

# **FY 2020-21 Budget Hearing**

**June 23, 2020**

# Citywide Proposed Budget Overview

# FY 2020-21 Citywide Revenues by Fund (in millions)

Fund Type	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
General Fund	\$178.7	\$164.3	-\$14.4	-8.1%
Enterprise Funds	165.0	152.1	-12.9	-7.8%
Special Revenue Funds	29.4	34.2	4.8	16.3%
Other Funds	4.8	4.7	-0.1	-2.1%
Housing Authority	40.3	40.2	-0.1	-0.2%
Successor Agency to RDA	3.3	3.0	-0.3	-9.1%
<b>Total</b>	<b>\$421.5M</b>	<b>\$398.5M</b>	<b>-\$23.0M</b>	<b>-5.5%</b>

# FY 2020-21 Citywide Expenditures by Fund Type (in millions)

Fund Type	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
General Fund	\$171.3	\$177.2	\$5.9	3.4%
Enterprise (Operating)	130.0	128.2	-1.8	-1.4%
Enterprise (CIP)	32.2	33.2	1.0	3.1%
Non-Enterprise (CIP)	37.4	29.1	-8.3	-22.2%
Special Revenue	15.3	16.5	1.2	7.8%
Other Funds	5.4	5.2	-0.2	-3.7%
Housing Authority	44.0	44.1	0.1	0.2%
Successor Agency to RDA	3.3	3.0	-0.3	-9.1%
<b>Total</b>	<b>\$438.9</b>	<b>\$436.5</b>	<b>-\$2.4</b>	<b>-0.5%</b>
Operations (net of CIP)	\$369.3	\$374.2	\$4.9	1.3%
CIP only	69.6	62.3	-7.3	-10.5%

# Budget Changes since Study Sessions

## Non-General Fund

### **Transit Enterprise funds Revenue:**

- Decreased by \$330K due to new tax estimates

### **Housing Authority funds Revenue:**

- Decreased by \$230K due to reduction of admin fee revenue

# Budget Changes since Study Sessions

## Non-General Fund

### **Parking fund Expenditures:**

- Approved Security services contract
- Eliminated 1.5 FTE vacant Parking Operations Aides
- Reduced budget by \$50K

### **Information Technology fund Expenditure:**

- \$25K increase for Zoom licenses
- \$30K increase for Cyber Security training and testing

# Homeless Services and Affordable Housing

General Fund Contribution	FY 2019-20 Budget	FY 2020-21 Budget	\$ Change	% Change
Homeless Services & Affordable Housing	\$3,630,500	\$3,629,400	-\$1,100	0%

## Housing and Community Services – General Fund only

Department	2019-20 Budget	2020-21 Budget	\$ Change	% Change
Housing & Community Services	\$1,935,850	\$243,535	-\$1,692,315	-87%

Code Enforcement Division to Planning and Economic Development dept.

- 10 FTE's transferred to PED
- \$1.25M transferred to PED

Neighborhood Revitalization Program to Planning and Economic Development dept.

- \$425K transferred to PED

# General Fund Transfer to Homeless Services - \$3.3M

- Sam Jones Hall funding - \$1M
- Housing First Fund - \$634K
- HOST contract - \$500K
- Homeless Services Center Hours Expansion - \$100K
- Domestic Violence Shelter Beds - \$50K
- Grant Writing - \$50K
- Annual Homeless Count - \$68K
- Administration - \$923K



# General Fund Baseline Calculation

	FY 2020-21	% of Total GF Expenditures
<b>Total General Fund Expenditures</b>	<b>\$177.2M</b>	
<b>POLICE</b>		
Baseline	\$60.8M	34.3%
Proposed Budget	\$62.2M	
<b>Over/(Under) Baseline</b>	<b>\$1.4M</b>	
<b>FIRE</b>		
Baseline	\$42.0M	23.7%
Proposed Budget	\$44.2M	
<b>Over/(Under) Baseline</b>	<b>\$2.2M</b>	
<b>VIOLENCE PREVENTION</b>		
Baseline	\$741K	0.42%
Proposed Budget	\$768K	
<b>Over/(Under) Baseline</b>	<b>\$27K</b>	

## Held Positions for Salary Savings:

**Police dept:**  
\$1,038,000

**Fire dept:**  
\$735,000

**VPP:**  
\$0

# **FY 2020-21 Proposed Police Dept. Budget**

# FY 2020-21 Police Proposed Budget – All Funds Summary

Police FTE = 260.0

<b>Expenditures</b>	<b>2019-20 Adopted Budget</b>	<b>2020-21 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Salaries	33,235,080	33,784,125	549,045	1.7%
Benefits	20,642,171	22,737,668	2,095,497	10.2%
Service & Supplies	6,216,043	6,298,996	82,953	1.3%
Overhead/GF Administration	3,602,967	4,103,833	500,866	13.9%
CIP & O&M Projects	2,054,423	354,423	-1,700,000	-82.7%
<b>Total Police Budget</b>	<b>\$65,750,684</b>	<b>\$67,279,045</b>	<b>\$1,528,361</b>	<b>2.3%</b>

# FY 2020-21 Police Proposed Budget – Salaries

<b>Expenditures</b>	<b>2019-20 Adopted Budget</b>	<b>2020-21 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Permanent	29,587,612	29,384,671	-202,941	-0.7
Non-Permanent	20,000	20,000	0	0.0
Overtime	1,856,174	1,889,872	33,698	1.8
Miscellaneous	613,393	574,619	-38,774	-6.3
Holiday Overtime	1,395,961	1,441,765	45,804	3.3
Reimbursement	-597,500	-380,000	217,500	-36.4
Contract Overtime	172,132	665,890	493,758	286.8
Mandatory Overtime	187,308	187,308	0	0.0
<b>Total Salaries</b>	<b>\$33,235,080</b>	<b>\$33,784,125</b>	<b>\$549,045</b>	<b>1.7%</b>

