

COUNCIL PRIORITIES WORKPLAN FY 20/21

MASTER KEY

Responsible Portfolio	Manager
Internal Services: Finance	Alan Alton, Interim CFO
Operations and Transportation (Ops & TPW)	Jason Nutt, Assistant City Manager
Community Development and Engagement (CDE)	Clare Hartman, Interim Assistant City Manager
Police	Chief Rainer Navarro
Fire	Chief Tony Gossner
Internal Services: Human Resources (HR)	Amy Reeve, Director



Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

COUNCIL PRIORITY: CLIMATE CHANGE

Subcommittee/Commission/Taskforce: Climate Action Subcommittee (CAS), Board of Public Utilities (BPU)

COUNCIL DATES:			
September 29	Consent	Award Contract Amendment—Contract Award Climate Action Plan Integration into General Plan Update	
October 13	Study Session	Shared Mobility Devices	
	Consent	HVAC Units (Facilities Maintenance)	
October 27	Report	2020/21 Bond Sale for UV project at Subregional Facility	
November 10	Public Hearing	Sonoma County Zero Waste Resolution	
November 17	Report	Purchase four electric buses	
	Report	Microgrid study and energy audit	
December 8	Public Hearing	Reusable and Compostable Food Ware Ordinance	

AUGUST 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	08/25/2020	Climate Change	Highway 101 Bicycle/Pedestrian Overcrossing	Council approval to submit ATP grant application; Highway 101 Bicycle/Pedestrian Overcrossing (Capital Projects Engineering/Traffic Engineering)			

SEPTEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	09/29/2020	Climate Change	Consent—Award Contract Amendment	Contract Award Climate Action Plan Integration into General Plan Update			
	September 2020	Climate Change			Briefing – CAS - Purchase four electric buses (Transit)	Feedback & Direction - Purchase four electric buses (Transit)	Review bus purchase and charging infrastructure project
					Briefing – CAS - Review charging infrastructure project	Direction & Feedback - Review charging infrastructure project	Electric bus charging infrastructure project with PG&E (Transit)
					Briefing - CAS - Microgrid study and energy audit (Facilities Maintenance) Briefing - CAS - Converting all remaining streetlights from HPS to LED (Electrical)	Direction & Feedback - Microgrid study and energy audit (Facilities Maintenance) Direction & Feedback - Converting all remaining streetlights from HPS to LED (Electrical)	Update on progress, challenges GHG & cost benefits and financial gap.
					BPU & CAS	SRW Energy Optimization Plan (EOP)	Revisit cost/benefit of projects now that we are enrolled in Evergreen (Water – Water Resources Division)

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

OCTOBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	10/13/2020	Climate Change	Consent - HVAC Units (Facilities Maintenance) Study Session - Shared Mobility Devices (Nancy Adams)	Award Phase 2 Contract; Complete installation of bi-polar ionization units on all HVAC units Provide council with information about deployment agreements with shared mobility companies and the recommendation to adopt an ordinance regulating SMD deployment, use and care. Staff will also discuss state initiatives around the same issue. (Nancy Adams)			
	10/27/2020	Climate Change	Report – 2020/21 Bond Sale for UV project at Subregional Facility (Jennifer Burke & Kimberly Zunino)	Approval of bond sale to finance UV project. (Water)	- Sept – BPU Budget Subcommittee - Sept - BPU	- Recommendation to BPU - BPU Recommendation to Council	
	October 2020	Climate Change	Climate Action Plan Update	General Plan Integration: Contract Amendment by City Council (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			
	October 2020	Climate Change			Report – CAS - Sonoma County Zero Waste Resolution	Recommendation to Council - Sonoma County Zero Waste Resolution	Review draft ordinance (Joey)

NOVEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	11/10/2020	Climate Change	Public Hearing Ordinance adoption (Joey Hejnowicz)	Sonoma County Zero Waste Resolution (Joey)	Oct 2020 – Climate Action Subcommittee	Recommendation to Council	
	11/17/2020	Climate Change	Report - Microgrid study and energy audit (Rob Sprinkle) Report - Purchase four electric buses (Transit)	Award contract (Facilities Maintenance) Requesting action on the purchase or lease of four (4) battery electric buses.	Sept 2020 – Climate Action Subcommittee Feedback & direction provided by CAS in Sept.	Informational briefing	Will be part of a larger informational briefing by Transit at September Climate Action Subcommittee regarding system electrification initiatives.
	November 2020	Climate Change			Report – CAS - Reusable and Compostable Food Ware Ordinance	Recommendation to Council - Reusable and Compostable Food Ware Ordinance	Review refined draft and implementation timeline; Implement Reusable and Compostable Food Ware Ordinance (Joey)
	November 2020	Climate Change			Briefing - CAS - Implement telematics on all non-safety city vehicles (Fleet)	Feedback & direction - Implement telematics on all non-safety city vehicles (Fleet)	
	November 2020	Climate Change			Briefing - CAS - Growing & supporting a Hybrid & electric fleet (Fleet)	Feedback & direction - Growing & supporting a Hybrid & electric fleet (Fleet)	November 2020

