

**BOARD OF COMMUNITY SERVICES MINUTES  
REGULAR MEETING  
CYPRESS ROOM, FINLEY COMMUNITY CENTER  
2060 WEST COLLEGE AVENUE, SANTA ROSA, CA**

**October 23, 2019**

**1. CALL TO ORDER**

The meeting was called to order by Vice Chair Quandt at 4:06pm.

**2. ROLL CALL**

Present: Board Members Carolina Spence, Carol Quandt, Terri Griffin and Pamela Van Halsema

Board Member Sandra Wandel arrived at 4:15pm.

Absent: Kathy Hayes

**3. PUBLIC COMMENTS**

None

- 4. APPROVAL OF MINUTES** – Board Member Van Halsema made a motion to approve the minutes from the August 28, 2019 meeting as submitted. Griffin seconded. Motion passed unanimously.

**5. REPORTS ON ACCOMPLISHED EVENTS AND UPCOMING EVENTS**

A list of highlighted accomplished and upcoming events was provided to the Board. Deputy Director of Recreation, Kelley Magnuson, highlighted some upcoming events, including 'Halloween at Howarth', Neighborhood Services' 'Halloween Bash', City Hoops 'free day' and the Holiday Crafts Fair. Accomplished events included Oktoberfest, the Senior Bingo Party, History Tour of Santa Rosa Parks, Regional Swim Meet, the Floating Pumpkin Patch at Ridgway Pool, and more.

**6. DIRECTOR UPDATES**

Deputy Director Magnuson provided information regarding location of City Emergency Preparedness, found on the City's Fire Department website under 'Emergencies', or 543-3500. Council approved the initial and long-term priority plan for Measure M spending. BOCS will be updated early next year. Staff will invite input from the Board in December to re-visit the request for renaming Oaklake Green Park and Creekside Open Space. Potential environmental impacts of the master plan for Roseland Creek Community Park are being evaluated. The Initial Study will be released soon and will appear on the City's Recreation and Parks website under "Parks Projects". The master plan and environmental documents will be presented to Council in late December or early January. Regarding the creation of a satellite senior center in Roseland or in partnership with the existing library, this will be addressed later. A discussion regarding tree selection policies for parks will be added to a future BOCS agenda. Emily Ander is our new park planner assistant and reports to Jen Santos. The City's Emergency Operations Center (EOC) has been activated (fire threat).

## **7. SCHEDULED ITEMS**

### **7.1 NEIGHBORHOOD SERVICES PROGRAMS**

Recreation Coordinators Juan Flores and Joanna Moore will provide an update on Neighborhood Services programs.

Recommended Action: Information

Recreation Coordinators Juan Flores and Joanna Moore reviewed seasonal programs and camps facilitated by the Neighborhood Services' division of Recreation. These programs are attractive to parents because they are low cost, structured, quality programs supervised by 8-10 temporary staff, multiple Recreation Specialists and Coordinators who oversees all programs. After-school programs are year-round and include field trips. The programs are composed of four components; recreation, academics, art, and club choices like dance or drama. In addition, family events include a BBQ, pancake breakfast, talent show and carnival. Sports programs like the Junior Warriors foster a passion for the sport, teach teamwork and build positive characteristics that last a lifetime.

### **7.2 VIOLENCE PREVENTION PARTNERSHIP**

Jason Carter, Interim Director of Recreation and Director of Community Engagement, will provide an overview of the Violence Prevention Program.

Recommended Action: Information

This item was postponed as Jason Carter was called to work in the EOC today.

## **8. COMMITTEE REPORTS**

### **8.1 Mayor's Lunch for Committee/Board Chairs**

Recommended Action: Information

Meeting was not held.

### **8.2 Santa Rosa Waterways Advisory Committee**

Recommended Action: Information

Vice-Chair Quandt reported the Committee visited Prince Memorial Gateway Park.

### 8.3 Merit Awards Committee

Recommended Action: Information

Board member Spence reported Merit Awards were held last Monday night. The awards were happily received, including the one awarded to her for her leadership in coordinating the City's Sesquicentennial Celebration. A wrap-up meeting will be held the second week of November.

## 9. **WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

None

## 10. **FUTURE AGENDA ITEMS**

Violence Prevention Partnership  
Volunteerism; Recreation and Parks Volunteers, Santa Rosa Together

## 11. **ADJOURNMENT**

Vice Chair Quandt adjourned the meeting at 4:50pm. Next meeting is December 11, 2019, at 4:00pm.