# FY 2020-21 Police Proposed Budget – Benefits

<b>Expenditures</b>	<b>2019-20 Adopted Budget</b>	<b>2020-21 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Medicare	457,646	454,645	-3,001	-0.7
Unemployment Insurance	27,155	27,523	368	1.4
Worker's Compensation Ins	829,432	893,889	64,457	7.8
Health Insurance	4,697,858	4,851,305	153,447	3.3
Dental Insurance	420,711	423,452	2,741	0.7
Life Insurance	9,410	9,205	-205	-2.2
Disability Insurance	59,940	53,824	-6,116	-10.2
Retirement	5,995,410	6,408,263	412,853	6.9
Reimbursement	-440,189	-316,556	123,633	-28.1
Physicals & Misc. Benefits	15,215	18,100	2,885	19.0
Employee Assistance Program	10,433	10,393	-40	-0.4
PERS Survivor Benefits	4,625	4,551	-74	-1.6
Retiree Health Benefit	919,307	946,774	27,467	3.0
PEMHCA Health	551,888	586,651	34,763	6.3
Risk & Health Admin	170,050	171,950	1,900	1.1
Unfunded Liability Annual Payment	6,652,280	7,933,699	1,281,419	19.3
Risk Management Admin	261,000	260,000	-1,000	-0.4
<b>Total Employee Benefits</b>	<b>\$20,642,171</b>	<b>\$22,737,668</b>	<b>\$2,095,497</b>	<b>10.2%</b>

# FY 2020-21 Police Proposed Budget – Service & Supplies

Expenditures	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
Professional Services	1,143,295	1,142,797	-498	-0.0
Other Outside Services	716,231	768,459	52,228	7.3
<b>Total Professional Services</b>	<b>\$1,859,526</b>	<b>\$1,911,256</b>	<b>\$51,730</b>	<b>2.8%</b>
Maintenance Services	588,956	608,692	19,736	3.4
Gasoline and Diesel Fuel	324,500	319,700	-4,800	-1.5
Replacement Services	1,191,184	1,237,026	45,842	3.8
Vehicle Parts	12,000	0	-12,000	-100.0
<b>Total Vehicle Expenses</b>	<b>\$2,116,640</b>	<b>\$2,165,418</b>	<b>\$48,778</b>	<b>2.3%</b>
Telephone	99,784	123,332	23,548	23.6
<b>Total Utilities</b>	<b>\$99,784</b>	<b>\$123,332</b>	<b>\$23,548</b>	<b>23.6%</b>
Supplies - Office	38,364	15,608	-22,756	-59.3
Supplies - Operational	862,466	874,766	12,300	1.4
Uniforms and Personal Equip.	26,259	9,000	-17,259	-65.7
Software	15,000	0	-15,000	-100.0
<b>Total Operational Supplies</b>	<b>\$942,089</b>	<b>\$899,374</b>	<b>(\$42,715)</b>	<b>-4.5%</b>

# FY 2020-21 Police Proposed Budget – Service & Supplies and Overhead/Administration

Expenditures	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
IT Annual Cost Recovery	639,846	697,030	57,184	8.9
PC Replacement	86,846	83,731	-3,115	-3.6
<b>Total Information Technology</b>	<b>\$726,692</b>	<b>\$780,761</b>	<b>\$54,069</b>	<b>7.4%</b>
Liability Insurance	26,092	29,655	3,563	13.7
<b>Total Liability Insurance</b>	<b>\$26,092</b>	<b>\$29,655</b>	<b>\$3,563</b>	<b>13.7%</b>
Conferences and Training	321,100	314,350	-6,750	-2.1
Advertising	25,000	10,000	-15,000	-60.0
All Other Misc.	99,120	64,850	-34,270	-34.6
<b>Total Other Miscellaneous</b>	<b>\$445,220</b>	<b>\$389,200</b>	<b>(\$56,020)</b>	<b>-12.6%</b>
<b>Total Service &amp; Supplies</b>	<b>\$6,216,043</b>	<b>\$6,298,996</b>	<b>\$82,953</b>	<b>1.3%</b>

Overhead	112,474	116,007	3,533	3.1
GF Administration Cost Plan	3,490,493	3,987,826	497,333	14.2
<b>Total Overhead/GF Administration</b>	<b>\$3,602,967</b>	<b>\$4,103,833</b>	<b>\$500,866</b>	<b>13.9%</b>

# FY 2020-21 Police Proposed Budget – Projects

<b>Expenditures</b>	<b>2019-20 Adopted Budget</b>	<b>2020-21 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Crime Mitigation Project*	286,923	286,923	0	0.0
Environmental Crimes Investigations	10,000	10,000	0	0.0
Police Weapons	45,000	45,000	0	0.0
Public Safety Building	12,500	12,500	0	0.0
Contract Services	500,000	0	-500,000	-100.0
Communications System	1,200,000	0	-1,200,000	-100.0
<b>Total CIP and O&amp;M Projects</b>	<b>\$2,054,423</b>	<b>\$354,423</b>	<b>(\$1,700,000)</b>	<b>-82.7%</b>

\*Crime Mitigation Project budget for Independent Auditor and After Action reports.



# Questions / Comments

# FY 2020-21 General Fund Revenues by Category (in millions)

Category	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
Property Tax	\$29.1	\$30.7	\$1.6	5.5%
Sales Tax	61.8	54.3	-7.5	-12.1%
Utility Users Tax	10.5	9.9	-0.6	-5.7%
Vehicle License Fees	14.6	15.4	0.8	5.5%
Other Taxes	25.3	22.2	-3.1	-12.3%
Permits, Fines & Charges	14.5	10.8	-3.7	-25.5%
Interfund Charges	14.1	13.9	-0.2	-1.4%
Recreation Revenues	3.6	2.5	-1.1	-30.6%
Intergov't, Interest & Other	5.2	4.6	-0.6	-11.5%
<b>Total</b>	<b>\$178.7M</b>	<b>\$164.3M</b>	<b>-\$14.4M</b>	<b>-8.1%</b>

# FY 2020-21 General Fund Expenditures by Category (in millions)

Category	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
Salaries	\$84.3	\$86.4	\$2.1	2.5%
Benefits	49.5	52.4	2.9	5.9%
Professional Services	11.9	13.4	1.5	12.6%
Vehicle Expense	5.1	5.6	0.5	9.8%
Operational Supplies	3.4	3.3	-0.1	-2.9%
Utilities	3.9	4.1	0.2	5.1%
Information Technology	4.7	5.1	0.4	8.5%
Liability/Property Insurance	1.8	1.9	0.1	5.6%
Other Miscellaneous	2.5	2.3	-0.2	-8.0%
Capital Outlay	0.1	0.1	--	0%
O&M Projects	4.1	2.6	-1.5	-36.6%
<b>Total</b>	<b>\$171.3M</b>	<b>\$177.2M</b>	<b>\$5.9M</b>	<b>3.4%</b>

# FY 2020-21 General Fund Expenditures by Department (in millions)

Department	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
Administration*	\$20.9	\$21.9	\$1.0	4.8%
Housing & Community Services	1.9	0.2	-1.7	-89.5%
Fire	43.4	44.2	0.8	1.8%
Planning & Economic Develop.	13.9	14.9	1.0	7.2%
Police	59.7	62.2	2.5	4.2%
Recreation & Comm Engagement	10.3	9.8	-0.5	-4.9%
Transportation & Public Works	26.9	28.2	1.3	4.8%
SR Water (Storm Water GF only)	0.7	0.6	-0.1	-14.3%
Non-Departmental	-6.4	-4.8	1.6	-25.0%
<b>Total</b>	<b>\$171.3M</b>	<b>\$177.2M</b>	<b>\$5.9M</b>	<b>3.4%</b>

\*Administration includes: City Council, City Manager's Office, City Attorney's Office, Human Resources, Finance and the Communications and Intergovernmental Relations Office.