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

DECEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	12/08/2020	Climate Change	Study Session - Reusable and Compostable Food Ware Ordinance (Joey Hejnowicz)	Describe draft Reusable and Compostable Food Ware Ordinance and implementation plan. (Joey)	Oct 2020 – Climate Action Subcommittee	Provide feedback and direction for Council Study Session	
	Winter 2020—Spring 2021	Climate Change	Climate Action Plan Update	Eco Adapt (adaptation and vulnerability assessment): Community Engagement (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			

2021

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	January 2021	Climate Change	Public Hearing – Roseland Creek Community Park Master Plan Adoption and CEQA Certification (Jen Santos)	Present Master Plan as recommended by the Board of Community Service and certify negative declaration.	Oct 2020 – Board of Community Services	Recommendation to Council	
	January 2021	Climate Change	Public Hearing - Adopt Reusable and Compostable Food Ware Ordinance (Joey Hejnowicz)	Adopt the Reusable and Compostable Food Ware Ordinance and implementation plan as recommended by the Climate Action Subcommittee.			
	March 2021	Climate Change			Briefing – CAS - SB 1383 Solid Waste Collection Services Franchise Agreement (CSA) / City Code modifications / Rate Analysis	Feedback & direction - SB 1383 Solid Waste Collection Services Franchise Agreement (CSA) / City Code modifications / Rate Analysis	Review draft ordinance & CSA modifications and accept feedback and direction (Joey)
					Report - CAS- Vehicle purchasing policy	Recommendation to Council - Vehicle purchasing policy	Growing & supporting a Hybrid & electric fleet (Fleet)
	April 2021	Climate Change	RCPA Climate Mobilization Strategy	City involvement and Adoption by Council			
	April 2021	Climate Change	Public Hearing - Mandatory Recycling and Composting Ordinance (Joey)	Ordinance Adoption by Council	Jan 2021 – Climate Action Subcommittee	Recommendation to Council	
	May 2021	Climate Change	Report - Vehicle purchasing policy	Council adoption—Growing & supporting a Hybrid & electric fleet (Fleet)	March 2021 – Climate Action Subcommittee	Recommendation to Council	A broader discussion about fleet electrification will begin with a Climate Action Subcommittee briefing in Nov 2020.
	July 2021	Climate Change	Consent – 2 nd Reading - Mandatory Recycling and Composting Ordinance (Joey)	Ordinance Adoption by Council	BPU & CAS	SRW Energy Optimization Plan (EOP)	Revisit cost/benefit of projects now that we are enrolled in Evergreen (Water – Water Resources Division)
	July 2021	Climate Change			Report – CAS - SB 1383 Solid Waste Collection Services	Recommendation to Council - SB 1383 Solid Waste Collection Services	Review refined draft and implementation timeline

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

					Franchise Agreement (CSA) / City Code modifications / Rate Analysis	Franchise Agreement (CSA) / City Code modifications / Rate Analysis	
	August 2020	Climate Change			CAS	Review VMT Calculator	VMT Implementation (SCTA, TPW, PED): VMT/GHG Mitigation Program (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)
	August 2021	Climate Change	Public Hearing - SB 1383 Solid Waste Collection Services Franchise Agreement (CSA) / City Code modifications / Rate Analysis	Council Ordinance Adoption	March 2021 – Climate Action Subcommittee	Recommendation to Council	This item may also need to get recommendations for the Long-Term Financial Policy and Audit Subcommittee
	September 2021	Climate Change			Briefing – CAS-Updated C&D ordinance (Joey)	Feedback & Direction - Updated C&D ordinance (Joey)	Review draft ordinance and accept feedback and direction
	November 2021	Climate Change			Report – CAS-Updated C&D ordinance (Joey)	Recommendation to Council - Updated C&D ordinance (Joey)	Review refined draft and implementation timeline
	December 2021	Climate Change	Public Hearing - Updated C&D ordinance (Joey)	Council Ordinance Adoption			
	Winter 2021	Climate Change	Climate Action Plan Update	VMT Implementation (SCTA, TPW, PED): VMT/GHG Mitigation Program (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			
	December 2022	Climate Change	Climate Action Plan Update	General Plan Integration: Final Adoption with General Plan by Council (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

