Bicycle & Pedestrian Master Plan, and will be making a spiral bound hard copy for each board member.
- On Wednesday, May 22 at the Downtown Market, there will be a bike and pedestrian information booth as part of Public Works Week events.
- On Saturday, August 17 at MLK Park, there is a Back to School with Street Smarts event being planned with activities and information. Participation is encouraged.

## 10. ADJOURNMENT OF REGULAR MEETING

The meeting was adjourned by Chair Ralston at 5:53 p.m.

Approved on:

---

Alissa Scheblik  
Recording Secretary