# Budget Changes since Study Sessions

## General Fund only

### **Finance department:**

- Eliminated 1.0 FTE vacant Meter Specialist
  - Net Zero to General fund
  - 100% funded by Water dept.
- Converted a 1.0 Meter Specialist to 1.0 Limited Term Meter Technician expiring on 6/30/21

# General Fund Expenditure Highlights - \$1.3M

- Carry-over budget from FY 2019-20 with minor adjustments
- Continued funding for the Roseland Library - \$150K
- Continued Veterans Fare-Free Transit Program - \$30K
- Continued the Tenant/Landlord Services contract - \$87K
- Continued the Secure Families Fund contract - \$50K

# General Fund Expenditure Highlights - \$1.3M

- Added Ballfield and Turf Mowing contract - \$500K
- Added November 2020 Election funding - \$500K
- Continued the re-organization to create the Communications and Intergovernmental Relations Office

# FY 2020-21 General Fund Summary

(in millions)

	Proposed General Fund Budget
Revenue	\$164.3
Transfers In	2.7
<b>Total Revenues + Transfers In</b>	<b>\$167.0</b>
Expenditures	\$177.2
Capital Improvement Projects	2.2
Transfers Out	5.7
<b>Total Expenditures + Transfers Out</b>	<b>\$185.1</b>
<b>Surplus/(Deficit)</b>	<b>(\$18.1M)</b>



# Status of General Fund Reserves

	Amount	Reserve Percentage
<b>FYE 2019-20 Est. Unassigned Reserves</b>	<b>\$19.2M</b>	<b>11%</b>
FY 2020-21 Use of Reserves	-18.1M	
<b>FYE 2020-21 Est. Unassigned Reserves</b>	<b>\$1.1M</b>	<b>less than 1%</b>
<i>Policy-Mandated Reserve Requirement</i>	<i>\$26.6M</i>	<b>15%</b>
<b>Over/(Under) Council Policy</b>	<b>(\$25.5M)</b>	

# Questions / Comments

# General Fund Requests

# Santa Rosa Community Empowerment Plan

## One-Time Request - \$150K

### A Starting Point for Ongoing Change

**Plan Vision:** Create a trusting, open relationship of respect between the City of Santa Rosa, the Santa Rosa Police Department and the community, and create space for ongoing, inclusive, constructive dialogue.

### 3 Initial Goals - Elements Include:

**Input and direction on plan by Community and Council will take place on June 30<sup>th</sup>**

- Increase inclusive dialogues and community engagement with and through community leadership and community listening sessions
- Engagement and listening sessions to help shape the City's next steps in policy development, the independent police auditor contract scope of work, and efforts by the new City Public Safety Subcommittee
- Keep community informed of Listening Session outcomes; establish a feedback loop
- Develop a 2021 plan for ongoing community engagement opportunities

### Total Budget \$150,000

- Facilitation support, translation services, digital communication and outreach services, print services, VISTA membership, meeting supplies and refreshments

# City-wide EEO, Diversity and Inclusion Program

## Additional Request - \$227,500 (1.0 additional FTE)

The Human Resources Department is currently creating a City-wide EEO, Diversity and Inclusion Plan with multiple components including:

- Creation of a new classification specification of EEO and Diversity Officer, with an anticipated top step salary range up to \$125,000.
- This newly created, management level position will change the way the City of Santa Rosa delivers equitable opportunities to all City residents and will serve as the subject matter expert on diversity and inclusion initiatives. The position will be responsible for the following:
  - Oversee the identification, development, implementation and evaluation of proactive diversity initiatives.
  - Develop learning programs that create and foster an open and inclusive environment.
  - Lead the development of a vision and effective strategy that champions the importance and value of a diverse and inclusive city government environment.
  - Ensure that job applicants are provided equal opportunity and that a diverse and qualified applicant pool is attracted for open recruitments.
  - Serve as the lead for the City's Diversity Inclusion and Engagement Council.

# City-wide EEO, Diversity and Inclusion Program (continued)

- Partner with consultants to provide guidance on implicit bias and equity, with a Budget placeholder of \$40,000 for various consulting projects.
  
- Create a strategic recruitment strategy for safety departments which concentrates on diversity and inclusion in hiring practices, with five major categories of focus:
  - Selection Process
  - Recruitment Staffing
  - Recruitment Programs
  - Communications
  - Data Processes

# PED Professional Services

## Additional Request of \$802,500

15/16 Actual	16/17 Actual	17/18 Actual	18/19 Actual	19/20 Estimate	20/21 Current Budget	20/21 Add'l Need
\$541,450	\$1,351,521	\$1,324,547	\$1,221,666	\$987,850	\$185,350	\$802,500

- Professional Services consultants currently reviewing:
  - 813 Multi-Family Units
    - 445 Affordable
    - 368 Market Rate
- Funding enables completion of units

