



# City of Santa Rosa

Laguna Treatment Plant  
4300 Llano Road  
Santa Rosa, CA 95407

## Subregional Wastewater Technical Advisory Committee

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Thursday, April 04, 2019

8:00 AM

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### 8:00 A.M. - ESTUARY CONFERENCE ROOM

#### 1. CALL TO ORDER AND ROLL CALL

Jennifer Burke, Chair called the meeting to order at 8:00 a.m.

Members Present:

Craig Scott, City of Cotati

Henry Mikus, City of Sebastopol

Jennifer Burke, Interim Water Director

City of Santa Rosa Staff Present:

Roberta Atha, Administrative Analyst

John Stinson, Administrative Analyst

Nick Harvey, Administrative Analyst

Tetyana Mokvyts, Water Reuse Engineer

Kimberly Zunino, Deputy Director - Utilities Administration

Joe Schwall, Deputy Director Regional Water Reuse  
Operations

Sean McNeil, Deputy Director Environmental Services

Fred Sarra, Recording Secretary, Administrative Secretary

Public Present:

None

#### 2. APPROVAL OF MINUTES

City of Sebastopol moved to approve minutes of March 14, 2019 as amended.

#### 3. ANNOUNCEMENTS

None.

#### 4. PUBLIC COMMENTS

None.

## **5. NEW BUSINESS**

None.

## **6. DEPARTMENT REPORTS**

### **6.1. BUDGET REVIEW AND RECOMMENDATION**

Kimberly Zunino presented an analysis of cash funded CIP contribution by each partner. The analysis looked at the percentage of responsibility for CIP cash funding with two different calculations. One calculation determined percentage of partner responsibility based on a single year flow rate and the other calculation determined the percentage of partner responsibility based on a 5-year average of flow rate. There was a proposal made for fiscal year 2019/20 to use a percentage of responsibility based on a 5-year average flow rate as a one year pilot and to revisit the calculation during the fiscal year. Motion to approve the use of the 5-year average flow rate calculation was approved by all with absences of Sonoma County Water Agency and City of Rohnert Park.

### **6.2 COMPOST PROJECT UPDATE**

Emma Walton, Deputy Director Engineering Resources provided a project status update on the proposed organics processing facility.

### **6.3 MICROGRID PROJECT UPDATE**

Joe Schwall, Deputy Director Regional Water Reuse Operations gave a presentation on the status of the system.

### **6.4 DEPARTMENT UPDATE**

Jennifer Burke, Chair provided an update on Environmental Compliance Department interviews. She reported the City of Santa Rosa will be offering free compost to fire victims. The City is looking into setting an agricultural recycled water fee for agricultural users and a user group has been formed and is reviewing the proposed fee schedule.

**Subregional Wastewater Technical  
Advisory Committee**

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**7. ADJOURNMENT**

There being no further business to come before the Santa Rosa Subregional Wastewater Technical Advisory Committee, the meeting adjourned at 8:57 a.m. The next meeting will occur Thursday, October 10, 2019 at 8:00 a.m.

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Jennifer Burke, Chair

Attest:  
Fred Sarra, Recording Secretary

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