



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

---

Thursday, October 3, 2019

1:30 PM

---

**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

**Present** 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, Board Member Christopher Grabill, Board Member David Bannister, and Board Member Mary Watts

**2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS**

No statements of abstention were made by Board members.

**3. STUDY SESSION - NONE.**

**4. MINUTES APPROVAL**

4.1 September 5, 2019 - Regular Meeting Minutes.

Attachments: [September 5, 2019 - Regular Meeting Minutes \(added 9/30/19\)](#)

The minutes were accepted as submitted.

**5. STAFF BRIEFINGS - NONE.**

**6. CONSENT ITEMS**

6.1 RESOLUTION - BID AWARD - PURCHASE ORDER FOR DATA SONDE MONITORING DEVICES FOR THE REGIONAL WATER REUSE SYSTEM

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities (BPU), by resolution, authorize a bid award and issuance of a purchase order for the purchase of ten (10) data sonde monitoring devices to YSI Incorporated, Yellow Springs, OH in the total amount not to exceed \$128,202.50.

Attachments: [Staff Report](#)  
[Resolution](#)

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member**

**Bannister to approve Item 6.1 - RESOLUTION NO. 1205 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING A BID AWARD AND ISSUANCE OF A PURCHASE ORDER FOR TEN (10) DATA SONDE MONITORING DEVICES FOR THE REGIONAL WATER REUSE SYSTEM TO YSI INCORPORATED, YELLOW SPRINGS, OH". The motion carried by the following vote:**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Bannister and Board Member Watts

**6.2 RESOLUTION - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE AWARD FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS**

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, waive the competitive process and award a sole source Blanket Purchase Order (BPO) for ultraviolet disinfection system parts to D.C. Frost Associates, Inc., Walnut Creek, California, in the amount not to exceed \$850,000.

Attachments: [Staff Report](#)  
[Attachment 1](#)  
[Resolution](#)

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Bannister to approve Item 6.2 - RESOLUTION NO. 1206 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING A WAIVER OF COMPETITIVE PROCESS AND AWARD OF A SOLE SOURCE BLANKET PURCHASE ORDER FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS TO DC FROST ASSOCIATES, INC., WALNUT CREEK, CALIFORNIA". The motion carried by the following vote:**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Bannister and Board Member Watts

**7. REPORT ITEMS**

**7.1 REPORT - ORDINANCE AMENDING CERTAIN SECTIONS OF SANTA ROSA CITY CODE TITLE 15 - SEWERS, TO MAINTAIN COMPLIANCE WITH EPA INDUSTRIAL PRETREATMENT PROGRAM REGULATION REVISIONS**

BACKGROUND: This ordinance consists of proposed sewer code edits from three sources. First, the North Coast Regional Water Quality

Control Board (NCRWQCB) recently approved a "Re-Evaluation of Local Limits for the Laguna Subregional Water Reclamation System Industrial Pretreatment Program". The second source of edits derive from NCRWQCB Pretreatment Compliance Inspection findings from the April 2018 audits of the City's industrial pretreatment program. The third source of edits incorporates the new Dental Office federal category 40 CFR 441 and updates the City's amalgam separator program.

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution, recommend that the City Council adopt an Ordinance amending sections of Santa Rosa City Code Title - 15 Sewers: 15-04.030 Definitions; 15-06.120 Publication of Users in Significant Non-Compliance; 15-06.200 Appeals; 15-08.050 Wastewater discharge permit classification; 15-08.070 Prohibited discharge standards; 15-08.100 Local Limits; 15-08.210 Hauled Wastewater; 15-08.215 Clean-up and remediation projects., 15-08.340 Wastewater discharge permit contents; 15-08.430 Sampling; 15-08.490 Periodic compliance reports; and 15-08.567 Amalgam separators.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Resolution](#)  
[Presentation \(updated 9/30/19\)](#)

Presenter: Martin St. George, Environmental Compliance Supervisor.

**A motion was made by Board Member Badenfort, seconded by Board Member Dowd to approve Item 7.1 - RESOLUTION NO. 1207 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES RECOMMENDING THAT THE SANTA ROSA CITY COUNCIL ADOPT AN ORDINANCE AMENDING CERTAIN SECTIONS OF SANTA ROSA CITY CODE TITLE 15 SEWERS". The motion carried by the following vote:**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Bannister and Board Member Watts

## 8. PUBLIC HEARING

- 8.1 PUBLIC HEARING - AGRICULTURAL RECYCLED WATER USE MISCELLANEOUS FEE SCHEDULE

**BACKGROUND:** Santa Rosa Water (SRW) has provided recycled water to agriculture customers for over 30 years. The disposal of recycled water includes discharges to the Geysers Power Company steam fields, urban recycled water irrigation, agricultural recycled water and discharges to the Russian River through the Laguna de Santa Rosa. Irrigation of agricultural properties is interruptible, providing operational flexibility and permit compliance for our system. Recycled water is a valuable resource for our community. Recognizing this value, over the last 2 years, SRW staff worked with agricultural customers, stakeholders and the Board of Public Utilities (BPU) Agricultural Ad Hoc to develop a standardized fee schedule for use of agricultural recycled water.

**RECOMMENDATION:** It is recommended by the Agricultural Ad Hoc Subcommittee and Santa Rosa Water (SRW) that the Board, by resolution, adopt an agricultural recycled water use miscellaneous fee schedule.

**Attachments:**    [Staff Report](#)  
                          [Attachment 1](#)  
                          [Resolution](#)  
                          [Presentation \(added 9/30/19\)](#)

Presenter: Kimberly Zunino, Deputy Director - Administration

Chair Galvin opened Public Hearing at 2:05 p.m.

Doug Beretta spoke in support of the new fee schedule.  
Tawny Tesconi expressed support for the fee schedule.  
Bob Muelrath thanked the Board and staff and noted that most ag users appreciate the relationship with the City.

Chair Galvin closed Public Hearing at 2:10 p.m.

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Grabill to approve Item 8.1 - RESOLUTION NO. 1208 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF SANTA ROSA ADOPTING NEW MISCELLANEOUS FEES FOR AGRICULTURAL RECYCLED WATER USE". The motion carried by the following vote:**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Bannister and Board Member Watts

## **9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

NONE.

## **10. REFERRALS**

NONE.

## **11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

NONE.

## **12. SUBCOMMITTEE REPORTS**

NONE.

## **13. BOARD MEMBER REPORTS**

Board member Dowd reported on the Nutrient Offset Ad Hoc meeting and noted an additional meeting was scheduled for October 10.

## **14. DIRECTORS REPORTS**

Jennifer Burke, Director thanked the Ag Ad Hoc Committee for their time, effort and guidance to reach the conclusion of the project. She reported on the Emergency Operation Center that was initiated for the City in response to PG&E's Public Safety Power Shutoff. She provided an update on the Potter Valley Project and the special Water Advisory Committee meeting scheduled for October 7. She welcomed returning team member, Claire Nordlie as the new Water Use Sustainability Coordinator. Finally, she noted that Water Professionals Week would be recognized and employee spotlights would appear on our social media sites.

## **15. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:35 p.m. The next regular scheduled meeting of the Board of Public Utilities will be held on October 17, 2019.