# EverGreen Clean Energy Additional Request - \$250K

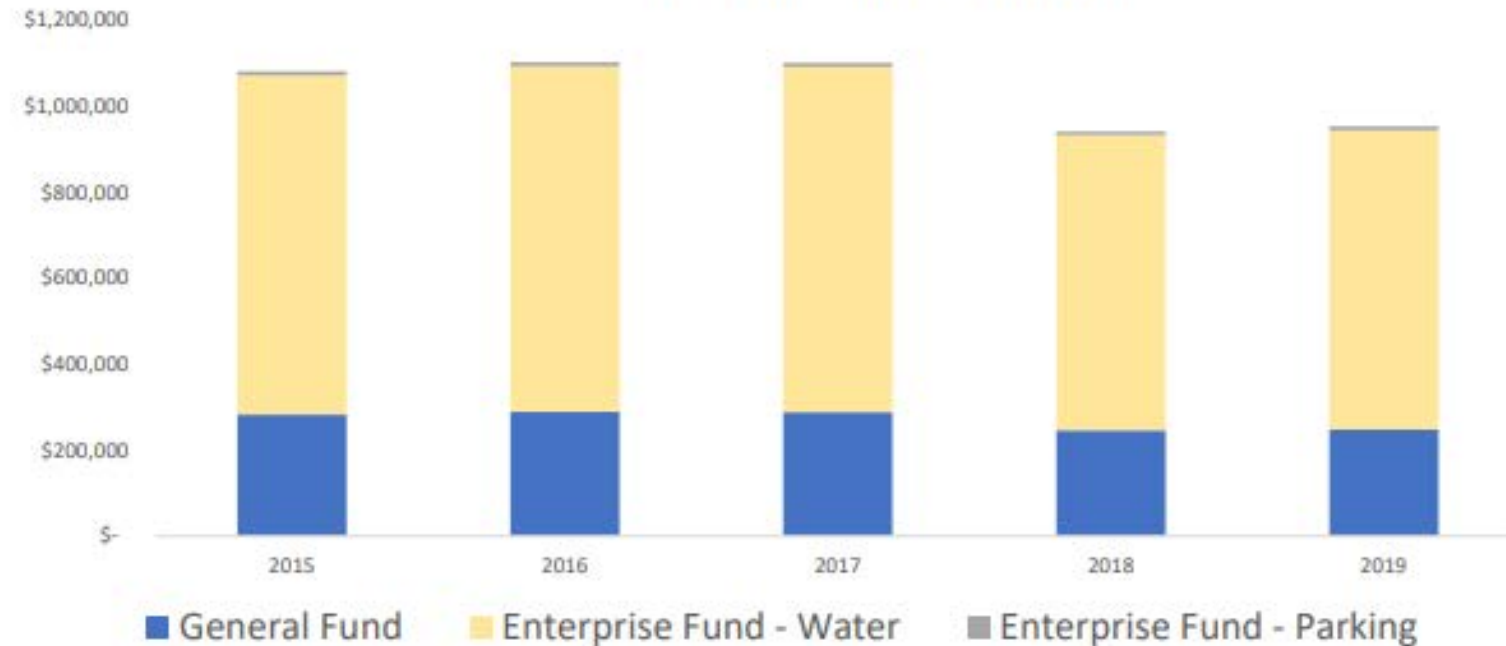
Presented at Study Session on Jan. 28, 2020

Estimated Historic Cost if  
the City purchased  
EverGreen

- ~\$1 Million/year added cost
  - ~25% General Fund
  - ~75% Enterprise Funds

\*Does not account for any  
additional efficiency gains

EverGreen Premium





# Questions / Comments

# Citywide Capital Improvement Program FY 2020-21 Proposed Budget



# Where do projects come from?

- Council-adopted Planning Documents
- Master Plans
- Area Plans
- Climate Action Plan
- Community Feedback