COUNCIL PRORITY: ECONOMIC RESILIENCY, INCLUDING CHILDCARE

Subcommittee/Commission/Taskforce: Economic Recovery Taskforce

COUNCIL DATES:			
	September 29	Study Session	Enhanced Infrastructure District (EIFD)
	October 13	Study Session	CityBus Discount Fare programs
		Consent	Clipper START program
	October 27	Report	Childcare Pilot Program and Funding

AUGUST 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	08/06/2020	Economic Resiliency			BPU—Study Session	Recycled Water Availability	Discussions with agricultural contractors regarding recycled water availability (Regional Water Operations)
	August 2020	Economic Resiliency			Economic Recovery Taskforce	Latinx business recovery, communication and opportunities	Including efforts related to land use, use of public and private right of way, pursuit of a community benefit district

SEPTEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	09/29/2020	Economic Resiliency	Study Session—EIFD	Boundaries of, draft revenue expectations scenarios, program parameters			
	September 2020	Economic Resiliency		Plan to address stabilization of Business, space identification and development; teacher development (new teachers) and expand community capacity	Economic Recovery Taskforce Review	Childcare Pilot Program and Funding	Staff: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, Recreation, OCE
	September 2020	Economic Resiliency			Economic Recovery Taskforce	Latinx business recovery, communication and opportunities	Including efforts related to land use, use of public and private right of way, pursuit of a community benefit district
	September 2020	Economic Resiliency			Economic Recovery Taskforce Review	Pursuit of Revenue Opportunities	Staff lead: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, TPW

OCTOBER 2020

Completed	Date	Goal.	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	10/13/2020	Economic Resiliency	Study Session – CityBus Discount Fare programs	Unlimited pass and discount transit fare programs to assist most economically vulnerable residents, such as Clipper START program to provide new discount transit fare option for low-income adults			
	10/13/2020	Economic Resiliency	Consent - Clipper START program	Council action to opt into regional program - Clipper START program to provide new discount transit fare option for low-income adults			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

	10/27/2020	Economic Resiliency	Action Item Report—Childcare Pilot Program and Funding	Plan to address stabilization of Business, space identification and development; teacher development (new teachers) and expand community capacity			Staff: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, Recreation, OCE
	October 2020	Economic Resiliency			BPU—Budget Subcommittee	Demand Fee Study	Updated demand fee study including new category for high rise developments (Water – Administrative and Engineering Resources Divisions)
	October 2020	Economic Resiliency			BPU—Budget Subcommittee	Budget subcommittee recommendation to BPU	Multi-year water and sewer rates – (Water – Administration Division)
	October 2020	Economic Resiliency			Economic Recovery Taskforce	Review draft Tenant Improvement Program outline and Funding Options	Staff: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, Recreation, OCE
	October 2020	Economic Resiliency			Economic Recovery Taskforce	Latinx business recovery, communication and opportunities	Including efforts related to land use, use of public and private right of way, pursuit of a community benefit district
	October 2020	Economic Resiliency			Economic Recovery Taskforce Review	Pursuit of Revenue Opportunities	Staff lead: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, TPW

NOVEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	November 2020	Economic Resiliency			BPU—Budget Subcommittee	Updated demand fee study	Updated demand fee study including new category for high rise developments (Water – Administrative and Engineering Resources Divisions)
	November 2020	Economic Resiliency			Long Term Finance Subcommittee	Review and Direction of EIFD	Recommend options, opportunities, revenue related to EIFDs in defined areas; determination of EIFD boundaries
	November 2020	Economic Resiliency			Economic Recovery Taskforce	Latinx business recovery, communication and opportunities	Including efforts related to land use, use of public and private right of way, pursuit of a community benefit district
	November 2020	Economic Resiliency			Economic Recovery Taskforce Review	Pursuit of Revenue Opportunities	Staff lead: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, TPW

