



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

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Thursday, August 6, 2020

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

**Present** 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member Glen Wright, and Board Member Matt Mullan

**Absent** 1 - Board Member Mary Watts

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

No statements of abstention were made by Board members.

**3. STUDY SESSION**

**3.1 CITY OF SANTA ROSA RECYCLED WATER PROGRAM**

Staff will provide a review of the Water Department's recycled water re-use program, including information on the historical drivers for the program, the current program's various components, operational challenges, and potential opportunities for improved water reuse efficiencies among regional communities. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 8/5/2020\)](#)

Presenter(s): Joe Schwall, Deputy Director Regional Water Reuse Operations and Dave Smith, Merritt Smith Consulting.

**4. MINUTES APPROVAL**

The minutes of July 2, 2020 and July 16, 2020 were received and accepted as submitted.

**4.1 July 2, 2020 - Regular Meeting Minutes.**

**Attachments:** [July 2, 2020 - Regular Meeting Minutes \(added 8/5/2020\)](#)

**4.2 July 16, 2020 - Regular Meeting Minutes.**

**Attachments:** [July 16, 2020 - Regular Meeting Minutes \(added 8/5/2020\)](#)

## 5. STAFF BRIEFINGS

### 5.1 WATER SUPPLY AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water supply and recycled water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 8/5/2020\)](#)

Presenter(s): Peter Martin, Deputy Director Water Resources and Joe Schwall, Deputy Director Regional Water Reuse Operations.

## 6. CONSENT ITEMS - NONE.

## 7. REPORT ITEMS

### 7.1 REPORT - APPROVAL OF AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING AND PROFESSIONAL SERVICES AGREEMENT - ULTRAVIOLET LIGHT DISINFECTION EQUIPMENT SYSTEM PRE-SELECTION

BACKGROUND: Ultraviolet Light (UV) is the primary disinfection process for the Laguna Treatment Plant (LTP). In 2012, the Division of Drinking Water (DDW) re-evaluated and subsequently de-rated the disinfection system capacity, resulting in deficiency under certain wet weather flow and/or low UV transmittance conditions. Additionally, the existing UV equipment was commissioned in 1998 and is at the end of its useful life. These conditions triggered the need to evaluate disinfection equipment options to ensure that LTP has adequate disinfection capacity up to 67 million gallons per day. Through various analyses, the City determined that replacing the existing UV system with a new UV system is the most feasible approach to address the capacity and reliability deficiencies.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, the Water Department, and the Contract Review Subcommittee that the Board of Public Utilities, by resolution:

1. approve an Amended and Restated Memorandum of Understanding with Calgon Carbon, of Coraopolis, PA (Supplier), guaranteeing an equipment purchase price of \$5,634,700.00 for a period of 22 months;

2. approve a Professional Services Agreement with the Supplier for design support services in the amount not to exceed \$86,000.00; and
3. authorize the Santa Rosa Water Director to negotiate and execute an amendment to the MOU that will allow an extension to the price guarantee beyond the established 22 months, if needed.

**Attachments:**    [Staff Report](#)  
                          [Resolution](#)  
                          [Attachment 1](#)  
                          [Attachment 2](#)  
                          [Presentation \(added 8/5/2020\)](#)

Presenter(s): Mark Kasraie, Supervising Engineer.

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Grabill to approve Item 7.1 - RESOLUTION NO. 1231 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING AN AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING AND PROFESSIONAL SERVICES AGREEMENT WITH CALGON CARBON, LLC". The motion carried by the following vote:**

**Yes:** 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Wright and Board Member Mullan

**Absent:** 1 - Board Member Watts

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

NONE.

## **9. REFERRALS**

NONE.

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

- 10.1        LETTER DATED JULY 21, 2020 FROM SONOMA COUNTY FARM BUREAU - Provided for information.

**Attachments:**    [Written Communication](#)

Vice Chair Arnone complimented Director Burke on a well written response letter to the Farm Bureau.

## **11. SUBCOMMITTEE REPORTS**

NONE.

## **12. BOARD MEMBER REPORTS**

NONE.

## **13. DIRECTORS REPORTS**

Jennifer Burke, Director provided a report out from the joint Water Advisory Committee/Technical Advisory Committee meeting with an update to the Potter Valley Relicensing Project, the approved Sonoma Water regional water supply resiliency study scope, as well as the approved Emergency Training and Coordination Program. She also acknowledged the retirement of Roy Throop, Environmental Compliance Inspector II for his 23 years of service to the City of Santa Rosa.

## **14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION**

Molly MacLean, Assistant City Attorney announced closed session items 14.1 and 14.2. The Board adjourned to closed session at 4:04 p.m.

Meeting went into Recess

### **14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)**

Property: 7700 & 7750 Lakeville Hwy, Petaluma, CA  
Agency Negotiator: Jill Scott, Real Property Negotiator  
Negotiating Parties: John and Andrea Barella Family Trust  
Under Negotiations: Price and terms of payment

### **14.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Potential Number of Cases: One.

Meeting Reconvened

## **15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY.**

At 5:21 p.m., Board Secretary Perez took a verbal roll call to confirm a quorum for open session. All Board members were present with the exception of Board members Watts and Badenfort. Assistant City Attorney MacLean announced that for Item 14.1, the Board provided direction on prices and terms to the Real Property Negotiator. For Item 14.2 there was no action to report.

## **16. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 5:25 p.m. The next regular scheduled meeting of the Board of Public Utilities will be held on September 3, 2020.