# City Infrastructure Value \$5B

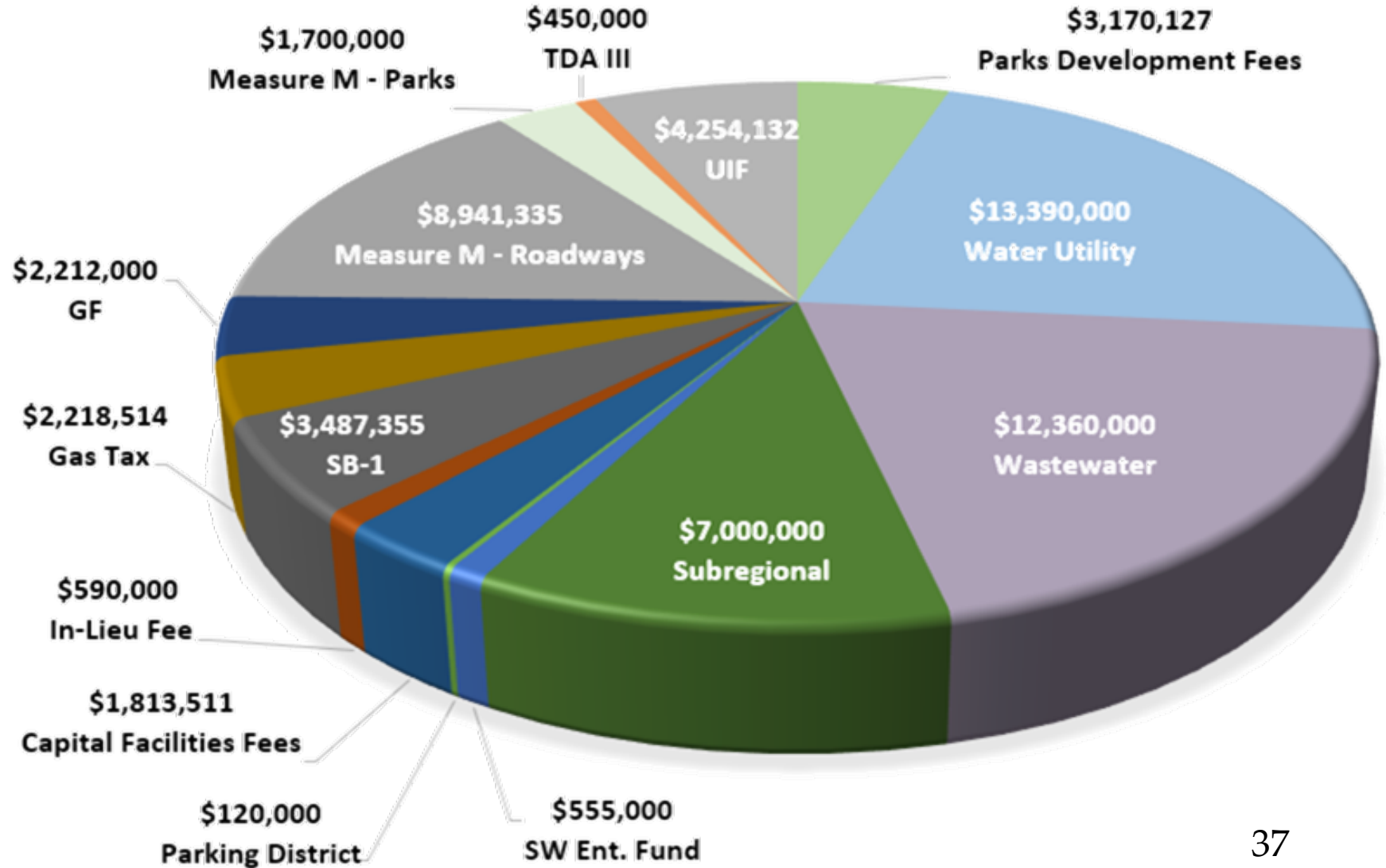


# CIP Approval Process

- February 25 Council provided feedback on FY 20/21 budget priorities
- The Community Advisory Board (CAB) solicited public feedback on CIP priorities at three Wednesday Night Market and two Neighborfest events in 2019. Top 3 public infrastructure priorities were:
  1. Pavement maintenance
  2. New bike lanes/facilities
  3. Maintain and improve existing park facilities
- May 19 - Council reviewed and provided comments on the proposed FY 20/21 CIP
- June 11 - Planning Commission determined that the proposed FY 20/21 CIP is consistent with the General Plan

# Citywide CIP 2020-21 Funding Sources

**Total**  
**\$62,261,974**



# FY 2020-21 Proposed Capital Improvements Projects: General Fund

Department	Project Description		
TPW	ADA Facilities Projects		\$1,200,000
	<i>Summerfield at Ahl Park Ct.</i>	\$50,000	
	<i>Franklin Community Park pathway</i>	\$275,000	
	<i>Northwest Community Park Pathway</i>	\$275,000	
	<i>Finley Pool Deck Construction</i>	\$200,000	
	<i>Railroad Depot Restrooms</i>	\$200,000	
	<i>Rincon Valley and Coddington Libraries</i>	\$200,000	
TPW	Pre Design Planning CIP		\$50,000
TPW	Replace Wood Street Light Poles		\$300,000
TPW	Roseland Pavement Maintenance		\$662,000
Fire	DR-4308-PJ0309 NOAA Radios Local Match		\$106,023
Fire	DR-4308-PJ0308 Weather Stations Local Match		\$47,728
<b>Total General Fund Investment</b>			<b>\$2,365,751</b>

# FY 2020-21 Roseland Pavement Maintenance: Slurry Seal Focus

4.92 miles @ 829,304 sf area

- Dutton Ave
- West Ave
- Sebastopol Rd
- Southwood Dr
- Hogrefe Way
- Whitewood Dr
- Funston Dr
- Kenton Ct
- W. Hearn Ave
- Darlyn Way
- Gloria Dr
- Kenmore Ln
- Schlee Way
- Brittain Ln
- Victoria Dr
- Cottonwood Dr
- Tara Dr
- Hughes Ave
- Shepp Ct
- Avalon Ave
- Naify Ln
- Santini Ct
- Comalli St
- Vanderford Dr
- Valerie Way
- Camellia Ct

Note: FY 20/21 Slurry Project: \$500,000 - 12 miles @ 2,240,628 sf area

# FY 2020-21 Proposed Capital Improvements Projects: Special Funds



Fund Source	
<b>Capital Facilities Fees</b>	<b>\$1,813,511</b>
<i>Fire Safety</i>	<i>\$397,797</i>
<i>Storm Water</i>	<i>\$387,192</i>
<i>Roadway</i>	<i>\$1,028,522</i>
<b>Park Development Fees</b>	<b>\$3,170,128</b>
<i>Zone 1 (NW)</i>	<i>\$538,345</i>
<i>Zone 2 (SW)</i>	<i>\$2,355,682</i>
<i>Zone 3 (NE)</i>	<i>\$189,457</i>
<i>Zone 4 (SE)</i>	<i>\$86,643</i>
<b>Parking Fund</b>	<b>\$120,000</b>
<b>Storm Water Enterprise</b>	<b>\$555,000</b>





# FY 2020-21 Proposed Capital Improvements Projects: Water Enterprise

Fund Source	
<b>Water</b>	<b>\$13,390,000</b>
<i>Water Mains &amp; Services</i>	\$9,262,000
<i>Pump Station &amp; Facilities</i>	\$2,100,000
<i>Master Plans &amp; Studies</i>	\$1,388,000
<i>Reservoirs</i>	\$640,000
<b>Wastewater</b>	<b>\$12,360,000</b>
<i>Sewer Trunks</i>	\$7,660,000
<i>Sewer Mains &amp; Services</i>	\$3,869,000
<i>Master Plans &amp; Studies</i>	\$831,000
<b>Subregional</b>	<b>\$7,000,000</b>
<i>Plant Infrastructure</i>	\$2,430,000
<i>Geysers Infrastructure</i>	\$4,500,000
<i>Master Plans &amp; Studies</i>	\$70,000



# Alternatives & Recommendations

# Option 1 – Maximize Deferrals

- Recover All Tier 4 Fund Balances
- Recover All Tier 3 Fund Balances
- Reduce FY 20/21 Proposed Budget
  - All but the Roseland Pavement Project & Approved Hazard Mitigation Projects
- Recover City -Fire Recovery Fund Balance

**Total Deferred Investment = \$10,594,864**

# Option 2 – Focused Deferrals

- **Recover Most Tier 4 Fund Balances**
  - Described in more detail later
- **Reduce FY 20/21 Proposed Budget**
  - 25% Reduction in Accessibility Proposal
- **Recover City-Fire Recovery Balance**

**Total Deferred Investment = \$7,126,537**

FY 20/21 Deferred Project Description	GF Proposal	Option 1 Max Deferral	Option 2 Focused Deferral
ADA Facilities Projects	\$1,200,000	<b>\$1,200,000</b>	<b>\$325,000</b>
<i>Summerfield at Ahl Park Ct.</i>	\$50,000	\$50,000	\$50,000
<i>Franklin Community Park pathway</i>	\$275,000	\$275,000	\$0
<i>Northwest Community Park Pathway</i>	\$275,000	\$275,000	\$75,000
<i>Finley Pool Deck Construction</i>	\$200,000	\$200,000	\$0
<i>Railroad Depot Restrooms</i>	\$200,000	\$200,000	\$0
<i>Rincon Valley and Coddington Libraries</i>	\$200,000	\$200,000	\$200,000
Pre Design Planning CIP	\$50,000	<b>\$50,000</b>	<b>\$50,000</b>
Replace Wood Street Light Poles	\$300,000	<b>\$300,000</b>	<b>\$0</b>
Roseland Pavement Maintenance	\$662,000	<b>\$0</b>	<b>\$0</b>
DR-4308-PJ0309 NOAA Radios Local Match	\$106,023	<b>\$0</b>	<b>\$0</b>
DR-4308-PJ0308 Weather Stations Local Match	\$47,728	<b>\$0</b>	<b>\$0</b>
<b>FY 20/21 General Fund Proposal</b>	<b>\$2,365,751</b>	<b>\$1,550,000</b>	<b>\$375,000</b>