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

DECEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	December 2020	Economic Resiliency			BPU—Recommendation	Updated Demand Fee Study	Updated demand fee study including new category for high rise developments (Water – Administrative and Engineering Resources Divisions)
	December 2020	Economic Resiliency			Economic Recovery Taskforce	Latinx business recovery, communication and opportunities	Including efforts related to land use, use of public and private right of way, pursuit of a community benefit district
	December 2020	Economic Resiliency			Economic Recovery Taskforce Review	Pursuit of Revenue Opportunities	Staff lead: Raissa de la Rosa, Economic Development Division; Contributing Departments: PED, TPW

2021

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	January 2021	Economic Resiliency			BPU—Budget Review Subcommittee	Deferral of fees and suspension of water shutoffs	Direction on whether to continue deferral of fees and suspension of water shutoffs in response to public health emergency (Water Administration)
	February 2021	Economic Resiliency			BPU—Budget Review Subcommittee	Deferral of fees and suspension of water shutoffs	Direction on whether to continue deferral of fees and suspension of water shutoffs in response to public health emergency (Water Administration)
	February 2021	Economic Resiliency	Demand Fee Study	Updated demand fee study including new category for high rise developments (Water – Administrative and Engineering Resources Divisions)			
	Ongoing – TBD	Economic Resiliency			Economic Development Subcommittee	Resilient City related ordinance elements	e.g. interim/temp and/or new uses for vacant spaces
	Ongoing- TBD	Economic Resiliency			Economic Development Subcommittee	Partnership Programs	e.g. Entrepreneurship and/or incubator programs; community benefit district development

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

FISCAL STABILITY, FUNDING, AND SERVICES

Subcommittee/Commission/Taskforce: Long Term Finance and Audit Subcommittee (LTFPA)

COUNCIL DATES:			
	September 15	Study Session	General Fund Review
	October 27	Report	Update on Community Input on PG&E Settlement Dollars

AUGUST 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	08/13/2020	Fiscal Stability, Funding, and Services			Long-term Financial Policy and Audit (LTFPA)—Regular Meeting	PG&E Settlement	Received Direction on allocation categories and community outreach
X	08/20/2020	Fiscal Stability, Funding, and Services			Water – Environmental Services Division	Regional Board Adoption Hearing	Review and comment on NPDES permit
X	08/25/2020	Fiscal Stability, Funding, and Services	CityBus COVID-19 Recovery Strategy (Study session)	- CityBus COVID-19 Recovery Strategy to ensure return to financial stability and maximize transit service restoration (Transit)			

SEPTEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	09/10/2020	Fiscal Stability, Funding, and Services			LTFPA—Regular Meeting	PG&E Settlement	<ul style="list-style-type: none"> - Deliver action plan and due dates for community outreach - Present allocation framework categories (1. Fire Damage Unmet Needs, 2. Community Unmet Needs, and 3. Operational needs)
	09/15/2020	Fiscal Stability, Funding, and Services	Study Session—General Fund Review	<ul style="list-style-type: none"> - Joint presentation from staff and Management Partners <ul style="list-style-type: none"> o Staff to focus on Fiscal Year-End (FYE) 2019-20 fund balance for General Fund, Measure O Funds, and Transit operations. o Management Partners to focus on: <ul style="list-style-type: none"> ▪ Update of Long-Range Financial Forecast ▪ Options for bringing GF structural deficit in balance over 4-5 year period o Update on steps to determine allocation of PGE Settlement Funds - MP to present dry run to senior management week of 8/24 - Take direction from Council at study session and incorporate into budget process for FY 2021-22. 			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

	09/15/2020	Fiscal Stability, Funding, and Services	Closed Session—NPDES permit(s)	Provide Board recommendation to Council; Receive Council direction regarding possible litigation (Water – Environmental Services Division)	BPU	Closed Session—NPDES permit(s)	Receive Council direction on newly adopted NPDES permit (Water – Environmental Services Division) Regarding possible litigation
--	------------	---	--------------------------------	--	-----	--------------------------------	---

OCTOBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	10/08/2020	Fiscal Stability, Funding, and Services			LTFPA—Regular Meeting	PG&E Settlement	<ul style="list-style-type: none"> - Draft presentation prior to Council study session - Deliver results of community outreach, labor priorities, department input - Assign project values (per outreach) to allocation categories
	10/27/2020	Fiscal Stability, Funding, and Services	Report—Update on Community Input on PG&E Settlement Dollars				

DECEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
December 2020	Fiscal Stability, Funding and Services			BPU Budget Subcommittee recommendation to BPU	Water and Sewer Rates	Recommendation on Multi-year water and sewer rates – (Water – Administration Division)	

2021

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	02/23/2021	Fiscal Stability, Funding and Services	Study Session - Multi-year water and sewer rates – (Water – Administration Division)	<ul style="list-style-type: none"> - BPU recommendation to Council - City Council Study Session - Prop 28 mailing 	Dec 2020 - BPU		This item will be reviewed by the BPU Budget Subcommittee numerous times before a recommendation is forwarded to the BPU.
	February 2021	Fiscal Stability, Funding and Services	Report - NPDES permit	Provide Board recommendation to Council; Receive Council direction regarding possible litigation	BPU	Closed Session—NPDES permit(s)	Recommendation to Council regarding Work on NPDES permit litigation (Water – Environmental Services Division)
	May 2021	Fiscal Stability, Funding and Services	Multi-year water and sewer rates – (Water – Administration Division)	Council Public Hearing and Adoption of rates			

COUNCIL PRIORITY: GOVERNMENT AND COUNCIL REFORMS

Subcommittee/Commission/Taskforce: Open Government Taskforce

COUNCIL DATES:			
	October 27	Report	Open Government Ordinance

OCTOBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	10/27/2020	Government/Council Reform	Draft Open Government Ordinance	Present proposed Open Government Ordinance to City Council (Staff Lead: Magali Telles, Community Engagement Office; Contributing Departments: OCE, City Clerk, City Attorney)			
	October 2020	Government/Council Reform			Open Government Taskforce	Open Government Outreach	Disseminate Civic Engagement 101 Videos (Staff Lead: Magali Telles, Community Engagement Office; Contributing Departments: OCE, City Clerk, City Attorney)

NOVEMBER 2020

	November 2020	Government/Council Reform			Open Government Taskforce	Open Government Outreach	Disseminate Civic Engagement 101 Videos (Staff Lead: Magali Telles, Community Engagement Office; Contributing Departments: OCE, City Clerk, City Attorney)
--	---------------	---------------------------	--	--	---------------------------	--------------------------	--

DECEMBER 2020

	December 2020	Government/Council Reform			Open Government Taskforce	Open Government Outreach	Disseminate Civic Engagement 101 Videos (Staff Lead: Magali Telles, Community Engagement Office; Contributing Departments: OCE, City Clerk, City Attorney)
--	---------------	---------------------------	--	--	---------------------------	--------------------------	--

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

COUNCIL PRIORITY: HOMELESSNESS
Subcommittee/Commission/Taskforce: Homeless Taskforce

COUNCIL DATES:			
December 1	Study Session	Finley Temporary Shelter Status	

AUGUST 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	08/25/2020	Homelessness	Sam Jones Hall Distancing Facility Contract	Council award construction contract - SJH social distancing facility (Capital Projects Engineering, Facilities)			

DECEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	12/01/2020	Homelessness	Study Session – Finley Temporary Shelter Status				

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

COUNCIL PRIORITY: HOUSING AND AFFORDABLE HOUSING

Subcommittee/Commission/Taskforce: Planning Commission, Housing Authority, Design Review Board, and Cultural Heritage Board

COUNCIL DATES:			
October 13	Public Hearing	Downtown Station Area Specific Plan Update and EIR Certification	
	Consent	Community Development Block Grant -Disaster Recovery (CDBG-DR)	
November 17	Public Hearing	Resilient City Development Measures Update Ordinance	
	Public Hearing	Downtown Plan Zoning and Design Guideline Amendments – Implementation Package	
December 15	Report	Downtown infill development agreements	

AUGUST 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	8/25/2020	Housing and Affordable Housing	Community Involvement Strategy for the General Plan Update	Council acceptance of Community Involvement Strategy and Waiver of policy regarding the Community Advisory Committee appointment process.			
	August 2020	Housing and Affordable Housing	Downtown Station Area Specific Plan Update and Zoning Implementation Package	Public Outreach on Draft Plan and EIR (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)			

SEPTEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	9/15/2020	Housing and Affordable Housing		Commencement and Outreach on Resilient City Development Measures Update	Economic Recovery Task Force	Resilient City Development Measures Update Ordinance Review	(Staff Lead: PED; Contributing Departments: PED, HCS, OCE)
	9/16/2020	Housing and Affordable Housing			Design Review Board & Cultural Heritage Board	Downtown Station Area Design Guidelines Implementation (Planning) - Recommendation to Council	
	09/24/2020	Housing and Affordable Housing			Planning Commission	Downtown Station Area Specific Plan Update and EIR – Recommendation to Council	(Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)
	Sept 2020	Housing and Affordable Housing	Downtown Station Area Specific Plan Update and Zoning Implementation Package	Public Outreach on Draft Plan and EIR (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)			

OCTOBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	10/08/2020	Housing and Affordable Housing			Planning Commission	Resilient City Development Measures Update Ordinance – Recommendation to the Council	Draft Review (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

	10/13/2020	Housing and Affordable Housing	Public Hearing—Downtown Station Area Specific Plan Update and EIR Certification Consent—Community Development Block Grant -Disaster Recovery (CDBG-DR)	Adoption of the Plan and Certification of the EIR – Package will not include Zoning or Design Guideline Amendments, that package will proceed separately one month later (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE) Resolution Accepting State Standard Agreement			
	10/15/2020	Housing and Affordable Housing			Design Review Board and Cultural Heritage Board	Downtown Station Zoning Code Amendments – review only	
	10/22/2020	Housing and Affordable Housing			Planning Commission	Downtown Station Area Zoning Implementation (Planning) - Recommendation to Council	
	October 2020	Housing and Affordable Housing	Downtown Station Area Specific Plan Update Implementation		Cultural Heritage Board	RFP Release for Historic Resource Surveys for Downtown Opportunity areas (Planning)	Review/communication on RFP Release
			Missing Middle Housing Ordinance		Design Review Board	RFP Release (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)	Review/communication on RFP Release

NOVEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	11/17/2020	Housing and Affordable Housing	Public Hearing—Resilient City Development Measures Update Ordinance	Final Adoption by Council (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)			
			Public Hearing—Downtown Plan Zoning and Design Guideline Amendments – Implementation Package	Council Adoption of Zoning Code and Design Guidelines to support implementation of the Downtown Plan. (Planning)			
	November 2020 November 2020	Housing and Affordable Housing Housing and Affordable Housing	Fremont Park & Downtown Park	Fremont Park Master Plan RFP; Downtown Park Investment Strategy (Parks Planning)	Economic Development Subcommittee	Downtown infill development agreements	Review of DDA for Ross and B Streets parking lot; ENA for Third Street Garage Staff Lead: Raissa de la Rosa

DECEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	12/15/2020	Housing and Affordable Housing	Downtown infill development agreements	- DDA with Cornerstone Properties for Ross and B Street Parking Lot - ENA with Rogal & Assoc. For Third Street Garage			
	December 2020	Housing and Affordable Housing	Downtown Park Investment Strategy (Parks Planning)	Council contract award			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

			General Plan Update - Housing Element	Background Reports, Existing Conditions (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)			
--	--	--	---------------------------------------	---	--	--	--

2021

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	January 2021	Housing and Affordable Housing	Community Development Block Grant -Disaster Recovery (CDBG-DR)	Confirm Developer solicitation process			
	January 2021	Housing and Affordable Housing	Downtown Station Area Specific Plan Update and Zoning Implementation Package	Historic Resource Evaluation Contributing Departments (PED) – Commencement and Outreach			
	February 2021	Housing and Affordable Housing	Mendocino Avenue Specific Plan	RFP Release (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			
	March 2021		Missing Middle Housing Ordinance	Commencement and Outreach (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)			
	May 2021	Housing and Affordable Housing			BPU—Water Conservation Subcommittee	Recommendation to Council	Review of 2020 UWMP; 2020 Urban Water Management Plan (UWMP) – demand and supply projections for next 25 years (Water – Water Resources Division)
	June 2021	Housing and Affordable Housing	Public Hearing - 2020 Urban Water Management Plan (UWMP) – demand and supply projections for next 25 years (Water – Water Resources Division)	Council Public Hearing & Adoption			
	Summer 2021	Housing and Affordable Housing			Cultural Heritage Board	Downtown Station Area Specific Plan Update and Zoning Implementation Package	Historic Resource Evaluation Contributing Departments (PED) – Review
	Summer 2021	Housing and Affordable Housing	Mendocino Avenue Specific Plan	Commencement and Outreach (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			
	Fall 2021	Housing and Affordable Housing			Planning Commission	Missing Middle Housing Ordinance	Draft review (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)
	Fall 2021	Housing and Affordable Housing			Planning Commission	Missing Middle Housing Ordinance	Draft review (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)
	Winter 2021	Housing and Affordable Housing	Downtown Station Area Specific Plan Update and Zoning Implementation Package	Historic Resource Evaluation Contributing Departments (PED) – Council Final Adoption			
	Winter 2021	Housing and Affordable Housing	Missing Middle Housing Ordinance	Final Adoption by Council (Staff Lead: PED; Contributing Departments: PED, HCS, OCE)			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

