

City of Santa Rosa

APR 15 2019

Planning & Economic
Development Department

Security Plan

i. Provisions for and locations of security cameras.

The facility will include a professionally installed, state of the art CCTV system. Surveillance recordings shall be kept for a minimum of 90 days. Videos are subject to inspection by appropriate official agencies and shall be copied and sent to or otherwise provided upon request. Recorded images shall clearly and accurately display the time and date. Time is to be measured in accordance with the United States National Institute Standards and Technology standards. The System will include: permanently installed 1280 × 720 pixel cameras, NVR (Network Video Recorder) capable of storing 90 days of footage and equipped with remote viewing and auditing access.

Camera placement will allow clear recording of all activity and identification of all persons in and around all entry and exits, points of sale and displays, cannabis receiving areas, storage areas, disposal/destruction areas, NVR surveillance recording storage area, any other limited access area

ii. Verification that a professionally monitored alarm system will be installed.

The facility will include a professionally installed, state of the art, centrally monitored burglar alarm system to detect any unauthorized entry. This system shall be armed and in use at all times that personnel are not present. SPARC shall contract with state-licensed security personnel to monitor the alarm system and respond to emergencies. The integrated alarm response will include full-time dedicated security response, off-hours uniformed security response, and local law enforcement. Applicant will acquire all necessary alarm permits in compliance with City Code (Section 6-68.130).

iii. Demonstration of safe and secure product storage including outdoor waste receptacles.

All cannabis products including raw materials, manufactured products, infused ingredients, and packaged final products, will be stored inside the Secured Storage room (see site map). This room will be constructed with metal mesh reinforced walls and metal security doors, with independently armed alarm perimeters. The room itself will be maintained at proper temperature and humidity in accordance with state law and regulation.

Damaged or unusable cannabis materials will be destroyed by mixing with other materials such as sawdust or cat litter, rendering them unusable. Waste containers will be stored inside the building except for when pickup occurs.

iv. Demonstration of facility and process for safe and secure transportation and delivery.

The Applicant will ensure the transportation and delivery of wholesale medical cannabis, medical cannabis products, and monetary payments will be conducted in accordance with state law and regulations. Delivery will occur from the licensed premises on N. Dutton Ave. All security plans for the premises had been vetted and the organization has been in compliance with all security requirements of Santa Rosa City Code during seven previous years of operation. The delivery of cannabis goods will occur only to a verifiable physical address, in an enclosed motor vehicle outfitted with a dedicated Global Positioning System (GPS) device. During delivery, cannabis and cannabis products being delivered will be stored in a lock box securely affixed to the car, and will not be visible to the public, be left unattended in unsecured vehicles, or exceed a value of \$5,000 at any given time

v. Verification that commercial grade door and window locks will be installed.

The Applicant will ensure that all ingress and egress points will be secured consistent with Building Code requirements, including commercial-grade non-residential door and window locks.

vi. Demonstration of emergency access in compliance with state and local standards.

Emergency access in accordance with the California Fire Code and in compliance with the City of Santa Rosa Fire Department standards will be made available.