City of Santa Rosa

Housing Authority
Special Meeting Minutes - Draft

Thursday, March 19, 2020   **10:00 AM**

1. CALL TO ORDER

Vice Chair Test called the meeting to order at 10:00 a.m..

2. ROLL CALL

Rollcall

Present 4 - Commissioner Stephen Burke, Commissioner Wayne Downey Ph.
D, Commissioner Phil Olsen, and Commissioner Diane Test

Absent 1 - Commissioner Jeffrey Owen

3. STATEMENTS OF ABSTENTION

None.

4. STUDY SESSION

None.

5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

None.

6. APPROVAL OF MINUTES

6.1   February 24, 2020 Draft Minutes.

Approved as amended.

7. CHAIRMAN/ COMMISSIONER REPORTS

8. COMMITTEE REPORTS

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS

None.

10. COMMUNICATION ITEMS

None.

11. CONSENT ITEMS

11.1   RESOLUTION - ALLOCATION OF ARTICLE XXXIV UNITS FOR SAGE COMMONS, LOCATED AT 6 AND 80 COLLEGE AVENUE

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, approve an allocation of 53 Article XXXIV units for Sage Commons, located at 6 and 80 College Avenue.

A motion was made by Commissioner Olsen, and seconded by Commissioner Burke to waive reading of the text and adopt the consent item:

RESOLUTION NO. 1686 ENTITLED: RESOLUTION - ALLOCATION OF ARTICLE XXXIV UNITS FOR SAGE COMMONS, LOCATED AT 6 AND 80 COLLEGE AVENUE

The consent item was approved by the following vote:

     Yes: 4 -   Commissioner Burke, Commissioner Downey Ph. D, Commissioner Olsen and Commissioner Test

     Absent: 1 -   Commissioner Owen

12. REPORT ITEMS

12.1   REPORT - ADOPTION OF ANNUAL PUBLIC HOUSING AGENCY PLAN

BACKGROUND: The Quality Housing and Work Responsibility Act of 1998 requires any Housing Authority that administers the Section 8 Housing Choice Voucher program to adopt a Public Housing Agency (PHA) Plan with two components: The Five-Year Plan and Annual PHA Plan updates. The City of Santa Rosa Housing Authority submitted a Five-Year Plan in 2019 for Fiscal Years 2019-2024 and is currently presenting an Annual PHA Plan for Fiscal Year 2020-2021. The Annual Plan includes a change to the policies governing eligibility, selection and admissions to the program by a planned conversion in Fiscal Year 2020-2021 to an electronic Housing Choice Voucher program Waiting List; a plan to continue adding new Project-Based Vouchers to leverage the development of additional affordable housing and a plan to continue community outreach and engagement regarding the new state and local ordinances banning source of income discrimination against Housing

Choice Voucher program participants in rental housing.

RECOMMENDATION: It is recommended by the Department of Housing and Community Services that the Housing Authority, by resolution, adopt the Annual Public Housing Agency Plan (PHA Plan) for Fiscal Year 2020-2021, which includes a planned conversion to an electronic Housing Choice Voucher Program Waiting List, the continued use of Project-Based Vouchers to create and preserve affordable housing and community outreach and education efforts regarding the state and local ordinances banning source of income discrimination against Housing Choice Voucher program participants in rental housing. The adoption of an Annual PHA Plan is required by the United States Department of Housing and Urban Development (HUD) for local administration of the Housing Choice Voucher program.

Rebecca Lane, Housing & Community Services Manager, presented and answered Commissioner questions.

A motion was made by Commissioner Burke, seconded by Commissioner Olsen, to waive reading of the text and adopt:

RESOLUTION NO. 1687 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROVING AND ADOPTING THE PUBLIC HOUSING AGENCY ANNUAL PLAN FOR FISCAL YEAR 2020-2021

The motion carried by the following vote:

> **Yes:** 4 - Commissioner Burke, Commissioner Downey Ph. D, Commissioner Olsen and Commissioner Test

> **Absent:** 1 - Commissioner Owen

13. ADJOURNMENT

Vice Chair Test Adjourned the meeting at 10:28 a.m.

Approved on:

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Dave Gouin, Executive Secretary