

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES  
FROM: MARK KASRAIE, PE; SUPERVISING ENGINEER  
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT  
SUBJECT: PROFESSIONAL SERVICES AGREEMENT FOR  
CONSTRUCTION MANAGEMENT AND INSPECTION –  
SKYFARM 'A' AND HANSFORD COURT LIFT STATION  
RECONSTRUCTION

AGENDA ACTION: MOTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works Department, the Water Department, and the Contract Review Subcommittee that the Board, by motion, approve a Professional Services Agreement with Coastland Civil Engineering, of Santa Rosa, CA, for construction management and inspection services associated with construction contract C02201 - Skyfarm 'A' and Hansford Court Lift Station Reconstruction in the amount not to exceed \$328,108.00.

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EXECUTIVE SUMMARY

This motion will award a Professional Services Agreement (PSA) for construction management and inspection services associated with construction contract C02201 - Skyfarm 'A' and Hansford Court Lift Station Reconstruction. Both sewer lift stations were destroyed by the 2017 Tubbs Fire.

BACKGROUND

On October 9, 2017, the Tubbs Fire destroyed Skyfarm 'A' and Hansford Court sewer lift station facilities. Construction contract costs for reconstruction of each lift station facility, as well as associated construction management costs, are eligible for reimbursement by the Federal Emergency Management Agency (FEMA). FEMA Project Numbers, locations and project descriptions are as follows:

**FEMA Project 38691: Skyfarm 'A' (3957 Skyfarm Dr., Santa Rosa, CA, 95403):**

- Reconstructs Skyfarm 'A' sewer lift station facility that was destroyed by the Tubbs Fire. Scope of work includes removal of damaged building, natural gas generator, and other facilities, and reconstruction of building, diesel generator, and sewer pumping equipment.

**FEMA Project 38692: Hansford (3978 Hansford Ct. Santa Rosa, CA, 95404):**

- Reconstructs Hansford Court sewer lift station facility that was destroyed by the Tubbs Fire. Scope of work includes removal of damaged above-grade pump station, natural gas generator, and electrical equipment, and installation of submersible pumps, diesel generator, and other equipment.

The Skyfarm 'A' and Hansford Court Lift Station Reconstruction project is scheduled to begin construction in August 2020 and is anticipated to take 195 working days.

**PRIOR BOARD OF PUBLIC UTILITIES REVIEW**

On July 19, 2018, City of Santa Rosa Board of Public Utilities, by motion, approved a professional services agreement with Hazen and Sawyer, of San Francisco, CA, for design services associated with the reconstruction of Skyfarm 'A' and Hansford sewer lift stations.

**ANALYSIS**

A Request for Proposals for construction management and inspection services was released January 14, 2020, and three (3) proposals were received on February 7, 2020. A review panel consisting of a Quality Control Associate, an Associate Civil Engineer, and a Supervising Engineer evaluated the proposals. Proposals were evaluated based on the following selection criteria: responsiveness to the RFP, qualifications and experience of the project team, demonstrated technical abilities, availability to perform scope of work, work plan, and reference projects.

Upon completion of the evaluations, the review board conferred and made a recommendation to select Coastland Civil Engineering, of Santa Rosa, CA. Coastland Civil Engineering demonstrated the greatest qualifications and experience with the project scope of work and with the City of Santa Rosa. The contract amount is not to exceed \$328,108.00, which is consistent with City staff estimates and represents approximately 8.6% of the anticipated construction cost. The selection process was consistent with Council Policy 600-01 – Selection of Professional Services.

This construction management and inspection PSA includes document administration, daily site inspections, construction meetings, and inspection reports. Construction completion is anticipated July 2021.

## FISCAL IMPACT

Approval of this contract has no additional impact on the budget. Funds for this project were appropriated in the fiscal year 2018-19 Capital Improvement Program budget.

## ENVIRONMENTAL IMPACT

This action is statutorily exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guideline Section 15269 for emergency projects in that the project is replacing facilities that were damaged or destroyed in the Tubbs Fire in October 2017.

## BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

On June 3, 2020, the Contract Review Subcommittee met and recommended that the Board, by motion, approve the PSA.

## ATTACHMENTS

- Attachment 1 – Professional Services Agreement (PSA)
- Attachment 2 – Location Map

## CONTACT

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