2022

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	2022 November 2022	Housing and Affordable Housing Housing and Affordable Housing	General Plan Update - Housing Element	Commencement and Outreach (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)	Planning Commission	General Plan Update - Housing Element	Draft Review (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)
	December 2022	Housing and Affordable Housing	General Plan Update - Housing Element	Final Adoption of Housing Element by City Council (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, OCE)			

2023

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	Fall 2023	Housing and Affordable Housing			Planning Commission	Mendocino Avenue Specific Plan	Draft review (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)
	Winter 2023	Housing and Affordable Housing	Mendocino Avenue Specific Plan	Final Adoption by Council (Staff Lead: PED; Contributing Departments: PED, HCS, TPW, Water, Fire, OCE)			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

COUNCIL PRIORITY: ORGANIZATIONAL DIVERSITY, EQUITY AND INCLUSION

COUNCIL DATES:			
	October 27	Consent	Contract approval for firm Selected to assist with Diversity, Equity and Inclusion
	November 17	Report	Community Listening Sessions outcomes to City Council

JUNE 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	06/23/2020	Organizational Diversity, Equity & Inclusion	Emergency Operations Officer and Diversity Officer classification	Council to approve classification			

SEPTEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	September 2020	Organizational Diversity, Equity & Inclusion	Community Empowerment Plan	Community Empowerment Plan, finalized planning & outline for “Multicultural Roots Project: Stories From Santa Rosa’s Black, Indigenous, People of Color”			
	September 2020	Organizational Diversity, Equity & Inclusion	RFP for firm to assist staff plan and City Council	RFP Released on 9/1/2020			
	September 2020	Organizational Diversity, Equity & Inclusion	Community Asset Building	SRPD Lowrider Patrol Car: <ul style="list-style-type: none"> - Assist with identifying assets and outreach campaign - Collaboration between Community Engagement Office, SRPD & Community Organization & Partners 			

OCTOBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	10/08/2020	Organizational Diversity, Equity & Inclusion	Community Empowerment Plan	Launch “Multicultural Roots Project: Stories From Santa Rosa’s Black, Indigenous, People of Color”			
	10/27/2020	Organizational Diversity, Equity & Inclusion	Contract approval for firm Selected to assist with Diversity, Equity and Inclusion				
	October 2020	Organizational Diversity, Equity & Inclusion	Community Asset Building	SRPD Lowrider Patrol Car: <ul style="list-style-type: none"> - Assist with identifying assets and outreach campaign - Collaboration between Community Engagement Office, SRPD & Community Organization & Partners 			

NOVEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	11/17/20	Organizational Diversity, Equity & Inclusion	Community Empowerment Plan	Report on Community Listening Sessions outcomes to City Council			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

	November 2020	Organizational Diversity, Equity & Inclusion	Community Asset Building	SRPD Lowrider Patrol Car: <ul style="list-style-type: none"> - Assist with identifying assets and outreach campaign - Collaboration between Community Engagement Office, SRPD & Community Organization & Partners 			
--	---------------	--	--------------------------	---	--	--	--

DECEMBER 2020

	December 2020	Organizational Diversity, Equity & Inclusion	Community Asset Building	SRPD Lowrider Patrol Car: <ul style="list-style-type: none"> - Assist with identifying assets and outreach campaign - Collaboration between Community Engagement Office, SRPD & Community Organization & Partners 			
--	---------------	--	--------------------------	---	--	--	--

2021

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	January – Summer 20201	Organizational Diversity, Equity & Inclusion	Community Asset Building	SRPD Lowrider Patrol Car: <ul style="list-style-type: none"> - Assist with identifying assets and outreach campaign - Collaboration between Community Engagement Office, SRPD & Community Organization & Partners 			
	Fall 2021	Organizational Diversity, Equity & Inclusion	Community Asset Building	SRPD Lowrider Patrol Car Finalization			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

