

**BOARD OF COMMUNITY SERVICES MINUTES  
REGULAR MEETING  
CYPRESS ROOM, FINLEY COMMUNITY CENTER  
2060 WEST COLLEGE AVENUE, SANTA ROSA, CA**

**July 24, 2019**

- 1. CALL TO ORDER**  
The meeting was called to order by Vice Chair Quandt at 4:02pm.
- 2. ROLL CALL**  
Present: Board Members Carolina Spence, Carol Quandt, Kathy Hayes, Terri Griffin, Sandra Wandel and Pamela Van Halsema  
  
Absent: Chair Stan Gow
- 3. PUBLIC COMMENTS**  
None
- 4. APPROVAL OF MINUTES** – Board Member Griffin made a motion to approve the minutes from the May 22, 2019 meeting as submitted. Quant seconded. Motion passed unanimously.
- 5. REPORTS ON ACCOMPLISHED EVENTS AND UPCOMING EVENTS**  
Parks Deputy Director Jen Santos reported on upcoming events, including the Work Experience teen volunteer recognition Swim party and BBQ, Kamp Kennedy, the Senior Membership Drive Open House, Fall softball registration, free movies at Howarth Park (listed at santarosarec.com), Summer softball playoff games, and the field day for City Booters Soccer. Accomplished events included the Church of One Tree Open House, Senior Membership BBQ, full rosters for the Howarth boating and sailing classes, the addition of scholarship classes for teens, swim classes for 5,000 youth, including two free swim programs taught in Spanish, new flooring at Finley Center and new carpeting at Steele Lane Center.
- 6. DIRECTOR UPDATES**  
Santos advised the Board that she will be facilitating the BOCS meetings on a regular basis.
- 7. SCHEDULED ITEMS**  
**7.1 ELECTION OF VICE-CHAIR**  
The Board will seek volunteers for election to the Vice-Chair position.

Recommended Action: Election of Vice-Chair

Board Member Spence made a motion to nominate Carole Quandt as the Vice-Chair. Griffin seconded. The motion passed unanimously.

## 7.2 MEASURE M PARKS BOND

Director Jason Nutt will provide an overview of the County Parks Measure (Measure M) and discuss the allocation strategy.

Recommended Action: Information and request feedback

Parks Deputy Director Jen Santos provided an overview of voter approved Measure M, approved by Council October 2018. Santa Rosa will receive \$1.9 annually for ten years to supplement parks and facilities, public art, bike paths, walking trails, recreation programs and to decrease fire risks on City-owned open space. Priorities will be determined from results of extensive outreach efforts with the assistance of a hired consultant. Board of Community Services recommendations will be solicited every 6 months. An Independent Citizens' Oversight Committee will keep the projects on track financially and the County Auditor/Controller will provide annual audits. Funding sources were identified, including general fund, grants, Measure O and park development impact fees. Initial and long-term priorities were outlined, with fire damaged park restoration at the top of the list. Assistant City Manager Jason Nutt added that the City Council has asked to approve and adopt the expenditure plan and encouraged the Board to assist with creation of the plan for submission to Council in late August. A lengthy discussion ensued and feedback was provided.

## 7.3 CITY OF SANTA ROSA REALIGNMENT

Director Nutt will provide an overview of the City's realignment.

Recommended Action: Information

Assistant City Manager Jason Nutt explained the City's recent realignment which included the elimination of the Deputy City Manager position and the establishment of three Assistant City Manager (ACM) positions. Each ACM is responsible for managing their own departments in addition to providing oversight for a segment or portfolio of the City. ACM David Guhin oversees Community Development and Engagement, including Planning and Economic Development, Housing and Community Services, and Community Programs & Engagement (including Recreation and Violence Prevention Partnership). ACM/CFO of Finance, Chuck McBride, oversees Internal Services, including Finance, Parking, Human Resources and Information technology. ACM Jason Nutt oversees Operations & Transportation, including Transportation and Public Works, Santa Rosa Water, the newly formed Real Estate Office, Park Planning and Park Maintenance. Marketing and Outreach efforts will be evaluated in the coming months for best City-wide efficiency. To mitigate public impact, the website and phone numbers for Recreation and Parks remain intact. Discussion is on-going regarding the possibility of bringing back "Recreation" in the Community Programs and Engagement Department name. The Board of Community Services will continue to advise both Recreation and Parks divisions.

## **8. COMMITTEE REPORTS**

### **8.1 Mayor's Lunch for Committee/Board Chairs**

Recommended Action: Information

Vice-Chair Quandt attended. The Mayor asked that all Boards keep in mind the Council Goals in their discussions. Quandt invited Board member Van Halsema to report on two public workshops designed to gain input for Coffey Park art installations. 'WOW House' facilitated the workshops, which produced an array of collaborative interactive art ideas.

### **8.2 Santa Rosa Waterways Advisory Committee**

Recommended Action: Information

Committee did not meet.

### **8.3 Merit Awards Committee**

Recommended Action: Information

Board Member Spence reported the committee has 15 nominations. Last year a new category, "Fire", was created. The committee may offer that category again this year, based on the nominations received. Merit Awards are October 21 at 7pm in Council Chambers.

## **9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

Council Mission, Vision, Values - Goals & Priorities  
Fall/Winter Activity Guide  
*Zest for Life* Senior Newsletter

## **10. FUTURE AGENDA ITEMS**

Discussion about how the Board will process Council Goals  
Coffey Park Update  
Arbor Day Foundation Grant – status update

## **11. ADJOURNMENT**

Vice Chair Quandt adjourned the meeting at 5:25pm. The next meeting of the Board will be held on Wednesday, August 28, 2019 at 4:00 p.m.