Prior FY Deferred Project Description	GF Proposal	Option 1 Max Deferral	Option 2 Focused Deferral
<b>Tier 1 - Active Critical Projects</b>	<b>\$23,781,936</b>	<b>\$0</b>	<b>\$0</b>
<i>General Fund FEMA Projects</i>	\$14,551,711	\$0	\$0
<i>Project Underway/Complete</i>	\$2,572,535	\$0	\$0
<i>Regulatory Compliance</i>	\$375,822	\$0	\$0
<i>Donated/Dedicated Funds</i>	\$6,281,869	\$0	\$0
<b>Tier 2 - Projects In-Process</b>	<b>\$2,522,714</b>	<b>\$0</b>	<b>\$0</b>
<b>Tier 3 - Accessibility Projects</b>	<b>\$875,000</b>	<b>\$875,000</b>	<b>\$0</b>
<b>Tier 4 – Immediately Available</b>	<b>\$4,619,179</b>	<b>\$4,619,179</b>	<b>\$3,500,852</b>
<i>Immediately Available</i>	\$828,153	\$828,153	\$0
<i>No Current Activity</i>	\$3,719,026	\$3,719,026	\$3,500,852
<b>City-Fire Recovery</b>	<b>\$3,250,685</b>	<b>\$3,250,685</b>	<b>\$3,250,685</b>
<b>Tier Investment Totals</b>	<b>\$35,049,514</b>	<b>\$9,044,864</b>	<b>\$6,751,537</b>
<b>Total Deferred Investment</b>		<b>\$10,594,864</b>	<b>\$7,126,537</b>

# Option 2 – Focused Deferrals

Proposed Projects to Fund	GF Balance	Comments
<b>Tier 3</b>	<b>\$958,499</b>	<b>These accessibility projects were prioritized above those proposed for FY 20/21</b>
<b>Tier 4</b>	<b>\$1,046,327</b>	
<i>Vegetation Management Program</i>	<i>\$828,153</i>	<i>High priority safety &amp; education project. Reflects revised program estimate. Critical need due to recent fire events and what looks like near drought conditions.</i>
<i>Public Safety Building Emergency Generator</i>	<i>\$187,612</i>	<i>Critical public safety project to maintain continuity of operations for public safety operations</i>
<i>Neighborhood Streets Initiative</i>	<i>\$10,262</i>	<i>Maintain responsiveness. These funds allow staff to respond quickly to minor improvement requests, such as signage or striping</i>
<i>School Ped Safety Projects</i>	<i>\$20,300</i>	<i>Maintain responsiveness. These funds allow staff to respond quickly to minor improvement requests, such as crosswalks, flashing beacons, signage or striping</i>

# General Fund Reserve Options

	Amount	Reserve Total
FYE 2019-20 Est. Unassigned Reserves		\$19,200,000
FY 2020-21 Use of Reserves	-18.1M	1,100,000
Targeted Salary Savings	5.0M	6,100,000
Community Empowerment Plan	-150K	5,950,000
EEO, Diversity and Inclusion Program	-277.5K	5,672,500
PED Add'l Professional Services	-802.5K	4,870,000
Evergreen Clean Energy	-250K	4,620,000
CIP Option 1 – Max Deferral	\$10.6M	15,220,000
	<b>OR</b>	
CIP Option 2 – Focused Deferral	\$7.1M	11,720,000

**Not Included;  
Uncertain Future  
Costs:**

- **PSPS Events**
- **Wildfire Events**
- **2<sup>nd</sup> Wave of COVID-19 SIP order**



# Questions / Comments

# **Appendix A:**

## **Citywide Capital Improvement Program Existing Project Fund Balances**

# Tier 4 Projects

- Immediately Available
- No Current Activity

**Total Investment = \$8,097,864**

# Tier 4 – Immediately Available Hazard Mitigation Projects

Description	Project Estimate	Local Match (~25%)	Status	Ant Comp	Option 1 Impact	Option 2 Impact
Vegetation Management Program HMG116	\$525,000	\$131,250	Denied	-	Retain Funds	Remove
Wildfire Early Detection HMG287	\$2,000,000	\$250,000	Denied	-	Retain Funds	Remove
Storm Drain Master Pln HMG290	\$1,400,000	\$350,000	Denied	-	Retain Funds	Remove
Dam Flood Inundation Mapping HMG286	\$200,000	\$50,000	Denied	-	Retain Funds	Remove
PSB Backup Generator HMG275	\$187,612	\$46,903	Denied	-	Retain Funds	Remove
	<b>\$4,312,612</b>	<b>\$828,153</b>				

# Tier 4 - No Current Activity

Description	GF Balance	Status	Ant Comp	Option 1 Impact	Option 2 Impact
Reconstruct Fire Station No. 5	\$1,508,587	Pending	-	Defer	Defer
Temp Fire Station 5	\$118,174	Pending	-	Defer	Defer
Neighborhood Streets Initiative	\$10,262	Pending	-	Retain	Defer
School Ped Safety Projects	\$20,300	Pending	-	Retain	Defer
2-Way Radio Upgrades	\$106,100	Pending	-	Defer	Defer
Pre Design Planning CIP	\$43,735	Ongoing	-	Defer	Defer
Facilities Infrastructure	\$1,983,869	Pending	-	Defer	Defer
Communications System Upgrade	\$370,167	Pending	-	Defer	Defer
City-Fire Recovery	\$3,250,685	Ongoing	-	Defer	Defer
<b>No Current Activity Subtotal</b>	<b>\$7,269,711</b>				
<b>Tier 4 Total Investment</b>	<b>\$8,097,864</b>				

# Tier 3 Projects

## ➤ Accessibility Projects

**Total Investment = \$875,000**

# Tier 3 – Accessibility Projects

Description	GF Balance	Status	Ant Comp	Option 1 Impact	Option 2 Impact
Finley pool deck design	\$100,000	Pre-Design	Mar-22	Retain	Defer
Sonoma Ave Park & LBHG path repairs	\$350,000	Design	Nov-21	Retain	Defer
Miscellaneous park ADA repairs	\$200,000	Ongoing	July-21	Retain	Defer
Howarth Park fishing pier access	\$75,000	Design	Nov-20	Retain	Defer
Rincon Valley Dog Park accessible pathways	\$150,000	Design	Nov-20	Retain	Defer
<b>Tier 3 Total Investment</b>	<b>\$875,000</b>				