COUNCIL PRIORITY: PUBLIC SAFETY PRIORITIES AND REFORM

Subcommittee/Commission/Taskforce: Public Safety Subcommittee (PSS)

COUNCIL DATES:		
December 15	Study Session	After Action Report on the May Protests (May 31-June 5, 2020)
	Study Session	Police Use of Force During Protests (May 31-June 5, 2020) – Including a review of the Human Rights Commission Report

JULY 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	July 2020	Public Safety Priorities and Reform			PSS	After Action Report on the May Protests (May 31-June 5, 2020) Timetable: Information and Feedback. Identify next steps in policy review	AAR RFP Complete July 2020 (Joint presentation from contract Vendor and Police; Contributing Departments: Police / City Attorney)

AUGUST 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
X	August 2020	Public Safety Priorities and Reform			PSS	Mental Health Response Model Reform	Presentation completed (Staff Lead: Police)
X						After Action Report on the May Protests (May 31-June 5, 2020) Timetable: Information and Feedback—Identify next steps in policy review	AAR Vendor selected August 2020 (Joint presentation from contract Vendor and Police; Contributing Departments: Police / City Attorney)

SEPTEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	09/25/2020	Public Safety Priorities and Reform			PSS	2019 Statistics (agenda item deferred from August meeting)	Information (Presentation by Police)
						After Action Report on the May Protests (May 31-June 5, 2020) Brief Update – Contractor selection and timelines	Update to PSS. Contractor beginning work in September-60 days to complete (Timelines)
						Mental Health Response Model (update and timeline)	Information (Presentation by Police)
	09/25/2020	Public Safety Priorities and Reform			PSS	Santa Rosa Fire Vegetation Management Program	
						Santa Rosa Fire Department Recruitment & Diversity Strategic Plan	

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

OCTOBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	October 2020	Public Safety Priorities and Reform			PSS	SRO Program	<ul style="list-style-type: none"> - Ad Hoc Update and recommendations - Feedback from PSS - Next steps (MOU / staffing adjustments) (Staff lead: Police)
						Police Auditor-update	<ul style="list-style-type: none"> - Information (presentation by Police)
						Police Reforms Measures-Policy/Procedure Reform	<ul style="list-style-type: none"> - Secure funding and begin installation of vehicle/computer equipment.
						Chief’s Community Ambassador Team	<ul style="list-style-type: none"> - Announcement of members

NOVEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	November 2020	Public Safety Priorities and Reform			PSS	- Report Out on Chief’s Community Ambassador Team	- In conjunction with CDE
						- Police Reforms Measures Policy/Procedure Reform	- BWC program: changes for greater accountability by November 2020 (Staff lead: Police)
						- Police Reforms Measures Policy/Procedure Reform	- RIPA (Racial Identity Profiling Act): Collection testing to begin November 2020 (Staff lead: Police)
						<ul style="list-style-type: none"> - Police Auditor – report out on feedback from Community Empowerment Plan - After Action Report on the May Protests (May 31-June 5, 2020) 	<ul style="list-style-type: none"> - Report and feedback (Joint Presentation: Police and City Manager; Contributing Departments: City Manager / Police / CDE) - (For joint presentation from contract vendor and Police)

DECEMBER 2020

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	12/15/2020	Public Safety Subcommittee	Study Session: After Action Report on the May Protests (May 31-June 5)	Report out on Final Draft: Police			
			Study Session: Police Use of Force During Protests (May 31-June 5)	Including a review of the Human Rights Commission Report			

Responsible Portfolio	Finance	Ops & TPW	CDE	Police	Fire	HR
-----------------------	---------	-----------	-----	--------	------	----

	December 2020	Public Safety Priorities and Reform			PSS	Mental Health Response Model Reform	Recommendation to Subcommittee by December 2020 (Staff Lead: Police)
--	---------------	-------------------------------------	--	--	-----	-------------------------------------	--

2021

Completed	Date	Goal	City Council Deliverable	Notes	Subcommittee	Subcommittee Deliverable	Notes
	January 2021	Public Safety Priorities and Reform	Information Only	Chiefs Community Board meetings			
	January 2021	Public Safety Priorities and Reform	Police Auditor	Auditor Program			
	March 2021	Public Safety Priorities and Reform	Mental Health Response Model Reform	Council Agenda Item (Staff Lead: Police)			
	April 2021	Public Safety Priorities and Reform	Mental Health Response Model Reform	Approval of contact (Staff Lead: Police)			