RESOLUTION NO. _____

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN AND AUTHORIZING THE CITY MANAGER TO IMPLEMENT THESE CHANGES INCLUDED IN THE FISCAL YEAR 2020-2021 BUDGET

WHEREAS, the Personnel Officer, on behalf of the City Manager, ensures the orderly and consistent administration of the City Council's adopted classification and salary plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created or modified, and that some existing salary ranges be adjusted; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa amends the City classification and salary plan for permanent budgeted positions as follows:

1) Reclassify 1.0 FTE Deputy City Attorney, Unit 17 Professional Attorneys to Assistant City Attorney, Unit 17 Professional Attorneys in the City Attorney's Office
2) Create the new classification of Intergovernmental Relations and Legislative Officer with an annual salary range of $90,196 - $115,157 in Unit 18 Mid-Management and add 1.0 FTE to Communications and Intergovernmental Relations
3) Reclassify 1.0 FTE Recreation Specialist, Unit 7 Technical to Community Outreach Specialist, Unit 7 Technical in Communications and Intergovernmental Relations
4) Reclassify 1.0 FTE Emergency Preparedness Coordinator, Unit 18 Mid-Management to Emergency Preparedness Manger, with an annual salary range of $106,558 - $138,579 in Unit 18 Mid-Management in the Fire Department
5) Reclassify 1.0 FTE Fire Captain - Training, Unit 2 Firefighters to Battalion Chief, Unit 9 Fire Management in the Fire Department
6) Reclassify 1.0 FTE Principal Financial Analyst, Unit 11 Mid-Management Confidential to Budget and Financial Analysis Manager, Unit 11 Mid-Management Confidential in the Finance Department
7) Reclassify 1.0 FTE Senior Meter Specialist job classification to Senior Meter Technician with an annual salary range of $60,906 - $74,041, Unit 7 Technical in the Finance Department
8) Reclassify 5.0 FTE Meter Specialists job classification to Meter Technician with an annual salary range of $57,978 - $63,031, Unit 7 Technical in the Finance Department
9) Reclassify 1.0 FTE Administrative Secretary, Unit 4 Support Services to IT Support Specialist, Unit 7 Technical in the Information Technology Department
10) Reclassify 1.0 FTE Economic Development Manager, Unit 18 Mid-Management to Deputy Director – Economic Development, with an annual salary range of $116,976 - $151,305, Unit 18 Mid-Management in the Planning and Economic Development Department

11) Update and retitle the Arts Coordinator job classification to Arts and Culture Coordinator with an annual salary range of $ 87,081 - $105,814 Unit 6 Professional in the Planning and Economic Development Department
12) Update the Transportation Planner job classification with annual salary range of $103,131-$132,077 Unit 18 Mid-Management in the Transportation & Public Works Department
13) Create the new classification of Zero Waste Coordinator with an annual salary range of $89,567 - $116,205 in Unit 18 Mid-Management in Transportation & Public Works Department
14) Create the new classification of Active Transportation Planner with an annual salary range of $75,172 - $105,814 in Unit 6 Professional and add 1.0 FTE to Transportation & Public Works Department
15) Delete 1.0 FTE Supervising Engineer, Unit 18 Mid-Management in the Transportation & Public Works Department
16) Create the new classification of Assistant Land Surveyor with an annual salary range of $86,968 - $105,814 in Unit 6 Professional in Transportation & Public Works Department
17) Create the new classification of Associate Land Surveyor with an annual salary range of $100,814 - $122,538 in Unit 6 Professional and add 1.0 FTE to Transportation & Public Works Department
18) Delete 2.0 FTE Civil Engineer Technician III, Unit 7 Technical in the Transportation & Public Works Department
19) Reclassify 1.0 FTE Bus Service Worker, Unit 3 Maintenance to Skilled Maintenance Worker, Unit 3 Maintenance in the Transportation & Public Works Department
20) Reclassify 1.0 FTE Marketing and Outreach Coordinator, Unit 18 Mid-Management to Environmental Services Officer, Unit 18 Mid-Management in the Water Department
21) Delete .5 FTE Marketing and Outreach Coordinator, Unit 18 Mid-Management in the Police Department
22) Delete 1.0 FTE Senior Buyer, Unit 7 Technical in the Water Department
23) Delete 1.0 FTE Parking Supervisor, Unit 18 Mid-Management in Finance Department
24) Add 1.0 FTE Parking Program Coordinator, Unit 18 Mid-Management in the Finance Department
25) Delete 1.5 FTE Parking Operations Aide, Unit 7 Technical in Finance Department
26) Delete .5 FTE Parking Operations Coordinator, Unit 7 Technical in Finance Department
27) Delete 1.0 FTE Customer Service Representative, Unit 4 Support Services in Finance Department
28) Add 1.0 FTE Senior Administrative Assistant, Unit 4 Support Services in Finance Department
29) Delete 1.0 FTE Senior Administrative Assistant - Confidential, Unit 12 Confidential in Human Resources

30) Add 1.0 FTE Human Resources Technician, Unit 12 Confidential in Human Resources
31) Extend 1.0 FTE Limited Term Risk Management Analyst, Unit 11 Mid-Management Confidential until June 30, 2021
32) Extend 1.0 FTE Limited Term Community Outreach Specialist, Unit 7 Technical in Community Engagement until June 30, 2021
33) Delete 2.0 FTE Associate Civil Engineer, Unit 6 Professional in Planning and Economic Development
34) Add 1.0 FTE Quality Control Associate, Unit 6 Professional in Planning and Economic Development
35) Add 1.0 FTE Supervising Engineer, Unit 18, Mid-Management in Planning and Economic Development
36) Delete 1.0 FTE City Planner Limited Term, expiring June 30, 2022, Unit 6 Professional in the Planning & Economic Development Department
37) Add 1.0 FTE Senior City Planner Limited Term, expiring June 30, 2022, Unit 6 Professional in the Planning & Economic Development Department
38) Delete 1.0 FTE Department Technology Coordinator, Unit 6 Professional in the Planning & Economic Development Department
39) Delete 1.0 FTE Limited Term Electrician, Unit 7 Technical in the Transportation and Public Works Department
40) Delete 2.0 FTE Civil Engineer Technician III, Unit 7 Technical in the Water Department
41) Add 2.0 FTE Environmental Specialists, Unit 6 Professional in the Water Department
42) Delete 1.0 FTE Quality Control Associate, Unit 6 Professional in the Water Department
43) Add 1.0 FTE Senior Environmental Specialists, Unit 6 Professional in the Water Department
44) Delete 1.0 FTE Senior Administrative Assistant, Unit 4 Support Services in the Water Department
45) Add 1.0 FTE Administrative Secretary, Unit 4 Support Services in the Water Department
46) Add 1.0 FTE Associate Civil Engineer, Unit 6 Professional in the Transportation and Public Works Department
47) Delete 1.0 FTE Meter Specialists, Unit 7 Technical in the Finance Department
48) Convert 1.0 FTE Meter Specialists, Unit 7 Technical to 1.0 FTE Meter Technician Limited Term, expiring June 30, 2021 in the Finance Department

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BE IT FURTHER RESOLVED that the Council authorizes the City Manager to implement these changes consistent with the orderly and continual administration of the City's classification and salary plan.

IN COUNCIL DULY PASSED this 23rd day of June, 2020

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM:

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City Attorney