# Tier 2 Projects

## ➤ Projects In-Process

**Total Investment = \$2,522,714**



# Tier 2 - Project In-Process

Description	GF Balance	Status	Ant Comp	Option 1 Impact	Option 2 Impact
Reconstruct Fire Station No. 5	\$1,000,000	Prop Acqu	July-23	Retain	Retain
LBHG Cap Replacement	\$104,806	Design	Sept-21	Retain	Retain
Corporation Yard Security	\$130,871	Const Pend	Jan-22	Retain	Retain
Colgan Bellevue Park	\$336,940	Design	June-21	Retain	Retain
LED Street Light Replacement Program	\$566,598	Ongoing	Mar-21	Retain	Retain
Facilities Infrastructure	\$300,000	Pending	Jan-21	Retain	Retain
Asawa Art Panel Curator & Storage	\$83,499	Ongoing	-	Retain	Retain
<b>Tier 2 Total Investment</b>	<b>\$2,522,714</b>				

# Tier 1 Projects

- FEMA Projects
- Project Underway/Complete
- Donated/Dedicated Funds
- Regulatory Compliance

**Total Investment = \$23,781,936**

# Public Assistance (PA) Overview

PA Projects By Fund		FEMA Obligated	Reimbursed	
General Fund		\$19,400,809	\$4,041,554	
Water Fund		<u>\$13,163,200</u>	<u>\$1,213,776</u>	
<i>Total Obligated/Rec'd Funding</i>		<b>\$32,564,009</b>	<b>\$5,255,330</b>	
PA Projects By Category	City Cost Estimate	FEMA Obligated	Reimbursed	City Fund
A – Debris Removal	\$5,256,106	\$1,099,648	\$53,279	GF
B – Emergency Protective Measures	\$4,997,686	\$3,630,423	\$3,630,422	GF/Wtr
C – Roads and Bridges	\$5,115,871	\$3,192,220	\$907,535	GF
E – Buildings and Equipment	\$17,675,901	\$1,626,053	\$129,039	GF
F – Utilities	\$17,271,590	\$12,471,002	\$267,427	Water
G – Parks, Rec. Fac., Other	\$12,754,817	\$9,307,092	\$243,362	GF
Z – Direct Administrative Costs	\$5,000,000	<u>\$1,237,571</u>	\$24,266	GF
<i>Total Category</i>	<b>\$68,071,970</b>	<b>\$32,564,009</b>	<b>\$5,255,330</b>	

# Category A Projects

FEMA Project Description	Project Estimate	Obligated To Date	Federal Share	State Share	City Share	Received to Date
64204 - Hazardous Tree Removal	\$2,116,632	\$1,054,418	90%	7.5%	2.5%	\$53,279

City Project Description (3)	GF Balance	Federal Share	State Share	City Share	Status	Anticipated Completion
Fire Damaged Street Tree Removal	\$178,120	\$160,308	\$13,359	\$4,453	Complete	Oct-19
Fire Damaged City Owned Tree Removal	\$400,162	\$360,146	\$30,012	\$10,004	Const Pend	Jul-20
Fire Damaged Tree Removal Phase2	\$58,141	\$52,327	\$4,361	\$1,454	Design	Jun-21

# Category C Projects

FEMA Project Description	Project Estimate	Obligated To Date	Federal Share	State Share	City Share	Received to Date
36351 - Roads, signs, poles, and melted conduit-City Wide	\$3,608,266	\$2,188,689	75%	18.75%	6.25%	\$42,915

City Project Description (4)	GF Balance	Federal Share	State Share	City Share	Status	Anticipated Completion
Metal Beam Guardrail Repair	\$9,175	\$6,881	\$1,720	\$573	Complete	Jan-19
Coffey Park Streetlight Replacement	\$439,308	\$329,481	\$82,370	\$27,457	Construction	Sep-20
Burned Asphalt Spot Repairs	\$141,307	\$105,980	\$26,495	\$8,832	Pending	Oct-21
Fountaingrove Streetlight Replacement	\$541,943	\$406,457	\$101,614	\$33,871	Construction	Aug-20

FEMA Project Description	Project Estimate	Obligated To Date	Federal Share	State Share	City Share	Reimbursed to Date
36383 - Storm Drain Pipes, Catch Basins, and Drop Inlets	\$330,770	\$16,685	75%	18.75%	6.25%	

City Project Description (1)	GF Balance	Federal Share	State Share	City Share	Status	Anticipated Completion
Stormwater Public Assist Cat C	\$20,009	\$15,007	\$3,752	\$1,251	Design	Nov-20

# Category G Projects

FEMA Project Description	Project Estimate	Obligated To Date	Federal Share	State Share	City Share	Received to Date
36360 - Burned Parks Irrigation System	\$7,660,952	\$6,433,088	75%	18.75%	6.25%	\$126,139
City Project Description (7)	GF Balance	Federal Share	State Share	City Share	Status	Anticipated Completion
Coffey Park Irrigation Reconstruction	\$499,400	\$374,550	\$93,637	\$31,212	Construction	Oct-20
Fir Ridge Park Irrigation Reconstruction	\$76,115	\$57,087	\$14,272	\$4,757	Design	Jun-21
Nagasawa Park Irrigation Reconstruction	\$140,374	\$105,281	\$26,320	\$8,773	Design	Jun-21
Frances Nielsen Park Irrigation Reconstruction	\$131,877	\$98,908	\$24,727	\$8,242	Design	Jun-21
Rincon Ridge Park Irrigation Reconstruction	\$80,131	\$60,099	\$15,025	\$5,008	Design	Jun-21
Coffey Roadway Irrigation Reconstruction	\$315,839	\$236,879	\$59,220	\$19,740	Design	Jan-21
Fountaingrove Roadway Irrigation Reconstruction	\$5,556,753	\$4,167,565	\$1,041,891	\$347,297	Design	Jan-21

# Category G Projects (cont.)

FEMA Project Description	Project Estimate	Obligated To Date	Federal Share	State Share	City Share	Received to Date
36380 - Parks, Fences, Recreation & Other	\$4,843,865	\$2,810,650	75%	18.75%	6.25%	\$55,111
City Project Description (8)	GF Balance	Federal Share	State Share	City Share	Status	Anticipated Completion
Coffey Park Debris Removal/Soil Remediation	\$3,129,647	\$2,347,235	\$586,809	\$195,603	Construction	Oct-20
Cross Creek Bridge Fence Repair	\$2,801	\$2,101	\$525	\$175	Design	Nov-20
Fir Ridge Demo & Reconstruct	\$408,690	\$306,517	\$76,629	\$25,543	Design	Jun-21
Nagasawa Demo & Reconstruct	\$268,830	\$201,622	\$50,406	\$16,802	Design	Jun-21
Frances Nielsen Demo & Reconstruct	\$109,467	\$82,100	\$20,525	\$6,842	Design	Jun-21
Rincon Ridge Demo & Reconstruct	\$143,388	\$107,541	\$26,885	\$8,962	Design	Jun-21
Rincon Ridge Open Space Demo & Reconstruct	\$48,863	\$36,647	\$9,162	\$3,054	Design	Jun-21
Parker Hill Roadway Demo & Reconstruct	\$137,924	\$103,443	\$25,861	\$8,620	Design	Jun-21
Coffey Park Master Plan & Design	\$30,821	\$23,116	\$5,779	\$1,926	Complete	Nov-19

# Category G Projects (cont.)

FEMA Project Description	Project Estimate	Obligated To Date	Federal Share	State Share	City Share	Received to Date
36379 - Pedestrian Bridge at Francis Nielsen Park, Parker Hill Road	\$250,000	\$63,354	75%	18.75%	6.25%	\$62,112
City Project Description (1)	GF Balance	Federal Share	State Share	City Share	Status	Anticipated Completion
Repair 3 Pedestrian Bridges	\$3,427	\$2,570	\$643	\$214	Complete	Sep-19



# Hazard Mitigation Projects

HMGP Project Description	Project Estimate	GF Balance	Federal Share 75%	City Share 25%	Status	Anticipated Completion
Fountaingrove Parkway Revegetation & Slope Replanting	\$375,561	\$266,073	\$281,671	\$93,890	Design	Jan-21
Traffic Signal Retrofit Including Battery Backup HMG158	\$1,418,850	\$1,413,126	\$1,064,138	\$354,712	Design	Jan-21

# Project Close Out Process



## Project Completion

### Close Out Book Preparation

- Submission within 90 days (recently moved to electronic)
- Total Claim
  - Summary of all reimbursement requests
  - Policies
  - City expenditures
  - Contract expenditures
  - Supported by documentation

### Review

Final Reimbursement (up to 10+ years)

# Project Close Out Process

- **Submission of Close Out Book to CalOES**
  - CalOES requests additional information or clarification
  - Process can last several months
  - May remove expenditures if deemed ineligible
- **Data Confirmed by CalOES and Forwarded to FEMA**
  - Review by FEMA
  - Any additional expenditures would be reimbursed at this time
- **Reimbursement**
  - 75% of eligible expenditures from FEMA
  - 75% of remaining 25% reimbursed by CalOES
- **Auditing by Office of Inspector General (OIG)**
  - May occur anytime up to 3 years after disaster is close
  - All records must be retained until this time

# Tier 1 – Project Underway/Complete

Description	GF Balance	Status	Ant Comp	Option 1 Impact	Option 2 Impact
Howarth Park Path Construction	\$50,000	Const		Retain	Retain
Sidewalk Reconstruction at City Offices – Santa Rosa Avenue & D Street	\$120,000	Complete	May-20	Retain	Retain
Fire Engine Replacement	\$495,268	Complete	Apr-20	Retain	Retain
Portland Loo Installation	\$133,696	Const Pend	Sept-20	Retain	Retain
Samuel Jones Hall Roof	\$813,467	Complete	Dec-20	Retain	Retain
Courthouse Square Bollards	\$427,661	In-Process	Oct-20	Retain	Retain
Financial System Upgrade	\$62,276	Complete		Retain	Retain
Communications System Upgrade	\$100,000	In-Process		Retain	Retain
<b>Project Underway/Complete Subtotal</b>	<b>\$2,572,535</b>				

# Tier 1 - Donated/Dedicated Funds

Description	GF Balance	Status	Ant Comp	Option 1 Impact	Option 2 Impact
Tennis Court Resurfacing	\$2,233	Ongoing		Retain	Retain
Person Senior Center	\$48,506	Ongoing		Retain	Retain
Relocation of Fire Station 8	\$3,372,789	Pending		Retain	Retain
Roseland Pavement Maintenance	\$1,117,707	Const	July-21	Retain	Retain
Roseland Annexation Storm Drain CCTV	\$312,139	Pending		Retain	Retain
Santa Rosa Creek Ecosystem Restoration Project	\$100,169	Pending		Retain	Retain
Burn Area Street Reconditioning	\$1,328,325	Const Pend	Sept-22	Retain	Retain
<b>Donated/Dedicated Funds Subtotal</b>	<b>\$6,281,868</b>				
<b>Tier 1 Total Investment</b>	<b>\$23,781,936</b>				

# Tier 1 - Regulatory Compliance

Description	GF Balance	Status	Ant Comp	Option 1 Impact	Option 2 Impact
MSCN Stockpile Pad Replacement	\$31,816	Complete		Retain	Retain
City Hall Fireline Repair	\$276,617	Const Pend		Retain	Retain
Garage 9 - Groundwater Monitoring	\$67,389	Ongoing	Ongoing	Retain	Retain
<b>Regulatory Compliance Subtotal</b>	<b>\$375,822</b>				

# **Appendix B:**

## **Real Property Transfer Tax transfer for Homeless Services and Affordable Housing**

# Homeless Services and Affordable Housing

Real Property  
Transfer Tax  
Revenue estimate:

**\$2,713,200**

-30% decrease  
from FY 19/20

	FY 2019-20 Adopted Budget	FY 2020-21 Proposed Budget
Homeless Services	413,800	663,151
Fair Housing	36,000	36,000
Affordable Housing	713,000	250,469
<b>Total RPTT Transfer</b>	<b>\$1,162,800</b>	<b>\$949,620</b>
<b>Additional General Fund Contributions to Homeless Services</b>	<b>\$2,467,700</b>	<b>\$2,679,780</b>
<b>Total General Fund Contribution to Homeless Services &amp; Affordable Housing</b>	<b>\$3,630,500</b>	<b>\$3,629,400</b>